



## SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Sam Chambers-Turner

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Stow-Cum-Quy

CB25 9AD

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## NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 7<sup>th</sup> December 2021 at 7.00pm**

You are hereby summoned to attend for the purpose of transacting the following business:  
Members of the public and press are invited to attend.

*Sam Chambers-Turner*

2<sup>nd</sup> December 2021

Clerk to the Parish Council

## AGENDA FOR MEETING 506

- 5192 Apologies for Absence**  
(LGA 1972 s 85(1))
- 5193 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**  
(Localism Act 2011 s 31 s 33)
- 5194 Presentation from Dean & Dean, variations to planning permission of Hillside Mill Development 21/01611/VARM.**
- 5195 Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5196 To Approve Minutes of Previous Meeting**  
**Proposal:** To Approve Minutes of Meeting 505 2<sup>nd</sup> November 2021.
- 5197 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5198 County and District Councillors Reports**
- County Councillors Report
  - District Councillors Report
  - Letter from Leader of East Cambridgeshire District Council
- 5199 Finances Including Approval of Payment of Outstanding Accounts**
- Proposal:** To Approve Bank Reconciliations for November 2021
  - To Note Receipts**

ECDC CIL Payment	£22889.34
Burial Income	£180
  - Proposal:** To Pay December Accounts

Payee	Item	Net	VAT	Total
Mrs D Bayliss	Clerk's Salary			Confidential
Mrs S Chambers-Turner	Clerk's Salary			Confidential
Mr J Wick	Handyman	£100.80	£0.00	£100.80
Mrs D Bayliss	Travel Expenses	£12.60	£0.00	£12.60
JCS Bookkeeping	Payroll	£20.40	£0.00	£20.40
ACRE	Renewal of Membership	£57.00	£0.00	£57.00
Parish Online	Renewal of subscription	£33.75	£6.75	£40.50
Zion	Grass Cutting	£1250.00	£250.00	£1500.00
Barricade	Keys for Height Barrier	£30.00	£0.00	£30.00
Scotsdales	Tree purchase	£59.99	£10.00	£69.99
Sally Pearson	Neighbourhood Plan	£26.09	£0.00	£26.09
Microshade	Software User	£27.00	£5.40	£32.40
Fenland Leisure Products	Play Area Inspection, 3 year contract	£270.00	£54.00	£324.00

- d. To note budget report for 22/23 (Councillor Reid)
- e. **Proposal:** To Set Precept for 22/23
- f. **Proposal:** To purchase a dongle for the Clerk to use at Downing Court

## 5200 Planning Matters

- a. **Planning Applications**  
21/01611/VARM Hillside Mill, Quarry Lane, Swaffham Bulbeck. Variations to previously granted permission.
- b. **Planning Refusals**  
None
- c. **Tree works Applications**  
None
- d. **Tree Works Approvals**  
21/01448/TRE: T1 Silver Birch reduce height by 2-2.5m, Stocks Hill House, 3 Station Road, Swaffham Bulbeck. Approved.

## 5201 Neighbourhood Plan Update

Update on Status of Neighbourhood Plan (Councillor Romero)

## 5202 Trees and Biodiversity

- a. Update from Working Group (Councillor Raby)
- b. Community Orchard Project

## 5203 Speed Watch

- a. Speed Watch Update (Councillor Ballard)

## 5204 Denny and Play Area

- a. Play Area Report
- b. To discuss quotation for maintenance of the play equipment.
- c. To consider quotation for installing rodent proof boarding around the wooden shelter.
- d. To consider a request for holding a Boxing Day hockey match on the Denny.

## 5205 Benches

- a. To discuss report of remedial works needed to the benches around the village.
- b. To consider dedicating one of the new benches when purchased to the Queens Jubilee.

## 5206 Cemetery Matters

- a. To note the new Cemetery package is up and running.

- 5207 PCC – Eco Church Action**  
To receive a report from Councillor Singleton.
- 5208 Request From Lucy Frazer**  
To discuss a request to advertise an open meeting with Lucy Frazer within Swaffham Bulbeck.
- 5209 Climate Change**  
To further discuss the Parish Councils approach to tackle climate change.
- 5210 Motion to Exclude the Public and Press**  
That the public (including representatives of the press) be excluded during the consideration of the remaining item No 5213 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).
- 5211 Review of Clerks Hours**  
To discuss upcoming requirements.
- 5212 Agenda Items for the Next Meeting**  
*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- 5213 Date of Next Meeting**  
4<sup>th</sup> January 2022 at Downing Court, Swaffham Bulbeck.