

MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL

MEETING NUMBER 490

Held via Zoom on Tuesday 4th August 2020 starting at 7.30pm

Present: Councillor Sue Romero; Councillor Peter Raby; Councillor Nicky Bates; Councillor Robin Sewell; Councillor Gordon Reid; Councillor Sophie Singleton; Councillor Lynn Reed; Councillor Kay Ballard; Councillor John Trapp.

Members: 9 Quorum 3

Clerk: Mrs D Bayliss

0 Parishioners

Meeting opened at 7.30pm

4913 TO RECEIVE APOLOGIES FOR ABSENCE

None

4914 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

4915 OPEN FORUM FOR PUBLIC PARTICIPATION

None

4916 TO APPROVE MINUTES OF MEETING 489 7th JULY 2020

It was proposed by Councillor Reed, seconded by Councillor Sewell, and resolved that the minutes of meeting 489 held on 7th July 2020 be approved removing the words 'replacing' and 'repair or replace' from item 4910)a.

4917 MATTERS ARISING including REPORTS FROM CLERK AND COUNCILLORS (*For information only*)

Councillor Romero reported that Mr Sugg had resigned as village handyman. It was noted that the Parish Council were very pleased with the work that he had carried for the village on behalf of the parish council. 4905b) Councillor Romero reported that the Housing Working Party had drafted a letter to Woollensbrook developers requesting that when allocating the affordable housing on the Hillside Mill site, priority should be given to persons with a local connection. Included in the letter will be a request to discuss with the developers landscaping and environmental matters associated with the development. The letter will be circulated to councillors before being sent.

4910b) Councillor Trapp is investigating who is responsible for the bank and the hedges on Green Bank Road.

4918 COUNTY AND DISTRICT COUNCILLORS REPORTS

a) County Councillor Shuter reported that everything at the County Council is still very orientated around COVID-19. A lot of officers had been redeployed to other areas of responsibility during the pandemic although most of the highways officers have returned to their department. Numbers of COVID cases in Cambridgeshire remain low. Schools have put in a lot of work to be ready to reopen in September and it is hoped there will be no obstacles to them doing so.

Finally, there are a lot of road and footpath resurfacing works being carried out. If there are any areas which need addressing, please report to Highways ASAP.

- Councillor Romero asked if there was any update on what is happening on the strip of land at Heath Road which is owned by Cambridgeshire County Council and whether there is to be any affordable housing on the site should it be developed. Councillor Shuter had no information on this matter. Affordable housing is an ECDC matter not a CCC matter.
- Councillor Bates asked about the resurfacing the footpath outside the shop; Councillor Shuter confirmed that this is due to be done in the next few weeks.

b) District Councillor Trapp had circulated a written report just prior to the meeting. After a brief overview of the report Councillor Trapp left the meeting.

4919 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a) It was proposed by Councillor Sewell, seconded by Councillor Reed and resolved that a donation of £100 is made to MAGPAS from the section 137 budget.

- b) **It was proposed by Councillor Reid, and seconded by Councillor Bates, and resolved** that the bank reconciliations for June should be approved.
- c) Budget reports up to July 31st had been circulated and were noted. There were no comments from Councillors.
- d) The invoices had been circulated via email and will be signed when the council reconvenes.
It was proposed by Councillor Sewell, seconded by Councillor Singleton, and resolved that the August accounts are approved and paid.

Action: Clerk to set up payments for councillor authorisation.

Payments Since the Last Meeting

Mrs D Bayliss	Clerk's Salary			Gross £820.99
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Payments for Tonight's meeting

Mr J Sugg	Handyman Payment	£104.50	£0.00	£104.50
Mrs D Bayliss	Travel Expenses	£35.55	£0.00	£35.55
JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48
Herts & Cambs Ground Maintenance	Grass Cutting	£456.00	£91.20	£547.20
Fenland Leisure Play	Play Area Inspection	£100.00	£20.00	£120.00
Eastern Tree Surgery	Denny Tree Works	£165.00	£33.00	£198.00
Swaffham Drainage Board	Drainage Rates	£506.54	£0.00	£506.54
Mead Construction	Install Height Barriers	£950.00	£190.00	£1,140.00

4920 PLANNING MATTERS

- a) Planning Applications
 20/00935/FUL The Abbey, Abbey Lane Swaffham Bulbeck Cambridge CB25 0NQ Construction of borehole and rill pond with garden to northeast of The Abbey. There were no comments from the parish council.
 20/00932/FUL The Abbey, Abbey Lane Swaffham Bulbeck Cambridge CB25 0NQ Construction of tennis court in garden to The Abbey.
It was proposed by Councillor Sewell and seconded by Councillor Ballard that the council mention the need for an archaeological survey before any work is carried out. The motion was not passed (2 in favour; 6 against) therefore no comments will be made on the applications.

- b) **Cambridge Waste-Water Treatment Plant Relocation**
It was proposed by Councillor Singleton, seconded by Councillor Reed, and resolved (6 in favour, 2 against) that the Council send a response to Cambridge Waste-Water Treatment Plant (CWWTP) supporting the objections of other local parish councils to the application for the relocation of the CWWTP to Honeyhill (between Horningsea/Fen Ditton and Quy).

