

## MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL

### MEETING NUMBER 473

Held at Downing Court on Tuesday 2<sup>nd</sup> April 2019 starting at 7.30pm

**Present:** Cllr Sue Romero (SR); Cllr Lynn Reed (LR); Cllr Mary Smith (MS); Cllr Gordon Reid (GR); Cllr Robin Sewell (RS); Cllr John Trapp (JT); Cllr Kay Ballard (KB);

D Cllr Alderson; C Cllr Shuter;

**Clerk:** Mrs D Bayliss

1 Parishioner

Meeting opened at 7.30pm

#### 4631 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Nicky Bates; Cllr Peter Raby;

#### 4632 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

#### 4633 OPEN FORUM FOR PUBLIC PARTICIPATION

There were no comments from members of the public

#### 4634 TO APPROVE MINUTES OF MEETING 472 5<sup>th</sup> MARCH 2019

It was proposed by Cllr LR and seconded by Cllr MS that the minutes of meeting 472 held on 5<sup>th</sup> March are approved and signed by the chairman.

**CARRIED**

#### 4635 MATTERS ARISING including REPORTS FROM CLERK AND COUNCILLORS (*For information only*)

- 4619 MS reported that a parishioner had expressed his opinion that the football pitch does not need levelling and draining as he believes that nothing can be done to improve it. For many years he had teams playing on it and it sits on chalk and gets sticky when it is wet.
- MS reported that there is corrugated sheeting that has been fly-tipped at the top of Heath Road has still not been removed. The DC Councillor reported that a specialist company needs to be called in to remove it. The telephone number for reporting fly-tipping to ECDC will be included in the Parish Council update in the Beacon.

#### 4636 COUNTY AND DISTRICT COUNCILLORS REPORTS

##### a) District Councillor Report

Allen Alderson went through his report and confirmed that this will be his last meeting as District Councillor, and that he has thoroughly enjoyed his 15 years as District Councillor.

The Chairman thanked Cllr Alderson for his reliability and input into the parish council over the years.

Cllr GR asked whether any action is being taken about the competence of the inspector in the light of the situation with the Local Plan. Cllr Alderson confirmed that ECDC will not pay any more money to the inspector and will be asking for the money back that has been paid. There is no obvious appeal route.

##### b) County Councillor Report

Mathew Shuter was pleased to report that the County Council had had a record week of filling pot-holes across the County, with a total of 1677 filled and only 793 left to do which is the lowest figure since records began. The Dragon Patchers are making the process much easier.

With regard to fly-tipping an enforcement officer has been appointed who will be based at East Cambs District Council. They will be following up fly-tipping offenses and endeavouring to make sure that offenders are prosecuted.

Re-instating the rumble strips at Heath Road with the A1303 has been included in this financial year's programme of works. To improve safety, the County Council are seeking permission to change *Give Way* signs to *Stop* signs at Bell Road and the High Street, Bottisham. If this is successful then the County Council will consider doing the same at the junction of Heath Road with the A1303.

#### 4637 PLANNING MATTERS

**a) Planning Applications**

17/01231/NMAA Former Hillside Quarry Corner Of Quarry Lane And Heath Road Swaffham Bulbeck CB25 0LU Greensons Properties Ltd, 2 Tunbridge Court, Bottisham. CB25 9TU Hillside House have purchased a strip 2m x 25m additional garden and driveway space which obviously makes the site for the 19 houses smaller by 2m x 25m – There were no comments from the parish council.

Cllr GR suggested that double yellow lines should be placed on the road for the full extent of the development as a safety measure. The C Cllr confirmed that CIL monies could be used to pay for yellow lines and that the County Council could grant the order. The Highways WG will discuss the matter further and it was suggested that a proportion of the CIL monies should be set aside for this purpose.

**No Comments**

**b) Planning Refusals**

19/00114/CLP CERTIFICATE OF LAWFULNESS OF PROPOSED USE OR DEVELOPMENT Construction of 7.5m2, single storey extension at Bay Tree Cottage, 74 High Street, Swaffham Bulbeck.

**Noted**

**4638 NEIGHBOURHOOD PLANNING UPDATE**

**a)** The minutes of the Steering Group had been previously circulated. Cllr Romero gave a brief overview of the minutes and in particular the implications of the withdrawal of the East Cambs Local Plan. (Full minutes are available on the parish council website).

The C Cllr left the meeting 8.25pm

**4639 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**

**a)** It was proposed by Cllr SR and seconded by Cllr MS that the quotation for email addresses from Vision ICT is approved.

I abstention

**CARRIED**

**b) Receipts**

Burial Fees £50

Land Rents £3,232

**Noted**

**c) To Pay April Accounts**

It was proposed by Cllr LR and seconded by Cllr MS that the April accounts are approved and paid.

**CARRIED**

Action:Clerk to set up payments for councillor authorisation.

