



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 10th April at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 462

1. **APOLOGIES FOR ABSENCE**
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
4. **TO APPROVE MINUTES OF MEETING 461**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
District Councillors Report
7. **PLANNING MATTERS**
 - a) **Planning Applications**
18/00325/LBC Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck for Mr & Mrs D Hogan.
18/003264/FUL Proposed side and rear extensions to existing listed building. Proposed outbuilding in garden at Lordship Cottage, 2 High Street, Swaffham Bulbeck for Mr & Mrs D Hogan.
18/00362/FUL Erection of a replacement single-storey extension to rear. Alterations to the rear elevation and roof slope at 68 Commercial End Swaffham Bulbeck
 - b) **Planning Approvals**
18/00120/LBC The removal of a modern wood and glass partition wall between the dining room and hall passage way and the replacement and relocation of the alcove front door removing the porch from street view at The Old Fire Station 108-110 High Street, Swaffham Bulbeck for Mr Clem Robertson
- c) **TO DISCUSS THE POSSIBILITY OF PRODUCING A NEIGHBOURHOOD PLAN FOR SWAFFHAM BULBECK**
8. **UPDATE ON THE GDPR**
 - a) Report from Seminar and Actions to take Now.
9. **FINANCIAL REGULATIONS**
To Discuss and Approve Review of Financial Regulations
10. **PARISH COUNCIL ASSET REGISTER**
To Discuss and Approve Updated Asset Register
11. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a) Report from Finance Working Group
 - b) To Approve Bank Reconciliations for March
 - c) Quarterly Budget Reports
 - d) To Consider Funding Request from Neighbourhood Watch
 - e) To Approve Salary Payments for the forthcoming Financial Year
 - f) To Agree Direct Debit Payments for the next 2 years
 - g) Receipts

h) Rayner Farms Land Rent £2700
To Pay April Accounts

Payments Since the Last Meeting

300187	East Cambs District Council	Tree Seminar	£60.00	£0.00	£60.00	LGA 1972 s112
BACS	Mrs D Bayliss	Clerk's Salary		Confidential		LGA 1972 s112
BACS	Mr J Sugg	Handyman Payment	£90.00	£0.00	£90.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214

Payments for Tonight's meeting:

BACS	Mrs D Bayliss	Travel/Telephone	£83.37	£0.00	£83.37	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
BACS	SLCC	Membership Fees	£165.00	£0.00	£165.00	LGA 1972 s112
BACS	CAPALC	Training Fees	£105.00	£0.00	£105.00	LGA 1972 s112
BACS	Sanctuary Housing	Room Hire	£120.00	£0.00	£120.00	LGA 1972 s111
BACS	NALC	Quality Status	£50.00	£0.00	£50.00	LGA 1972 s111

12. DENNY AND PLAY AREA MATTERS

- a) Play Area Inspection & Report
- b) Request to have a bouncy castle on the Denny.
- c) Recycling Bins on the Denny

13. CEMETERY MATTERS

- a) To Discuss Purchase of Cemetery & Memorial Management Software

14. HIGHWAYS MATTERS

- a) Speed Watch Training
- b) Request to hold Street Market

15. ANNUAL PARISH MEETING

- a) To Discuss Agenda for Annual Parish Meeting

16. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

17. Date of Next Meeting:

May 1st 2018

May 15th 2018 Annual Parish Meeting

April 5th 2018
Clerk to the Parish Council

