

MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL

MEETING NUMBER 483

Held at Downing Court on Tuesday 7th January 2020 starting at 7.30pm

Present: Councillor Sue Romero; Councillor Peter Raby; Councillor Gordon Reid; Councillor John Trapp; Councillor Kay Ballard; Councillor Sophie Singleton; Councillor Lynn Reed; Councillor Nicky Bates; Councillor Robin Sewell.

Clerk: Mrs D Bayliss

0 Parishioners

Mathew Shuter

Meeting opened at 7.30pm

4804 TO RECEIVE APOLOGIES FOR ABSENCE

None

4805 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

Councillor Trapp – 4811 Planning Matters (Member of the ECDC Planning Committee).

4806 OPEN FORUM FOR PUBLIC PARTICIPATION

None

4807 TO APPROVE MINUTES OF MEETING 482 3rd December 2019

It was proposed by Councillor Sewell, seconded by Councillor Ballard and resolved that the minutes of meeting 481 held on 3rd December be approved and signed by the Chairman.

4808 MATTERS ARISING including REPORTS FROM CLERK AND COUNCILLORS (*For information only*)

- The tree warden has yet to be contacted about the tree at the bottom of Commercial End.
- The requested copy of the Traveller Encampment Consultation has not yet been received so the clerk will print off a paper copy.
- The letter from Lucy Frazer MP had been sent to the previous clerk's address so the clerk has requested a further copy.
- The Neighbourhood Plan Working Group met on 9th December to consider the sensitivity appraisal.

Action:

4809 COUNTY AND DISTRICT COUNCILLORS REPORTS

- a) Due to a number of serious accidents at the Heath Road/A1303 crossroads, Councillor Shuter reported that a feasibility study had been undertaken and that the decision had been taken to stagger the junction at a cost of approximately £750,000. The funding has been allocated in the financial year 2020-21 to carry out the work. Also the final works on the A1303 from Quay Roundabout to the junction with the A11 will start in February. Several trees which have been identified as having a high collision risk are to be cut down. Each tree cut down will be replaced by two in a position considered safer. Free replacement trees are to be offered to parish councils with land in the area.

The County Council consultation on Climate Change closes on 31st January. The trees and bio-diversity group will complete the survey on behalf of the parish council.

Action: Working Group to complete the Climate Change Consultation.

- b) The District Councillor's report was received by the council.

4810 TREES AND BIODIVERSITY GROUP

The notes of the last meeting had been circulated to councillors. The group are planning to walk the parish council's 19-acre site later this week and visit Miss Singleton's land. A report had been written on potential wildflower planting at the cemetery and this was passed to the cemetery working group for consideration. It was suggested that a list of recommended trees may be included on the website and in the Beacon.

4811 PLANNING MATTERS

- a) **Planning Applications**

19/01524/FUL The Abbey, Abbey Lane, Swaffham Bulbeck. Construction of bore hole and rill pond within the northeast garden. There were no comments from the council.

b) Tree Work Approvals

19/01522/TRE & Trees/Swaffham Bulbeck/CA Mill Cottage, Mill Lane, Swaffham Bulbeck; T1 Sycamore – fell tree with advanced die back throughout the crown.

TPO/E/13/67/Swaffham Bulbeck 19/01686/TPO Sycamores, 39 High Street, Swaffham Bulbeck; T1 Acer Pseudoplatanus (Sycamore) – reduce crown by approx. 1-2m over garden of 4 Pound Way.

19/01645/TRE & Trees/Swaffham Bulbeck/CA 2 Pound Way, Swaffham Bulbeck; T2 – Taxus (Yew) cut back to boundary line to improve light to vegetable area and reduce remaining crown by 1-1.5m. On-going cyclical consent to maintain cut back to boundary with hedge-cutter.

4812 TENANCY AGREEMENT FOR LAND AT LODE FARM

It was resolved that any decision on renewing the tenancy agreement at Lode Farm would be deferred until the land has been walked by members of the trees and bio-diversity group.

4813 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a) It was proposed by Councillor Singleton, seconded by Councillor Reid and resolved that the bank reconciliations for December are approved.

b) The invoices had been verified by Councillor Reed and Councillor Ballard before the meeting. It was proposed by Councillor Reed, seconded by Councillor Bates and resolved that the January accounts are approved and paid.

Action: Clerk to set up payments for councillor authorisation.

Payments Since the Last Meeting

Mrs D Bayliss	Clerk's Salary			Gross £673.20
Viking Direct	Stationery/Ink	£50.56	£10.11	£60.67

Payments for Tonight's meeting

Mr J Sugg	Handyman Payment	£71.50	£0.00	£71.50
Mrs D Bayliss	Travel/Telephone	£25.52	£0.00	£25.52
JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48
Brian Lecoche	Eviction of Travellers	£2,003.00	£400.60	£2,403.60
Mead Construction	Blocking off the Denny	£250.00	£50.00	£300.00
Grand Total>>>		£3,094.18	£464.79	£3,558.97

4814 TO SET THE PRECEPT FOR 2020-21

a) Councillor Reid outlined the financial situation as discussed at the finance meeting held on the same evening as this meeting. Following last year's incursion onto the Denny, the parish council has taken measures to clear and clean the area, and to protect the Denny to ensure that it remains a safe and pleasant facility for the village's clubs, families and children. The expenditure when all currently planned works have been completed is estimated to be of the order of £16,000, some of which will be raised from general reserves, and some of which will be raised from the parish precept (council tax). After careful consideration the recommendation from the working group is that the parish council put up the precept from £27,500 to £37,500 in order to recoup funds incurred and to pay for the additional work that is required to secure the Denny.

b) It was proposed by Councillor Ballard, seconded by Councillor Sewell and resolved that the precept for 2020/21 is set at £37,500.

4815 DENNY AND PLAY AREA MATTERS

a) Councillor Singleton had carried out the play area inspection and had reported that one of the gates did not auto-close. This had been reported to the handyman for action.

b) Three quotations had been obtained for the height restrictor barriers; however these need careful scrutiny so a decision on which one to purchase was deferred until the February meeting.

Action: Quotations to be forwarded to Councillors Romero and Trapp for consideration.

c) Only one quotation has so far been received for the bunding around the Denny therefore, this matter will be deferred until the February meeting.

4816 HIGHWAYS MATTERS

a) It was proposed by Councillor Reed and seconded by Councillor Trapp that a dog waste bin is purchased for Cowbridge (south west corner of Cowbridge).

b) The Parish Paths Partnership discussion was deferred until the February meeting.

4817 ACTION PLAN

- a) Councillor Sewell requested that additional information is included in the planning section encouraging biodiversity and taking into account conservation matters as outlined in the paper he had previously prepared for consideration by the parish council.

It was proposed by Councillor Sewell, seconded by Councillor Bates and resolved that the Action Plan 2020-21 is adopted with the additional information suggested above.

4818 AGENDA ITEMS FOR THE NEXT MEETING

Quotation for height restrictor barrier.

Quotations for bunding

4819 Date of Next Meetings:

4th February 2020

3rd March 2020

The meeting closed at 8.45pm