

## MINUTES OF THE SWAFFHAM BULBECK PARISH COUNCIL MEETING NUMBER 336

Held at the School on Tuesday, 4<sup>th</sup> May 2010, starting at 7.00pm

**Present:** Margaret Chadwick-Chairman, Bert Collins-Vice-Chairman, Loder Bevington, Daphne Dodds, Giles Merritt, Lynn Reed, Sharyn Robinson and David Turner. There were no members of the public present.

**In Attendance:** Cllr David Brown-CCC and Karen King-Clerk.

**2533: Apologies for Absence:** Mary Smith  
Cllr Allen Alderson-ECDC

*Margaret Chadwick – proposed a motion to vary the agenda to include the approval of minutes for meeting numbers 333 & 334. (These had been omitted from the agenda) It was resolved that these minutes would be considered for approval. Proposed: David Turner. Seconded: Bert Collins.*

**2534: To Approve & Sign the Minutes of Meeting Number 333, dated the 6<sup>th</sup> April 2010:**

It was noted that under min.ref.2507 the date should read the 12<sup>th</sup> not the 19<sup>th</sup> plus min.ref.2514 the Irwin Arts Trust should read the Urwin Arts Award. Following these amendments the minutes were agreed and signed. *Proposed: Bert Collins. Seconded: Giles Merritt.*

**2535: To Approve & Sign the Minutes of Extraordinary Meeting Number 334, dated the 20<sup>th</sup> April 2010:** The minutes were agreed and signed. *Proposed: Bert Collins. Seconded: Daphne Dodds.*

**2536: Matters Arising from Previous Minutes (for information only):**

Min.ref.2525: Daphne Dodds reported that there still remained some old tyres on other side of ditch near old railway bridge. *It was thought that these may have been left by ECDC's team as they were on private land and as such the responsibility of the landowner to clear.*

**2537: Members' Declaration of Interest for Items on the Agenda:**

Sharyn Robinson declared an interest for item 10 on the agenda–min.ref.2544, i.e., payment of expenses incurred for the Opening Ceremony of the new Play Equipment.

**2538: County Councillor's Report:** *Cllr David Brown reported to the meeting:*

- *County Council Environment and Community Services Committee:* As part of a member-led review group looking at provision of affordable housing across the County, a meeting was held with various groups involved in provision of affordable housing, including Cambridgeshire Horizons, County and District planning and housing officers and Bedfordshire Pilgrims Housing Association, representing housing associations in general. A further meeting will be held in the next few weeks focused on developers. The review will then produce a report to Cabinet for further consideration.
- *The East Cambridgeshire Community Safety Partnership Board* met earlier this month. This group considers actions surrounding crime and disorder generally although the meeting had a particular focus on domestic violence and drug and alcohol abuse. The Board agreed to consider further work on amalgamating the East Cambs domestic violence forum with the City and South forum in an aim to reduce duplication of public services. The agreement followed reassurance that there would be no loss of focus on work in East Cambs. The Board also received the quarterly crime report from the police. East Cambs is compared as part of a group of 15 similar districts. In the areas of dwelling burglary, vehicle crime (theft of and from vehicles) and domestic violence East Cambs ranks at an average level.
- *Bus Services:* Meeting held with Andy Campbell, MD of Stagecoach Cambridge to further represent concerns about changes to the 10, 10A and 12 bus services as well as the liability problems reported by users. It was a somewhat frustrating meeting although Stagecoach did undertake to look again at morning and evening services and come back to me. On reliability Stagecoach indicated they had bought 50 new buses to work in Cambridge city, as from the Easter weekend. The knock-on effect of this is that buses serving our local routes should be better as some newer buses from the city routes are redeployed. Appreciate any comments good or bad on the effect of this move.
- Attended the official opening of the new play equipment at Swaffham Bulbeck and also a presentation on the work of the CAB as part of the Engage programme running at Burwell library.

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**2539: District Councillor's Report:** *No report.*

Cllr David Brown reported on a meeting of the External Partnerships Review Committee and explained some of the elements of the Cambridgeshire ACRE – Rural Strategy presented to the Committee. These included affordable housing, horticulture and agricultural issues. Also included was the need for greater provision of high speed Broadband to rural areas.

*Lynn Reed asked about the Rural Strategy with particular reference to Broadband provision. Loder Bevington noted that there was a problem for the parish and needed looking at as soon as possible.*

**2540: Correspondence for Consideration/Circulation: (see Appendix 1 for correspondence received):**

CCC - Springing into Action! Countryside Access & Public Rights of Way. Noted

**2541: New Play Equipment on Recreation Ground:**

*Outstanding remedial work – Monster Play – cantilever swing.* Loder Bevington and Mary Smith had met with galvanising expert on site to discuss the remedial work. It was agreed that a pre-treatment and zinc rich paint/spray would be applied to the damaged areas with no further cosmetic paint coating. Following the meeting Neil Roberts of Monster Play confirmed by email that this work would be carried out once materials had been received.

With reference to the outstanding payment to Monster Play it was agreed that once the work had been carried out satisfactorily Loder Bevington would confirm with the Clerk and the payment would be released.

*Proposed: Loder Bevington. Seconded: David Turner.*

*Adventure Playgrounds.* With reference to the tightening of the zip wire, Adventure Playgrounds had confirmed to the Clerk that they would carry this out. They suggested that it would be useful for one or two Parish Councillors to be on site so they could be shown what to do as future visits to carry this out would incur a fee. With reference to the retention held, this was to be paid following the visit by Adventure Playgrounds.

*Consideration of Inspection Report by Cambridgeshire ACRE:* There was some discussion about items noted in the inspection report by Cambridgeshire ACRE. These were considered minor but would be dealt with 'in-house'.

