

**MINUTES OF THE SWAFFHAM BULBECK PARISH COUNCIL MEETING  
NUMBER 338**

**Held at the School on Tuesday, 1<sup>st</sup> June 2010, starting at 7.30pm**

**Present:** Margaret Chadwick-Chairman, Bert Collins-Vice-Chairman, Loder Bevington, Giles Merritt, Lynn Reed and Sharyn Robinson. There were nine members of the public present.

**In Attendance:** Cllr David Brown-CCC  
Karen King-Clerk.

**2552: Apologies for Absence:** Mary Smith  
Daphne Dodds  
David Turner  
Cllr Allen Alderson-ECDC

**2553: To Approve & Sign the Minutes of Annual Meeting Number 335, dated the 4<sup>th</sup> May 2010:**  
The minutes were agreed and signed. *Proposed: Giles Merritt. Seconded: Bert Collins.*

**2554: To Approve & Sign the Minutes of Meeting Number 336, dated the 4<sup>th</sup> May 2010:** Sharyn Robinson noted that the start time was incorrect and should read 7.30pm. Subject to this amendment the minutes were agreed and signed. *Proposed: Giles Merritt. Seconded: Bert Collins.*

**2555: To Approve & Sign the Minutes of Extraordinary Meeting Number 337, dated 18<sup>th</sup> May 2010:** Sharyn Robinson noted the numbering did not follow on from the previous minutes. Subject to this amendment the minutes were agreed and signed. *Proposed; Giles Merritt. Seconded: Bert Collins.*

**2556: Matters Arising from Previous Minutes (for information only):**  
Min.ref.336/2543: It was reported that the pit on Abbey Lane had been cleared of stored materials.

**2557: Members' Declaration of Interest for Items on the Agenda:**  
Margaret Chadwick declared a Prejudicial Interest for Item 10 of the agenda-min.ref: 338/2558 as her own property was next to the site of the proposed development to be discussed. She evoked Clause 12(2) of the Local Authorities (Model Code of Conduct) Order 2007 including paragraph 12(2) which allowed her to put her views but then required her to leave the meeting. Bert Collins chaired the meeting from this point.

*Meeting adjourned.* Members of the public were in attendance and in order that they could be allowed to put their views on the planning application the meeting was adjourned. Several concerns were raised about the proposals for the site and these were noted by the Parish Council.

*Meeting reconvened:* It was agreed to bring forward item 10 of the agenda:

**2558: Consideration of Planning Application for Ivy Green, High Street – construction of 1No two-storey house with garage. Ref: 10/00336/OUT:**

Following further discussion the Parish Council's concerns were recorded as follows and were to be submitted to Planning Services at ECDC:

- Over-development of the site with footprint for house too large
- Potential overlooking of neighbouring properties
- Loss of residential amenity (linked with overlooking and view)
- Concern about backfilling
- Street scene aspect taking into account raised level of site
- Access onto the High Street and extra traffic.

**Action: Clerk**

*Members of the public left at this point and Margaret Chadwick returned to Chair the remainder of the meeting.*

**2559: County Councillor's Report:** *Cllr David Brown reported to the meeting:*

- May started on County Council duty with a real pleasure - being invited to be part of the Mayor of Cambridge's party to proclaim Reach Fair and help distribute coins. Also invited to lunch, where another tradition was discovered - the new boys and girls are expected to give a speech (without warning!).
- Attended a meeting of the Children and Young People's Policy Development Group where provision of secondary schooling and post-16 education in East Cambs were the main topics of discussion.
- I participated in 2 service appeal hearings relating to home to school transport provision. As I have reported before these cases can be quite difficult and the 2 held in May were certainly that.
- Full Council met on 18 May. Owing to family commitments I had to send my apologies. Cllrs Linda Oliver and John Powley were due to be re-confirmed as Chairman and Vice-Chairman respectively, with Cllr Jill Tuck remaining as Leader of the Council. I was re-appointed to the Environment and Sustainability Scrutiny Committee, Service Appeals Committee and the Adult and Communities Policy Development Group. I was also

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appointed to the newly-formed Stronger Communities Scrutiny Committee. I remain as a substitute member on a number of other Committees and Groups. I also remain the County Council representative on: the Littleport Masterplan Working Party; the LGA Rural Commission; and Cambridgeshire Federation of Young Farmers' Clubs. Progress with Guided Busway was a major agenda item, as has been widely reported.

- I have attended a number of meetings considering the future direction of Highways Policy in the County - more details next month.

### **2560: District Councillor's Report:** *(written report)*

- *Annual Meeting:* Cllr Peter Cresswell completed his two year as Council Chairman. He was succeeded by Anthea Davidson who was previously Vice-Chairman. New Vice-Chairman is Tony Parriment. Cllr Alderson selected to serve on the Strategic Development Committee.
- *Non-payment of Council Tax:* Over the last two months several people have been targeted by ECDC for deliberate non-payment of Council Tax. This targeted action has collected £41,504 of previously uncollected Council Tax debt across East Cambs, Forest Heath and Breckland Councils who all worked together under the umbrella organisation known as Anglia Revenues Partnership.
- *Ely Bank Holiday Markets* are proving to be a success.
- *Bank Holiday Special Events:* Historical guided tours around Ely plus Oliver Cromwell's House had hosted some special events.

