

MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL

MEETING NUMBER 466

Held at Downing Court on Tuesday 4th September 2018 starting at 7.30pm

Present: Cllr Sue Romero (SR); Cllr Peter Raby (PR); Cllr Nicky Bates (NB); Cllr Lynn Reed (LR); Cllr John Trapp (JT); Cllr Kay Ballard (KB); Cllr Gordon Reid (GR);

Clerk: Mrs D Bayliss

DC Allen Alderson

0 Parishioners

Meeting opened at 7.30pm

4508 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mary Smith; Cllr Robin Sewell; C Cllr Mathew Shuter;

4509 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

Cllr Bates – Tree Work Approval - 50 Commercial End (Neighbour)

4510 OPEN FORUM FOR PUBLIC PARTICIPATION

None

4511 TO APPROVE MINUTES OF MEETING 465 3rd July 2018

It was proposed by Cllr NB and seconded by Cllr JT that the minutes of meeting 465 held on 3rd July 2018 are approved and signed by the chairman with amendments at 4503 to state 'it is hoped it will be sent' and 4504 to state 'leaving a 6ft stump'.

CARRIED

Cllr GR & Cllr KB abstained from the vote as they were not in attendance at the meeting.

4512 MATTERS ARISING including REPORTS FROM CLERK AND COUNCILLORS (*For information only*)

- No further response has been received from Anglian Water re the cemetery water meter.

4513 COUNTY AND DISTRICT COUNCILLORS REPORTS

There was no report from the County Councillor.

The report from the District Councillor was read out at the meeting.

4514 PLANNING MATTERS

a) Planning Approvals

18/00461/FUL Alterations and extensions to existing building at 68 High Street, Swaffham Bulbeck

18/00324/FUL Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.

18/00325/LBC Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.

18/00821/FUL Proposed dwelling, garaging and parking and associated works at Land East of 34 Quarry Lane, Swaffham Bulbeck

b) Planning Refusals

18/00737/FUL Erection of two detached single storey dwellings at Land Southeast of The Bungalow, Abbey Lane, Swaffham Bulbeck

GR thanked those who had been involved in attending the planning meeting and preparing the parish council response.

c) Other Planning Matters

18/00997/TRE & Trees/Swaffham Bulbeck/CA Tree work approval for 50 Commercial End, Swaffham Bulbeck – Remove three lowest limbs overhanging garden building from tree in neighbouring garden.

18/00677/TRE & Trees Swaffham Bulbeck/CA Tree work approval for Mill House, Mill Lane,

Noted

Noted

Swaffham Bulbeck – Cherry – fell; Ash – fell; Ash – fell
 18/01049/TRE & Trees/Swaffham Bulbeck/CA Tree work approval for 89 High Street,
 Swaffham Bulbeck – Holly reduce height.

4515 NEIGHBOURHOOD PLANNING UPDATE

There have been 4 expressions of interest from members of the public who would like to be part of a Neighbourhood Plan steering group. John Trapp, Peter Raby and Sue Romero will also join this group. SR will organise an initial meeting with those who have expressed an interest in being involved with this project.

The District Councillor arrived at 7.51pm during this item.

4516 DISTRICT COUNCILLORS REPORT

The District Councillor read his report to the meeting.

4517 CLT UPDATE

The Community Land Trust AGM is to be held on Tuesday 25th September, 7.30pm at Downing Court.

4518 TO RENEW PARISH COUNCIL INSURANCE POLICY

It was proposed by Cllr GR and seconded by Cllr LR that the parish council insurance policy renewal premium of £779.61 (part of the council's long-term agreement until 30th September 2020) is paid.

CARRIED

4519 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a) It was proposed by Cllr GR and seconded by Cllr PR that the Bank Reconciliation for July is approved.

CARRIED

It was proposed by Cllr GR and seconded by Cllr PR that the Bank Reconciliation for August is approved.

CARRIED

b) MAGPAS

It was proposed by Cllr GR and seconded by Cllr LR that a £100 donation to MAGPAS is made from the section 137 reserve funds.

