



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 4th June 2019 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

30th May, 2019
Clerk to the Parish Council

AGENDA FOR MEETING 475

- 1. APOLOGIES FOR ABSENCE**
(LGA 1972 s 85(1))
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
(Localism Act 2011 s 31 s 33)
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 4. LOCAL COUNCIL AWARD**
- 5. PARISH COUNCILLOR VACANCIES**
- 6. TO APPROVE MINUTES OF MEETING 474 7th MAY 2019**
- 7. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
- 8. COUNTY AND DISTRICT COUNCILLORS REPORTS**
- 9. PLANNING MATTERS**
 - a) Planning Applications**
19/00635/FUL Construction of a single-storey rear extension at Bay Tree Cottage, 74 High Street for Mrs Barbara Hall.
 - b) Planning Approvals**
19/00452/LBC Proposed internal door opening between existing dwelling and a single storey Annexe at 99 High Street, Swaffham Bulbeck for Ms Annalise Jones
19/00356/CLP Proposed garage conversion and single storey rear extension at 1 Archers Close, Swaffham Bulbeck for Mr & Mrs Hall
 - c) Tree Works**
19/00028/TRE & Trees/Swaffham Bulbeck: Approval to fell two apple trees at 85 High Street, Swaffham Bulbeck
- 10. TENANCY AGREEMENT**
- 11. COMMUNITY LAND TRUST**
 - a) Report from Trustees**

12. NEIGHBOURHOOD PLANNING UPDATE

- a) Report from Steering Group Meeting

13. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a) To Approve Bank Reconciliations for April
b) Youth Club Funds
c) To Pay June Accounts

Payments Since Last Meeting

Mrs D Bayliss	Clerk's Salary	Confidential	LGA 1972 s112
Inland Revenue	Income Tax	Confidential	LGA 1972 s112

Payments for Tonights Meeting

	Handyman				Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Mr J Sugg	Payment	£110.00	£0.00	£110.00	
Mrs D Bayliss	Travel/Telephone	£57.35	£0.00	£57.35	LGA 1972 s174
JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48	LGA 1972 s112
Herts & Cambs					
Ground Maintenance	Grass Cutting	£824.00	£164.80	£988.80	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
East Cambs District Council	Election Expenses	£200.00	£0.00	£200.00	LGA 1972 s111
Communicorp	Publication	£12.00	£0.00	£12.00	LGA 1972 s111
Balfour Beatty	Street Lighting	£30.00	£6.00	£36.00	Parish Councils Act 1957, s3
Cambs County Council	Street Lighting	£40.73	£0.00	£40.73	Parish Councils Act 1957, s3
	Internal Audit				
Trevor Bowd	Fees	£64.00	£0.00	£64.00	LGA 1972 s111
	Install Cemetery				
Mr T Wilding	Bench	£175.00	£0.00	£175.00	Local Authorities Cemeteries Order 1977
Viking Direct	Office Supplies	£196.11	£39.22	£235.33	LGA 1972 s111

14. HIGHWAYS MATTERS

- a) Report from the Highways Working Group

15. PAVILION MATTERS

- a) Matters to Report

16. DENNY AND PLAY AREA MATTERS

- a) Play Area Inspection & Report
b) Fenland Leisure Annual Report

17. GUTTER BRIDGE WOOD

Report from Gutter Bridge Working Group

18. CEMETERY MATTERS

- a) Report from Cemetery Working Group
b) Cemetery Footpath

19. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) To Note Items Sent by Email
b) CAPALC Annual Conference Day
c) Cambridgeshire ACRE Mythbuster Tour

20. ANNUAL REPORT

21. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

22. Date of Next Meeting: 2nd July 2019