**2542: Remedial Works to War Memorial:**

Mary Smith confirmed to the Clerk that grant funding from the War Memorials Trust had been applied for.

**2543: Clerk's Reports:**

- Approval received from ECDC for treeworks as part of the Play Pathfinder Project.
- Min.ref.2488: The 15<sup>th</sup> May was suggested as a suitable date for one of their play projects. They had asked about provision of inside space should the weather be bad. The Pavilion was suggested and it was felt that this would provide adequate shelter. To finalise details with ECDC.
- Min.ref.2497: Paul Butcher confirmed that the matter was now with the Enforcement Officer. *Loder Bevington suggested that the Clerk report the matter again as the signs were still being displayed.*
- Min.ref.2503: Bob Thomson had provided a copy of his letter sent to ECDC's Planning Department about the quarry on Abbey Lane and its continuing use for the storing of building materials. It was apparent that although previously reported to ECDC's Enforcement Officer, ECDC had failed to act. It was considered that this should not be allowed to continue and a letter in support of Bob Thomson's comments would be sent to Mr A Smith, Enforcement Officer for ECDC, requesting that action be taken as a matter of urgency to stop any further materials being stored and the removal of materials already there.
- Min.ref.2503: Waiting to hear from ECDC when work was to be carried out.
- Min.ref.2514: Spoke with Mr Day of Waterbeach Angling Club. Mr Day said that a recent report by the Environment Agency had shown that there were no fish of any significance in the Lode. He was to forward a copy of the report.
- Invoice was to be sent to the National Trust for a full years rent.
- Refusal of Planning Permission received for The Bungalow, Abbey Lane – *demolish existing bungalow and replace with dwelling.*
- Revised dates for 2011 for Neighbourhood Panel Meetings.

**2544: Finances including Approval of Payment of Outstanding Accounts:**

*Payments:*

a) Karen King – Clerk's salary, April 2010	£ 256-04
b) Inland Revenue – PAYE	£ 64-00
c) E.ON Energy – streetlighting, April 2010	£ 1-93
d) K H Services – grasscutting	£ 755-83
e) PC Sharyn Robinson – catering for Opening Ceremony for new play equipment	£ 166-45

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f) Cambridgeshire ACRE – <i>inspection of new play equipment</i>	£ 77-22
g) CPALC – <i>annual subscription fees</i>	£ 236-15
h) Monster Play – <i>new play equipment</i>	£ 8,044-45 (subject to above)
<b>Total:</b>	<b>£9602-07</b>

The above payments were agreed. *Proposed: Bert Collins. Seconded: Daphne Dodds.*

**Receipts:**

BIAA Bank Interest – <i>April 2010</i>	£ 1-13
Taylor Vinters – <i>refund of land registration fees</i>	£ 40-00
Richard Stebbings Funeral Services – <i>Cremation plot (AB4-Yeo)</i>	£ 100-00
CCC – <i>Play Pathfinder Scheme</i>	£ 600-00
HMRC – <i>VAT refund</i>	£ 1,433-91
ECDC - <i>½-year Precept payment</i>	£ 7,500-00
<b>Total</b>	<b>£9,675-04</b>

**2545: Parish Councillors' Reports:**

- Bert Collins reported that someone had tried to remove the cage around the new tree in memory of Dr Mark Towriss. The damage was small and he was able to reinstate.
- Bert Collins reported that a drain cover had been removed from Green Bank Road. This was reported and marked with cones.
- Loder Bevington suggested that the area of grass around the new play equipment should be added to the grass cutting contract with K H Services and asked the Clerk to speak with Kelley Harrington.
- Loder Bevington reported that a badger set on Heath Road had been filled. It had been unoccupied for some time.
- Sharyn Robinson said the annual accounts would need to be approved before the annual meeting. She expressed concern that the assets were being based on insurance values rather than market values. She referred particularly to the smaller items of village furniture such as dog bins, benches, etc. She was to seek the advice of Frank Frankland and circulate a copy with revised values before next meeting for comments and approval.
- Margaret Chadwick reported the need for a new rubbish bin on the Recreation Ground noting the one currently in place had lost its inner. *Agenda item for next meeting.*
- Giles Merritt carried out the play area inspections for April. No problems to report. Lynn Reed was to carry out inspections for May.
- Margaret Chadwick referred to a flier received about a Lode Festival. Loder Bevington suggested that we seek the views of other affected parishes suggesting the need to monitor noise and volume of traffic. *A possible agenda item for July meeting.*

The meeting closed at 9pm.

**2546: Dates of Next Meetings:**

18 <sup>th</sup> May (Annual Parish Meeting)	7 <sup>th</sup> September
1 <sup>st</sup> June	5 <sup>th</sup> October
6 <sup>th</sup> July	2 <sup>nd</sup> November
No August meeting unless called	7 <sup>th</sup> December

**APPENDIX 1:**

**CORRESPONDENCE FOR INFORMATION/CIRCULATION/FILE:**

**CCC**

Play Pathfinder Project – email communications

Springing into Action! Countryside Access & Public Rights of Way

**ECDC**

Alan Williams (NHP) – revised dates for 2011

'Chairman's Chat'

Planning Refusal for The Bungalow, Abbey Lane – *demolish existing bungalow and replace with dwelling.*

Tree Preservation Order – Trees on Recreation Ground, Station Road - Consent

**General**

Taylor Vinters – Original Lease documents - National Trust

Details of Switchover Help Scheme for the Elderly (switch over to digital TV)

Issue 2 of Littleport Masterplan newsletter

The Playing Field – newsletter

Insurance documents for Cemetery Building