



**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss  
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**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 6<sup>th</sup> November at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

November 1<sup>st</sup>, 2018  
Clerk to the Parish Council

**AGENDA FOR MEETING 468**

1. **APOLOGIES FOR ABSENCE**  
(LGA 1972 s 85(1))
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**  
(Localism Act 2011 s 31 s 33)
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 467 2<sup>nd</sup> OCTOBER 2018**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
7. **PLANNING MATTERS**
  - a) **Planning Approvals**  
18/01157/FUL Proposed single storey pitched roof rear extension. Proposed demolition of an existing toilet block and existing garage. Proposed new garage at 54 Commercial End, Swaffham Bulbeck for Mr Nick Jarvis.
  - b) **Tree Works**  
18/01278/TRE & Trees/Swaffham Bulbeck/CA Tree work approval at Martin House, 1 Station Road, Swaffham Bulbeck.  
18/00438/TRE & Trees/Swaffham Bulbeck/CA Tree work approval at 97 High Street, Swaffham Bulbeck.  
TPO/E/13/67/Swaffham Bulbeck & 18/01378/TPO Consent for emergency tree works at St Mary's Church, High Street, Swaffham Bulbeck.
8. **NEIGHBOURHOOD PLANNING UPDATE**  
Report from Steering Group Meeting
9. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
  - a) To Approve Bank Reconciliations for October
  - b) To Note Receipts  
Precept: £12,500  
CIL Monies: £6,271.94

c) To Pay November Accounts

**Payments Since the Last Meeting**

BACS	Mrs D Bayliss	Clerk's Salary		Confidential		LGA 1972 s112
BACS	Inland Revenue	Income Tax		Confidential		LGA 1972 s112

**Payments for Tonight's meeting:**

BACS	Mr J Sugg	Handyman Payment	£67.50	£0.00	£67.50	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£34.88	£0.00	£34.88	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£20.40	£4.08	£24.48	LGA 1972 s112
BACS	Herts & Cambs Ground Maintenance	Grass Cutting	£513.00	£102.60	£615.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Co-op Funeral Care	Funeral Expenses	£305.00	£0.00	£305.00	Local Authorities Cemeteries Order 1977
BACS	Viking	Office Supplies	£154.90	£30.98	£185.88	LGA 1972 s111
BACS	Glasdon	Bin Bags	£47.26	£9.45	£56.71	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	CAPALC	GDPR Scheme	£50.00	£0.00	£50.00	LGA 1972 s111

**10. VILLAGE HANDYMAN**

- a) To Confirm Permanent Position of Handyman as Agreed on Appointment

**11. PAVILION MATTERS**

To Consider Quotation for Replacement Posts at the Pavilion

**12. DENNY AND PLAY AREA MATTERS**

- a) Play Area Inspection & Report

**13. CEMETERY MATTERS**

- a) Report from Cemetery Working Group

**14. HIGHWAYS MATTERS**

- a) Report from the Highways Working Group  
b) Speed Watch Update  
c) Consideration of Electric Car Point  
d) To Discuss Heath Road/Newmarket Road Crossroads

**15. REMEMBRANCE DAY PARADE AND SERVICES**

**16. ACTION PLAN**

Review of Parish Council Action Plan

**17. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) CAPALC Bulletin  
b) Letter of thanks from MAGPAS

**18. AGENDA ITEMS FOR THE NEXT MEETING**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**19. Date of Next Meeting:**

- 4<sup>th</sup> December, 2018  
4<sup>th</sup> December, 2018 (Pavilion Charity)  
8<sup>th</sup> January 2018