CARRIED

c) To Note Receipts

Cambridgeshire County Council - Grass Cutting Grant £847.09

d) To Note August Payments

BACS	Mrs D Bayliss	Clerk's Salary		Confidential		LGA 1972 s112
BACS	Inland Revenue	Income Tax		Confidential		LGA 1972 s112
BACS	Mr J Sugg	Handyman Payment	£190.21	£0.00	£190.21	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£75.51	£0.00	£75.51	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
BACS	Herts & Cambs Ground Maintenance	Grass Cutting	£1,136.00	£227.20	£1,363.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214

e) To Pay September Accounts

It was proposed by Cllr NB and seconded by Cllr LR that the August accounts are noted by the meeting and that the September accounts are approved and paid.

CARRIED

Payments Since the Last Meeting

BACS	Mrs D Bayliss	Clerk's Salary				Confidential	LGA 1972 s112
BACS	Inland Revenue	Income Tax				Confidential	LGA 1972 s112

Payments for Tonight's meeting:

BACS	Mr J Sugg	Handyman Payment	£187.04	£0.00	£187.04		Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£30.84	£0.00	£30.84		LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40		LGA 1972 s112
BACS	Herts & Cambs Ground Maintenance	Grass Cutting	£681.00	£136.20	£817.20		Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	SLCC	E-learning Module	£10.00	£2.00	£12.00		LGA 1972 s111
BACS	Rialtas Business Solutions	Cemetery Management Package	£1,317.00	£263.40	£1,580.40		LGA 1972s111
BACS	Rialtas Business Solutions	Finance Software Maintenance	£119.00	£23.80	£142.80		LGA 1972s111
BACS	CAPALC	Training Fees	£65.00	£0.00	£65.00		LGA 1972s111
BACS	Mr T Wilding	Denny/Cemetery/Hed gerow Maintenance	£390.00	£0.00	£390.00		Open Spaces Act 1906 ss9 & 10 LGA 1972 s214

4520 REQUEST TO SUPPORT THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE

The parish council have agreed to support fundraising efforts and look into what grant funding might be available in order to provide a defibrillator in the village. Clerk

4521 PAVILION MATTERS

a) There hasn't been a meeting of the pavilion re-development group since the last report however there will be a meeting in September.

A response to the letter sent to the Beacon re the pavilion development will be responded to following the next meeting of the pavilion re-development group.

4522 DENNY AND PLAY AREA MATTERS

a) The play area inspection was carried out by Cllr Bates. A few matters for attention were raised and the report will be passed to the handyman for repairs to be carried out. It was noted how smart the re-conditioned benches look.

4523 CEMETERY MATTERS

a) Two graves in the cemetery have been levelled and seeded following a request from the funeral director and a family member.

A meeting of the cemetery working group will be arranged before the next PC meeting.

b) **It was proposed by Cllr KB and seconded by Cllr GR that the cemetery fees are increased from 1st October as follows:**

All fees of £75 increased to £80

All fees of £150 increased to £160

Fee of £128 increased to £135

CARRIED

4524 GUTTER BRIDGE WOOD

- The new National Trust representative is Mr John Hughes.
- A very successful mammal trapping event was held on Saturday 1st and Sunday 2nd September at the pavilion and the Gutter Bridge Wood. 16 out of the 20 traps set on Saturday had mammals in them when checked on Sunday morning.

4525 HIGHWAYS MATTERS

- The Highways Working Group have not met, however Cllr NB has spoken to the traveller liaison officer from East Cambs District Council (ECDC) who raised some concerns about the accessibility of the Denny to travelling communities. A meeting to discuss the matter further has been arranged for Wednesday 5th September at 11am with Police Sergeant Mark Rabel and Andrew Lamb from ECDC.
- The clerk has contacted Richard Middleton, Speed Watch Co-ordinator and he has responded to say that he had been unable to find a suitable date to get everyone together for the Speedwatch training. He is now waiting for some dates from the trainer.

4526 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) CAPALC AGM 11th October 2018 7pm

b) CCC Highways – Swaffham Bulbeck does not close any roads for its Remembrance Service so there is no need for anyone from the village to attend the course.

4527 Date of Next Meeting:

Tuesday 2nd October 2018

The meeting closed at 9.24pm