



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
PO Box 330
Ely
CB7 9GF
Tel: 01353 664632
Email: clerk@swaffhambulbeckpc.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 2nd October at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

September 27th 2018
Clerk to the Parish Council

AGENDA FOR MEETING 467

1. **APOLOGIES FOR ABSENCE**
(LGA 1972 s 85(1))
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
(Localism Act 2011 s 31 s 33)
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 466 4th September 2018**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
7. **PLANNING MATTERS**
 - a) **Planning Applications**
18/01157/FUL Proposed single storey pitched roof rear extension. Proposed demolition of an existing toilet block and existing garage. Proposed new garage at 54 Commercial End, Swaffham Bulbeck for Mr Nick Jarvis.
 - b) **Planning Approvals**
18/00461/FUL Alterations and extensions to existing building at 68 High Street, Swaffham Bulbeck
18/00324/FUL Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.
18/00325/LBC Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck.
18/00821/FUL Proposed dwelling, garaging and parking and associated works at Land East of 34 Quarry Lane, Swaffham Bulbeck
8. **NEIGHBOURHOOD PLANNING UPDATE**
9. **CLT UPDATE**
CLT AGM
10. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a) **To Approve Bank Reconciliations for September**

b) To Pay October Accounts

Payments Since the Last Meeting

BACS	Mrs D Bayliss	Clerk's Salary		Confidential		LGA 1972 s112
BACS	Inland Revenue	Income Tax		Confidential		LGA 1972 s112

Payments for Tonight's meeting:

BACS	Mr J Sugg	Handyman Payment	£120.00	£0.00	£120.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£86.94	£0.00	£86.94	LGA 1972 s174
BACS	Mr J Trapp	Travel Expenses	£26.10	£0.00	£26.10	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
BACS	Herts & Cambs Ground Maintenance	Grass Cutting	£791.00	£158.20	£949.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	PKF Littlejohn	External Audit	£200.00	£40.00	£240.00	Accounts & Audit Regulations 2015
BACS	MAGPAS	Donation	£100.00	£0.00	£100.00	LGA 1972 s137

11. COMPLETION OF AUDIT 2017-18

- a) To Note External Auditors Report
- b) Notice of Completion of Audit

12. PAVILION MATTERS

Report from Pavilion Working Group

13. DENNY AND PLAY AREA MATTERS

- a) Play Area Inspection & Report
- b) To consider request to use the Denny for cricket next season

14. CEMETERY MATTERS

- a) Report from Cemetery Working Group
- b) To Approve Exclusive Right of Burial and Transfer of Grave Deeds

15. GUTTERBRIDGE WOOD

Report from the Gutter Bridge Wood Working Group

16. HIGHWAYS MATTERS

Report from the Highways Working Group

17. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) CAPALC AGM 11th October 2018 7pm
Cambridgeshire Matters
CAPALC Bulletin

18. MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 19 & 20 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

19. CEMETERY MATTERS

20. LAND RENT

21. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

22. Date of Next Meeting:

6th November, 2018

4th December, 2018

4th December, 2018 (Pavilion Charity)