

Notes from the Swaffham Bulbeck Neighbourhood Planning Steering Group Meeting on Monday 9th December 2019 at 7.30 pm at Martin House, Station Road

Present: Sue Romero (SR), Mark Bretscher (MB), Tim Harvey-Samuel (THS), Guy Marsden (GM), Sally Pearson (SP), Peter Raby (PR), Mary Smith (MS), John Trapp (JT - present from 8.30pm)

Apologies: Jamie Goodland (JG)

Also present: Brian Wegg (BW - clerk to the Group)

The meeting noted that the Neighbourhood Plan group had a stand at the Christmas Fair at St Mary's church on Saturday 7th December. There was a steady flow of interested visitors and a key message that emerged was a 'thank you' that a group was taking the time to carry out this work on their behalf.

1. To review the draft Sensitivity Analysis

SR opened the meeting and suggested the group go through Lucy Batchelor-Wylam's (Landscape Architect) draft report page by page and agree any amendments, additions and deletions to the content.

Each village fringe sensitivity assessment parcel was considered and appropriate changes agreed. **ACTION 1:** SR agreed to collate the changes and forward to Lucy

ACTION 2: PR and MB agreed to liaise over proof reading and highlight any necessary corrections with regard to spelling, grammar, punctuation etc.

Group members acknowledged that it was important to keep the community and landowners informed of progress and that not all landowners lived in the parish.

ACTION 3: SR to contact Rachel Hogger to seek advice on the most appropriate time and method for ensuring that all householders and landowners in the parish are made aware of the outcomes from both the Landscape Assessment and the Fringe Sensitivity Assessment.

The meeting closed at 9 pm

