



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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Ely
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 6th March at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:
Members of the public and press are invited to attend.

AGENDA FOR MEETING 461

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 4. MARK DEAS FROM CAMBRIDGESHIRE ACRE TO DISCUSS CREATING A NEIGHBOURHOOD PLAN**
- 5. TO APPROVE MINUTES OF MEETING 460**
- 6. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
- 7. COUNTY AND DISTRICT COUNCILLORS REPORTS**
District Councillors Report
- 8. PLANNING MATTERS**
 - a) Planning Applications**
18/00120/LBC The removal of a modern wood and glass partition wall between the dining room and hall passage way and the replacement and relocation of the alcove front door removing the porch from street view at The Old Fire Station 108-110 High Street, Swaffham Bulbeck for Mr Clem Robertson
18/00190/LBC Demolition of existing lean-to and erection of two storey extension at 85 High Street Swaffham Bulbeck for Mr & Mrs Chadwick.
 - b) Planning Approvals**
17/02203/LBC Remove greenhouse, construct single storey extension, reduce chimney stack to create doorway, internal vaulted ceiling to include balcony area, insert French drains and soakaway at The Merchants House, 97 Commercial End, Swaffham Bulbeck for Mr Glynn.
17/02201/FUL Remove greenhouse, construct single storey extension, reduce chimney stack to create doorway, internal vaulted ceiling to include balcony area, insert French drains and soakaway at The Merchants House, 97 Commercial End, Swaffham Bulbeck for Mr Glynn.
17/02218/FUL Proposed conversion, partial rebuilding and extension at Agricultural Building, Hare Park Stud, Six Mile Bottom, Suffolk for AW Carpentry and Building Services.
17/02130/FUL Construction of new double garage at The Abbey, Abbey Lane, Swaffham Bulbeck for Mrs Clare Burke
17/01935/FUL Ivy Green, New dwelling and associated works at 79 High Street, Swaffham Bulbeck
- 9. PARISH COUNCIL WEBSITE AND EMAIL MATTERS**
 - a) Parish Councillor Email Accounts**
- 10. PARISH COUNCIL RISK ASSESSMENT**
Risk Assessment Report
- 11. POLICY REVIEW**
Report from Policy Review Working Group
- 12. GRASS CUTTING CONTRACT**

To Consider Quotations for Grass Cutting Contract 2018-2021

13. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a) To Approve Bank Reconciliation for February
- b) To Pay March Accounts

Cheque

No;	Payee	Item	Net	VAT	Total	Power
<u>Payments Since the Last Meeting</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£501.90	£0.00	£501.90	LGA 1972 s112
BACS	Royal Mail	PO Box	£215.00	£43.00	£258.00	LGA s1972 s50
<u>Payments for Tonight's meeting:</u>						
BACS	HMRC	Tax & NI	£125.40	£0.00	£125.40	LGA 1972 s112
BACS	Mr J Sugg	Handyman Payment	£100.00	£0.00	£100.00	Open Spaces Act 1906
BACS	Mrs D Bayliss	Travel/Telephone	£117.93	£0.00	£117.93	ss9 & 10 LGA 1972 s214
		Home Office				LGA 1972 s174
BACS	Mrs D Bayliss	Allowance	£100.00	£0.00	£100.00	LGA 1972 s112
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
		Street Lighting				
BACS	Balfour Beatty	Maintenance	£30.00	£6.00	£36.00	Open Spaces Act 1906
						ss9 & 10 LGA 1972 s214
BACS	Fenland Leisure Play	Surfacing	£1,151.10	£230.22	£1,381.32	Open Spaces Act 1906
						ss9 & 10 LGA 1972 s214
BACS	Fenland Leisure Play	Surfacing	£532.00	£106.40	£638.40	Open Spaces Act 1906
						ss9 & 10 LGA 1972 s214
		Website Set Up and				
BACS	Eyelid Productions	Support Fees	£817.00	£0.00	£817.00	LGA 1972 s142
BACS	SLCC	Conference Fees	£298.80	£0.00	£298.80	LGA 1972 s112
DDR	ICO	Data Protection Fee	£35.00	£0.00	£35.00	LGA 1972 s50
Grand Total>>>			£4,041.13	£389.02	£4,430.15	

14. DENNY AND PLAY AREA MATTERS

- a) Play Area Inspection & Report

15. CEMETERY MATTERS

- a) To Discuss Purchase of Cemetery & Memorial Management Software

16. HIGHWAYS MATTERS

- a) Telephone Kiosk in Commercial End
- b) Keep Britain Tidy – Great British Spring Clean
- c) Speed Watch Meeting

17. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) CAPALC AGM EOM
- b) CAPALC Bulletin (Sent by email)

18. ANNUAL PARISH MEETING

- a) To Set Date for the Meeting and to Discuss Agenda Items and Annual Report

19. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

20. Date of Next Meeting:

April 10th 2018

March 1st 2018
Clerk to the Parish Council

