



## SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Sam Chambers-Turner

41 Stow Road

Stow-Cum-Quy

CB25 9AD

Tel: 07369248998

Email: [clerk@swaffhambulbeckpc.org.uk](mailto:clerk@swaffhambulbeckpc.org.uk)

## NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 2<sup>nd</sup> November 2021 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:  
Members of the public and press are invited to attend.

*Sam Chambers-Turner*

28<sup>th</sup> October 2021

Clerk to the Parish Council

## AGENDA FOR MEETING 505

- 5175 Apologies for Absence**  
(LGA 1972 s 85(1))
- 5176 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**  
(Localism Act 2011 s 31 s 33)
- 5177 Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5178 To Approve Minutes of Previous Meeting**  
**Proposal:** To Approve Minutes of Meeting 504 5<sup>th</sup> October 2021.
- 5179 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5180 County and District Councillors Reports**
- 5181 Finances Including Approval of Payment of Outstanding Accounts**
- a. **Proposal:** To Approve Bank Reconciliations for October 2021
  - b. To Note Receipts  
Cemetery Fees £90.00
  - c. **Proposal:** To Pay November Accounts.

Payee	Item	Net	VAT	Total
Mrs D Bayliss	Clerk's Salary			Confidential
Mrs S Chambers-Turner	Clerk's Salary			Confidential
Mr J Wick	Handyman	£98.80	£0.00	£98.80
Mrs D Bayliss	Travel Expenses	£16.20	0.00	£16.20
JCS Bookkeeping	Payroll	£20.40	£0.00	£20.40
Burwell Print	Printing - NP	£76.17	£15.23	£91.40
Viking	Stationary	£61.41	£12.66	£75.95
Mrs S Chambers-Turner	Wreath Purchase	£30.00	£0.00	£30.00

**5182 Planning Matters**

**a. Planning Applications**

**20/01318/FUL** 31 High Street, Swaffham Bulbeck, CB25 0HP. Withdrawal of application.  
**PREAPP/00168/21** Jasmine Cottage, 109 Commercial End, Swaffham Bulbeck, CB25 0ND.  
 Pre-application for two storey rear extension.

**5183 Neighbourhood Plan Update**

Update on Status of Neighbourhood Plan (Councillor Romero)

**5184 Trees and Biodiversity**

**a.** Update from Working Group (Councillor Raby)

**5185 Speed Watch**

**a.** Speed Watch Update (Councillor Ballard)

**5186 Denny and Play Area**

- a.** Play Area Report (Councillor Reid)
- b.** To discuss security measures on the Denny.
- c.** To discuss quotation for clearing the swales.
- d.** To consider wildflowers/bulb planting on the bunds.

**5187 Grass Cutting**

To discuss further requirements for the remainder of the season.

**5188 Cemetery Matters**

- a.** To discuss quotation for tree works in the Cemetery.
- b.** To discuss options for keeping top soil tidy and removal of spoil.

**5189 Climate Change**

To discuss how the Parish Council plans to help to tackle Climate Change.

**5190 Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**5191 Date of Next Meeting**

2<sup>nd</sup> November 2021 at Downing Court, Swaffham Bulbeck.