4921 CLT UPDATE

- There had been two meetings of the CLT since the last parish council meeting. The first on 22nd July related to the s106 agreement between East Cambs District Council and Woollensbrook. An agreement in principle was reached that Woollensbrook would be willing to allow the CLT to take on a fifth affordable house on the site at Hillside Mill. This means an agreement needs to be drawn up and signed by the three parties. If the CLT are unable to buy, or decide not to buy the house, the commuted sum will be paid to East Cambs District Council and may be used for affordable housing elsewhere in the District.
- At the second meeting held on 29th July the trustees discussed the general business of the CLT which included updates on the new bank account, the website, and a date for the AGM (30th September 2020).
- With reference to the Hillside Mill development, the CLT needs to register as an affordable housing provider at a cost of £2,500 in order to take on one of the properties.
- The Cemetery/Pony Field site application is currently with East Cambs District Council (ECDC). The archaeological dig had taken some time and the layout of the site will have to take into account relevant archaeological information. A meeting is to be held with the landowner in August. A community statement still needs to be agreed and submitted to ECDC as part of the application.
- As ECDC has reverted to the 2015 local plan the proposal can only be put forward as a community led development as the area is not included in the development envelope.

4922 NEIGHBOURHOOD PLAN UPDATE

- To date there had been four comments from members of the public about the draft vision and objectives document. A number of positive comments were included about the reports from Lucy Bachelor-Wylam, chartered landscape architect.
- A quotation from planning consultant, Rachel Hogger, had been accepted in order to support the writing of local policies and the process to complete the draft Neighbourhood Plan. An application for government grant funding for this work is underway.
- A Neighbourhood Plan referendum is likely to be held in the spring of 2021.
- Councillor Reid asked if there had been any discussions about the latest government legislation related to planning; Councillor Romero confirmed that no such discussions had taken place.

4923 TREES AND BIODIVERSITY

- The Trees and Biodiversity group have met the owners of Speyside Farm to look at where the trees might be planted.
- The County Council had offered the Parish Council free trees in lieu of those cut down on the A1303. Chris Foyle (from the County Council) will be meeting David Hanke, Parish Council Tree Warden, at a potential site for planting them on Heath Road.

It was proposed by Councillor Romero, seconded by Councillor Bates, and resolved that the council allocate up to £200 from the Jubilee and Gutter Bridge Wood Ear Marked Reserves to purchase tree guards from the Woodland Trust.

4924 DENNY AND PLAY AREA MATTERS

- a) The play area inspection was carried out by Councillor Reed. There were two items that need immediate attention: the replacement of the junior swing seats and the re-tensioning of the zip-wire which is low to the ground.

A new play area inspection rota has been circulated to Councillors.

Action: Clerk to order new swing seats from Fenland Leisure Play and arrange for the installation and repairs to be carried out.

- b) Councillor Romero reported that there had been a further spate of vandalism on the Denny including the breaking of the safety fence in the children's play area. Although an article had been placed in the Beacon encouraging residents to 'reclaim the space' and report incidents to the police, this had so far not made a significant difference in the behaviour of those responsible for the damage. The use of CCTV cameras was briefly discussed but no action is to be taken on this at the present time. Councillor Singleton also reported some anti-social behaviour had been taking place in the cemetery. It was suggested that the profile of these incidents could be raised using social media channels and by repeating the message in the Beacon. It was agreed that the community need be informed of the problem and encouraged to get behind the effort to stop this behaviour continuing.

Councillors Reed, Singleton and Romero will meet to discuss the problems, and will circulate a report and/or recommendations to all councillors.

Action: Working Group Meeting Monday 10th August.

4925 CEMETERY MATTERS

- a) Councillor Reed requested that an additional 'green waste' bin is purchased for the cemetery to facilitate the work in the wildflower area. The handyman had also conveyed to Councillor Romero that an additional bin would be useful.

It was proposed by Councillor Reed, seconded by Councillor Raby, and resolved (6 in favour 2 against) that an additional green bin is procured from ECDC at a cost to empty of £50 per year.

Action: A note will be placed in the Beacon asking for an additional volunteer to help with the cemetery work.

4926 SWAFFHAM BULBECK PRIMARY SCHOOL

Following a briefing at the previous meeting by a member of the community, the Parish Council was asked to consider recent changes to the school. Councillor Romero had circulated some notes on how the council might respond to the Diocese of Ely Multi Academy Trust regarding the changes in school leadership and governance. It was agreed that a response would be made in which the council should stress the positive relationship the parish council has had with the school in the past and note that what has happened has caused a great deal of concern in the village.

Action: Councillors Romero and Raby to draft a letter and circulate to councillors.

4927 AGENDA ITEMS FOR THE NEXT MEETING

Items for inclusion on next month's agenda to be sent to the clerk 7 days before the meeting.

4928

Date of Next Meetings:

1st September 2020 Pavilion Charity Meeting

1st September 2020 (via Zoom)

The meeting closed at 9.02pm