



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
 PO Box 330
 Ely
 CB7 9GF
 Tel: 01353 664632
 Email: clerk@swaffhambulbeckpc.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 5th June at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 464

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 4. TO APPROVE MINUTES OF MEETING 463**
- 5. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
 - Installation of bin at Pound Way.
 - FLP Play Area Report
- 6. COUNTY AND DISTRICT COUNCILLORS REPORTS**
 District Councillors Report
- 7. STANDING ORDERS**
 To Discuss and Approve Review of NALC Standing Orders
- 8. INTERNAL AUDIT**
 To Receive Internal Audit Report
 To Appoint Internal Auditor for 2018-19
- 9. TO APPROVE ANNUAL GOVERNANCE STATEMENT**
- 10. TO APPROVE ANNUAL RETURN STATEMENT OF ACCOUNTS**
- 11. NOTICE OF ELECTORS RIGHTS**
- 12. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a)** To Consider Setting a Chairman's Allowance and Making a Payment in Lieu of the Annual Parish Meeting (LGA 1972 ss 15(5)/LGA 1972 s111
 To Approve Bank Reconciliations for April & May
 - b) To Pay June Accounts**

	Payee	Item	Net	VAT	Total	Power
<u>Payments Since the Last Meeting</u>						
BACS	Mrs D Bayliss	Clerk's Salary		Confidential		LGA 1972 s112
BACS	Inland Revenue	Income Tax		Confidential		LGA 1972 s112
<u>Payments for Tonight's meeting:</u>						
BACS	Mr J Sugg	Handyman Payment	£95.00	£0.00	£95.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£61.70	£0.00	£61.70	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
BACS	Fenland Leisure Play	Play Area Report	£100.00	£20.00	£120.00	LG Miscellaneous provisions Act 1976 s19

- BACS Balfour Beatty Street Light £1,337.12 £267.42 £1,604.54 Highways Act 1980 s301
- 13. PLANNING MATTERS**
- a) Planning Applications**
18/00461/FUL Alterations and extension to an existing building at 68 High Street, Swaffham Bulbeck for Mr & Mrs Seakins
- b) Planning Approvals**
18/00362/FUL Erection of a replacement single-storey extension to rear. Alterations to the rear elevation and roof slope at 68 Commercial End Swaffham Bulbeck
18/00190/FUL Demolition of existing lean-to and erection of two storey extension at 85 High Street, Swaffham Bulbeck for Mr & Mrs Chadwick
- c) Other Planning Matters**
18/00611/TRE & Trees/Swaffham Bulbeck/CA Tree work approval for 86 Commercial End, Swaffham Bulbeck
18/00196/TCON To comply with condition no 6 (Tree topping, lopping and felling) of decision notice 88/00394/RMA at 2 Station Road, Swaffham Bulbeck
- 14. NEIGHBOURHOOD PLANNING UPDATE**
- 15.** To Discuss Next Steps re the Development of a Neighbourhood Plan
- 16. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**
- a)** To Discuss Response to Letter from a Resident to the Bulbeck Beacon
- b)** Email from resident of Mill Lane re extension in neighbouring property.
- c)** Letter of thanks from East Cambs Neighbourhood Watch
- 17. UPDATE ON THE GDPR**
- a)** General update on GDPR regulations from the Clerk
- 18. TRAINING COURSES**
- a)** Councillor Finance Training Course July 2018
- b)** Clerks and Councillors Catch Up Day 29th June 2018
- 19. DENNY AND PLAY AREA MATTERS**
- a)** Play Area Inspection & Report
- b)** To Consider Necessary Tree Works on the Denny
- 20. ANNUAL PARISH MEETING**
- a)** Report from the Annual Parish Meeting
- 21. AGENDA ITEMS FOR THE NEXT MEETING**
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- 22. Date of Next Meeting:**
Tuesday 3rd July 7.30pm

May 31st 2018
Clerk to the Parish Council

