



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 8th January 2019 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

3rd January 2019
Clerk to the Parish Council

AGENDA FOR MEETING 470

1. **APOLOGIES FOR ABSENCE**
(LGA 1972 s 85(1))
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
(Localism Act 2011 s 31 s 33)
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 469 4th December 2018**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
7. **PLANNING MATTERS**
 - a) **Tree Works**
18/01551/FUL Single storey side and rear extensions at 37 Maryland Avenue, Swaffham Bulbeck for Mr & Mrs B Smith
8. **NEIGHBOURHOOD PLANNING UPDATE**
 - a) Report from Steering Group Meeting
9. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a) To Approve Bank Reconciliations for November
 - b) To Receive Quarterly Budget Report
 - c) VAT 126 Claim
 - d) To Note Receipts
Burial Fees £160
 - e) To Pay January Accounts

Payments Since the Last Meeting

BACS	Mrs D Bayliss	Clerk's Salary	Confidential	LGA 1972 s112
BACS	Inland Revenue	Income Tax	Confidential	LGA 1972 s112

Payments for Tonight's meeting:

BACS	Mr J Sugg	Handyman Payment	£77.00	£0.00	£77.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£50.88	£0.00	£50.88	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48	LGA 1972 s112
BACS	Mr T Wilding	Bench repair/Branch removal	£30.00	£0.00	£30.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mr R Sewell	Travel Expenses	£15.30	£0.00	£15.30	LGA 1972 s174
BACS	Cheffins	Land Registration	£604.44	£120.89	£725.33	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Fenland Leisure Play	Play Area Repairs	£901.62	£180.32	£1,081.94	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	CAPALC	LCAS Fee	£80.00	£0.00	£80.00	LGA 1972 s111

10. LOCAL COUNCIL AWARD SCHEME

Resolution confirming that the council has met the requirements for the Local Council Award (Foundation Level) including online publication of necessary information.

11. PARISH ELECTIONS

a) Parish Elections May 2nd 2019

12. DEFIBRILLATOR

Update on Defibrillator Installation

13. PAVILION MATTERS

Report from Pavilion Working Group

14. DENNY AND PLAY AREA MATTERS

a) Play Area Inspection & Report

b) Planting of an Oak Sapling

15. GUTTER BRIDGE WOOD

Report from Gutter Bridge Working Group

16. CEMETERY MATTERS

a) Report from Cemetery Working Group

17. HIGHWAYS MATTERS

a) Report from the Highways Working Group

b) Report from Cllr Sewell from Electrical Charging Point Workshop

c) Speed Watch Signs

d) Response from County Council re the junction of Heath Road/A1303

18. ACTION PLAN

To Review Terms of Reference

19. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) Cheffins Land Registration

b) To Note Items Sent by Email – CAPALC/NALC Bulletins

20. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

21. Date of Next Meeting:

5th February 2019

5th March 2019