



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 4th December at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

November 29th, 2018
Clerk to the Parish Council

AGENDA FOR MEETING 469

1. **APOLOGIES FOR ABSENCE**
(LGA 1972 s 85(1))
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
(Localism Act 2011 s 31 s 33)
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 468 6th NOVEMBER 2018**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
Installation of new dog fouling signs
7. **PLANNING MATTERS**
 - a) **Planning Applications**
18/01551/FUL Single storey side and rear extensions at 37 Maryland Avenue, Swaffham Bulbeck for Mr & Mrs B Smith
 - b) **Tree Works**
18/01504/TRE & Trees /Swaffham Bulbeck/ CA Tree Work Approval at 58 Commercial End, Swaffham Bulbeck for Mr Cole.
8. **NEIGHBOURHOOD PLANNING UPDATE**
 - a) Report from Steering Group Meeting
 - b) Designation of Neighbourhood Area
9. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a) To Approve Bank Reconciliations for November
 - b) To Note Receipts
Burial Fees **£713**
 - c) To Pay December Accounts

Payments Since the Last Meeting

BACS Mrs D Bayliss Clerk's Salary

Confidential

LGA 1972 s112

BACS	Inland Revenue	Income Tax		Confidential		LGA 1972 s112
Payments for Tonight's meeting:						
BACS	Mr J Sugg	Handyman Payment	£276.11	£0.00	£276.11	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£33.58	£0.00	£33.58	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48	LGA 1972 s112
BACS	Herts & Cambs Ground Maintenance	Grass Cutting Charles Arnold Baker	£60.00	£12.00	£72.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	SLCC	11th Edition	£107.99	£0.80	£108.79	LGA 1972 s111

10. TO CONSIDER BUDGET PROPOSALS AND SET THE PRECEPT FOR 2019/20

- a) Report from Finance Working Group - To Consider Budget Proposals
- b) To Set the Precept for 2019/20

11. DEFIBRILLATOR

To discuss installation and location of Defibrillator

12. PAVILION MATTERS

Report from Pavilion Working Group

13. DENNY AND PLAY AREA MATTERS

- a) Play Area Inspection & Report
- b) To discuss quotation for surfacing under the parallel bars

14. GUTTER BRIDGE WOOD

Report from Gutter Bridge Working Group

15. CEMETERY MATTERS

- a) Report from Cemetery Working Group
- b) Request to drop the kerb opposite the cemetery

16. HIGHWAYS MATTERS

- a) Report from the Highways Working Group
- b) Speed Watch Update
- c) Initial response from County Council re the junction of Heath Road/A1303

17. ACTION PLAN

Review of Parish Council Action Plan in the light of the budget

18. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) CAPALC Bulletin
- b) Cambridgeshire Matters
- c) NALC Funding Bulletin

19. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

20. Date of Next Meeting:

8th January 2019