



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 4th September at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

August 30th 2018
Clerk to the Parish Council

AGENDA FOR MEETING 466

1. **APOLOGIES FOR ABSENCE**
(LGA 1972 s 85(1))
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
(Localism Act 2011 s 31 s 33)
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 465**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
7. **PLANNING MATTERS**
 - a) **Planning Approvals**
18/00461/FUL Alterations and extensions to existing building at 68 High Street, Swaffham Bulbeck
18/00324/FUL Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.
18/00325/LBC Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.
18/00821/FUL Proposed dwelling, garaging and parking and associated works at Land East of 34 Quarry Lane, Swaffham Bulbeck
 - b) **Planning Refusals**
18/00737/FUL Erection of two detached single storey dwellings at Land Southeast of The Bungalow, Abbey Lane, Swaffham Bulbeck
 - c) **Other Planning Matters**
18/00997/TRE & Trees/Swaffham Bulbeck/CA Tree work approval for 50 Commercial End, Swaffham Bulbeck – Remove three lowest limbs overhanging garden building from tree in neighbouring garden.
18/00677/TRE & Trees Swaffham Bulbeck/CA Tree work approval for Mill House, Mill Lane, Swaffham Bulbeck – Cherry – fell; Ash – fell; Ash – fell
18/01049/TRE & Trees/Swaffham Bulbeck/CA Tree work approval for 89 High Street, Swaffham Bulbeck –

Holly reduce height.

8. NEIGHBOURHOOD PLANNING UPDATE

To note any interest so far for producing a Neighbourhood Plan

9. CLT Update

To note date of the Community Land Trust AGM

10. TO RENEW PARISH COUNCIL INSURANCE POLICY

To Confirm Continuation of 3 year undertaking with Came & Co Insurance Company.
(Agreed October 2017)

11. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a) To Approve Bank Reconciliations for July and August

b) Request for Funding from MAGPAS

c) To Note Receipts

d) To Note August Payments

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|------|-------------------------------------|------------------|-----------|--------------|-----------|--|
| BACS | Mrs D Bayliss | Clerk's Salary | | Confidential | | LGA 1972 s112 |
| BACS | Inland Revenue | Income Tax | | Confidential | | LGA 1972 s112 |
| BACS | Mr J Sugg | Handyman Payment | £190.21 | £0.00 | £190.21 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| BACS | Mrs D Bayliss | Travel/Telephone | £75.51 | £0.00 | £75.51 | LGA 1972 s174 |
| BACS | JCS Bookkeeping | Payroll | £17.00 | £3.40 | £20.40 | LGA 1972 s112 |
| BACS | Herts & Cambs Ground Maintenance | Grass Cutting | £1,136.00 | £227.20 | £1,363.20 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| e) | To Pay September Accounts | | | | | |

Payments Since the Last Meeting

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|------|----------------|----------------|--|--------------|--|---------------|
| BACS | Mrs D Bayliss | Clerk's Salary | | Confidential | | LGA 1972 s112 |
| BACS | Inland Revenue | Income Tax | | Confidential | | LGA 1972 s112 |

Payments for Tonight's meeting:

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|------|-------------------------------------|--|-----------|---------|-----------|---|
| BACS | Mr J Sugg | Handyman Payment | £187.04 | £0.00 | £187.04 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| BACS | Mrs D Bayliss | Travel/Telephone | £30.84 | £0.00 | £30.84 | LGA 1972 s174 |
| BACS | JCS Bookkeeping | Payroll | £17.00 | £3.40 | £20.40 | LGA 1972 s112 |
| BACS | Herts & Cambs Ground Maintenance | Grass Cutting | £681.00 | £136.20 | £817.20 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |
| BACS | SLCC | E-learning Module | £10.00 | £2.00 | £12.00 | LGA 1972 s111 |
| BACS | Rialtas Business Solutions | Cemetery Management Package | £1,317.00 | £263.40 | £1,580.40 | LGA 1972s111 |
| BACS | Rialtas Business Solutions | Finance Software Maintenance | £119.00 | £23.80 | £142.80 | LGA 1972s111 |
| BACS | CAPALC | Training Fees | £65.00 | £0.00 | £65.00 | LGA 1972s111 |
| BACS | Mr T Wilding | Denny/Cemetery/Hedgerow Maintenance | £390.00 | £0.00 | £390.00 | Open Spaces Act 1906 ss9 & 10 LGA 1972 s214 |

12. REQUEST TO SUPORT THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE

To consider request to participate in raising funds for a defibrillator

13. PAVILION MATTERS

Report from Pavilion Working Group

14. DENNY AND PLAY AREA MATTERS

a) Play Area Inspection & Report

b) To note cutting back of overhanging branches and elder on the Denny as authorised by the Clerk

15. CEMETERY MATTERS

a) Report from Cemetery Working Group

b) To Review Cemetery Fees

16. GUTTERBRIDGE WOOD

Report from the Gutter Bridge Wood Working Group

17. HIGHWAYS MATTERS

Report from the highways Working Group

18. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) CAPALC AGM 11th October 2018 7pm

CCC Highways – Traffic Management Course

19. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

20. Date of Next Meeting:

2nd October 2018