

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King
10 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ
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NOTICE OF MEETING OF THE PARISH COUNCIL

To Members of the Council:

Prior to official Parish Council Meeting a Public Open Forum will be held at 7pm to give members of the Public the opportunity to put their views with regard to item 8 of the agenda.

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 7th September 2010** starting at **7.30pm**.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 342

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 341, 3rd August 2010**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**
 - CCC – *Library Service Review*
 - CCC – *Cambridgeshire Play Pathfinder Project Evaluation*
 - CCC – *Winter Service – Gritting Arrangements*
 - CPALC – *Consultation Document on Council Tax*
8. **Petition received in support of Installation of a Bus Stop opposite Shop**
9. **Consideration of Planning Application for The Bungalow, Abbey Lane – *demolish existing bungalow and replace with new dwelling.* Ref: 10/00653/FUL.**
10. **Matters for review:**
 - Clerk's Contract of Employment
 - Grasscutting Contract
 - Parish Council Annual Insurance
11. **Progress Report on War Memorial Maintenance.**
12. **Quote for Second Gateway for Play Area.**
13. **Charges for Requests for Information from Cemetery Records.**
14. **Clerk's Report**
15. ***Finances including Approval of Payment of Outstanding Accounts:***

a) Karen King – <i>Clerk's salary, August 2010</i>	£ 265-27
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 66-20
c) Karen King – <i>Clerk's expenses, 24/5-30/08/10</i>	£ 57-91
d) K H Services – <i>grasscutting</i>	£ 917-03
e) E-ON – <i>streetlighting</i>	£ 1-93
f) Suffolk ACRE Services – <i>annual insurance</i>	£1,277-80 (<i>subject to above</i>)
g) Moore Stephens – <i>annual audit fees</i>	£ 363-08
h) Viking Direct – <i>stationery/computer supplies</i>	£ 46-68
16. **Parish Councillors' Reports**
17. **Dates of Next Meetings:**
 - 5th October
 - 2nd November
 - 7th December
 - 4th January 2011
 - 1st February

Signed: Date: 1st September 2010
Clerk to the Parish Council