



**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss  
PO Box 330  
Ely  
CB7 9GF  
Tel: 01353 664632  
Email: [clerk@swaffhambulbeckpc.org.uk](mailto:clerk@swaffhambulbeckpc.org.uk)

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 6<sup>th</sup> August 2019 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

1<sup>st</sup> August, 2019  
Clerk to the Parish Council

**AGENDA FOR MEETING 477**

- 1. APOLOGIES FOR ABSENCE**  
(LGA 1972 s 85(1))
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**  
(Localism Act 2011 s 31 s 33)
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 4. CO-OPTION OF PARISH COUNCILLOR**
- 5. TO APPROVE MINUTES OF MEETING 476 2<sup>nd</sup> JULY 2019**
- 6. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
- 7. COUNTY AND DISTRICT COUNCILLORS REPORTS**
- 8. PLANNING MATTERS**
  - a) Planning Applications**
    - 19/00932/FUL Creation of 30 car parking spaces with associated landscaping and access work at Downing Farm, Station Road, Swaffham Bulbeck
    - 19/00896/VAR Variation of condition 1 (Approved plans) of previously approved 17/00766/FUL for demolish and replace existing rear ground floor extension at Newnham House, Commercial End, Swaffham Bulbeck
    - 19/00860/FUL Extension to existing car park, to include associated landscaping and operational development at site south of 118 High Street, Swaffham Bulbeck
    - 19/00992/ARN Change of use from B2 (Tanks) to C3 (dwelling) to create 1no. 4 bed dwelling with associated parking and landscaping works at 4A Downing Park Station Road Swaffham Bulbeck
  - b) Tree Works**
    - TPO/E/13/67/Swaffham Bulbeck/19/00803/TPO Refused Consent to tree works at land south of 98 High Street, Swaffham Bulbeck.
- 9. NEIGHBOURHOOD PLANNING UPDATE**

10. CLT UPDATE
11. ENVIRONMENTAL AND CONSERVATION POLICIES FOR SWAFFHAM BULBECK
12. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS
  - a) To Approve Bank Reconciliations for July
  - b) To Pay August Accounts

**Payments Since the Last Meeting**

Mrs D Bayliss	Clerk's Salary		Gross £673.20
---------------	----------------	--	---------------

**Payments for Tonight's meeting:**

Mr J Sugg	Handyman Payment	£115.50	£0.00	£115.50
Mrs D Bayliss	Travel/Telephone	£45.43	£0.00	£45.43
JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48
Vision ICT	Email Address	£18.00	£3.60	£21.60
Herts & Cambs Ground Maintenance	Grass Cutting	£1,024.00	£204.80	£1,228.80
CAPALC	Training Courses	£170.00	£0.00	£170.00
Rialtas	Cemetery Software Support	£193.00	£38.60	£231.60
Burwell Print Centre	APM Leaflets	£54.00	£0.00	£54.00
Cheffins	Tenancy Agreement	£2,000.00	£400.00	£2,400.00

**13. DENNY & PLAY AREAS**

- a) Play Area and Denny Report
- b) To Consider Report from Fenland Leisure and Approve Scope of Works to the Play Area

**14. HIGHWAYS/FOOTPATH MATTERS**

- a) Parish Paths Partnership
- b) Banks of Swaffham Bulbeck Lode
- c) Email regarding Speeding Traffic on Quarry Lane

**15. CEMETERY MATTERS**

- a) Report from the Cemetery Working Group

**17. AGENDA ITEMS FOR THE NEXT MEETING**

***Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.***

**18. Date of Next Meeting:**

**3<sup>rd</sup> September 2019**

**3<sup>rd</sup> September 2019 Pavilion Charity**