**Payments Since the Last Meeting**

Mrs D Bayliss	Clerk's Salary	Confidential	LGA 1972 s112
Inland Revenue	Income Tax	Confidential	LGA 1972 s112

**Payments for Tonight's meeting**

Mr J Sugg	Handyman Payment	£82.50	£0.00	£82.50	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Mrs D Bayliss	Travel/Telephone	£80.03	£0.00	£80.03	LGA 1972 s174
JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48	LGA 1972 s112
Herts & Cambs Ground Maintenance	Grass Cutting	£504.00	£100.80	£604.80	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
CAPALC	Training Session	£25.00	£0.00	£25.00	LGA 1972 s111
Sanctuary	Room Hire	£60.00	£0.00	£60.00	LGA 1972 s111

**4640 HIGHWAYS MATTERS**

**a)** The Give Way sign on Station Road had been hit but has now been repaired.

**b)** The current co-ordinator reported that there is a need to have locations for where the Speed Watch checks can take place to be approved and given a location code by the Police before any checks can be carried out. The specifications for these locations are that they must have a minimum clear view of at least 100 metres. The equipment can be placed 1 metre from the kerbside and can only be used in a 30 or 40 mph speed limit. Six members of the team have received training with others who need training.

**Actions: Clerk to write to the Speedwatch Co-ordinator to ask if he would like someone to take on the role either temporarily or permanently. Clerk to chase? the signs.**

- c) Cllr Sewell had attended the initial Electric Vehicle Charging Workshop following which he had given the matter some thought and felt that the PC should not take responsibility for installing Electric Charging Points. The Council **agreed** that no further action should be taken at this stage.

**4641 PARISH ELECTIONS**

- a) The deadline for parish council nominations is Wednesday 3<sup>rd</sup> April. Cllr M Smith and Cllr R Sewell will not be standing for re-election.

The Chairman thanked both Cllrs for their contributions to the council over the years. District Councillor Alderson also thanked Cllr Smith for her support.

**4642 POLCIY REVIEW**

- a) A meeting is to be arranged between the Clerk, Cllr M Smith and Cllr L Reed to review the parish council policies ahead of the next meeting.

**Action:** Clerk to arrange a meeting.

**4643 PAVILION MATTERS**

- a) Cllr Sewell will ask Mr Shrubbs if he would be willing to quote to repair/replace the posts at the front of the pavilion.

**4644 DENNY AND PLAY AREA MATTERS**

- a) Cllr Ballard had carried out the play area inspection and it was noted that the karabiner clip on the basket swing is still in need of repair.

The annual inspection has been booked with Fenland Leisure Play (FLP) and will be carried out in April.

**Action:** Clerk to contact FLP re the missing karabiner clip.

- b) It was agreed that two walnut trees will be planted at the edge of the Denny by Cllr Sewell.

- c) **It was proposed by Cllr MS and seconded by Cllr SR that the quotation for essential safety tree works for the Denny and Denny wood from Eastern Tree Surgery for £1175 is approved.**

**CARRIED**

**Action:** Clerk to make the necessary arrangements.

**4645 GUTTER BRIDGE WOOD MATTERS**

- a) Cllr RS had walked the wood on Sunday 31<sup>st</sup> and noted no matters for concern.

**4646 CEMETERY MATTERS**

- a) It was proposed by Cllr JT and seconded by Cllr LR that the exclusive right of burial for 5 graves is offered to the family for a period of 99 years.

2 in favour

1 against

4 abstentions

**The resolution was rejected and a new motion put forward**

It was proposed Cllr KB and seconded by Cllr MS that the purchase of exclusive right of burial for 5 graves is offered to the family for a further 75 years at a cost of £135 per grave

4 in favour

2 against

1 abstention

**CARRIED**

It was proposed by Cllr GR and seconded by Cllr KB that the purchase of exclusive right of burial for all graves in Swaffham Bulbeck Cemetery is reduced to 75 years.

5 in favour

2 abstentions

**CARRIED**

**Action:**All information including cemetery notices to be updated.

**4647 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) To Note Items Sent by Email

**4648 GREAT BRITISH SPRING CLEAN**

- a) It was **agreed** that the Council would not take part in the Great British Spring Clean this year.

**4649 ANNUAL PARISH MEETING**

- a) The Annual Parish Meeting will be held on 21<sup>st</sup> May. A leaflet will be produced advertising the event by the Clerk and Cllr Romero. This will be circulated to councillors and then distributed following the May parish council meeting. The main focus of the meeting will be on the progress of the Neighbourhood Plan. Other items to include reports from the handyman, the school and Red to Green.

**Action:** Clerk and Cllr Romero to compile a leaflet.

**4650 Date of Next Meeting:**

**May 7<sup>th</sup>, 2019**

The meeting closed at 9.28pm