### **2561: Correspondence for Consideration/Circulation:** *(see Appendix 1 for correspondence received):*

ECDC – Consultation: on East Cambridgeshire Council's Decision Making Arrangements. *The subject of the consultation was whether the Council (ECDC) should move to one of two different models: a Leader and Cabinet or directly elected Mayor and Cabinet – or retain the current system.*

*Following consideration and some clarification from Cllr David Brown, the Parish Council's view was that ECDC should continue as at present with Committee system until the time when population growth made the requirement for a Cabinet system mandatory. The requirement for a longer consultation period of the options was also considered necessary. It was noted that the main issue for the Parish Council was planning but this would remain as a Committee and not change.* The Clerk was to write to ECDC. **Action: Clerk**

### **2562: Matters Arising from Annual Parish Meeting:**

***Possibility of Re-establishing Youth Club in Partnership with CCC-County's Area Locality Team:*** It was suggested at the Annual Parish Meeting that the Area Locality Team might be able to offer guidance and support for a Youth Club and Nikki King had confirmed their interest. Loder Bevington said he would forward contact details for Nikki King of The Locality Team to those interested in reinstating the Youth Club. **Action: LB**

***Review of Bus Services and Doctor's Surgery Car Services for Residents:*** Following discussion it was agreed that the Clerk would contact Burwell and Bottisham Surgeries to ask about transport arrangements. At this point there was also discussion about bus services and the request for a bus shelter opposite the shop. It was suggested that perhaps the bus stop could be moved nearer to the parking area beside the Denny. Stagecoach and CCC were to be asked about this and their responses considered further at a future meeting.

**Action: Clerk**

**2563: Purchase of Litter Bin for Recreation Ground:** (Min.ref.336/2545). This was agreed. *Proposed: Bert Collins. Seconded: Sharyn Robinson.* The Clerk to order. **Action: Clerk**

**2564: Deterioration of Painting & Varnishing to Village Seats:** Sharyn Robinson had noticed that on some of the seats the varnish coating was peeling away and on others the coating was very thin. The Clerk was to contact Kim Sheldrick and ask him to inspect. **Action: Clerk**

**2565: Review of Insurance Cover for Cemetery Building – estimate received:** Kim Sheldrick inspected the building and provided an estimate in the sum of £7,600 as a replacement value. It was agreed to increase insurance cover from the current £6,141.45 to £7,600. *Proposed: Giles Merritt. Seconded: Loder Bevington.* The Clerk was to check on the increased insurance premium taking into account the higher replacement value.

**Action: Clerk**

### **2566: Clerk's Reports:**

- Min.ref.336/2545: Kelley Harrington had confirmed that the extra grass-cutting/strimming around the new play equipment would be £4/cut on the play area and £3/cut on the recreation ground. *As this was a minimal amount it was accepted without formal resolution.*
- *Pavilion redecoration work:* Due to start shortly.
- *Quality Status:* Met with Quality Status Co-ordinator for CPALC. Discussed the requirements of Quality Status for the Parish Council.
- *Cleaning of Bus Shelter:* Following up with ECDC's Graffiti Team.
- *Installation of Dog Bins:* Min.ref.336/2543: Waiting on ECDC's contractors to carry out work.

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**2567: Finances including Approval of Payment of Outstanding Accounts:**

*Payments:*

a) Karen King – <i>Clerk's salary, May 2010</i>	£ 256-04
b) Inland Revenue – PAYE	£ 64-00
c) Karen King – <i>Clerk's expenses 23/2-23/5/10</i>	£ 55-78
d) E.ON Energy – <i>streetlighting, May 2010</i>	£ 1-93
e) K H Services – <i>grasscutting</i>	£ 990-23
f) Pavilion Charity – <i>subvention</i>	£ 400-00
<b>Total:</b>	<b>£1,767-98</b>

The above payments were agreed. *Proposed: Loder Bevington. Seconded: Sharyn Robinson.*

*Receipts:*

• BIAA Bank Interest – <i>May 2010</i>	£ 0-63
• CCC – <i>grasscutting services</i>	£ 1,075-66
• P A Hibble – <i>memorial (King-M149)</i>	£ 50-00
<b>Total</b>	<b>£1,126-29</b>

**2568: Parish Councillors' Reports:**

- Bert Collins told meeting that residents were concerned about cars speeding on Quarry Lane. This was at varying times. *It was suggested that this would be a good opportunity for the Speedwatch team. The Clerk was also to report to PCSO.* **Action: Clerk**
- Giles Merritt reported further complaints about parking on pavements in the High Street. *To be reported to PCSO.* **Action: Clerk**
- Sharyn Robinson told meeting that the new trees on the Recreation Ground were in need of regular watering and suggested a rota linked to playground inspections.
- Lynn Reed reported on play area inspections. LR noted that water had got into the laminated dog signs and new ones were needed. **Action: Clerk**
- Giles Merritt reported that the bridge over the Reach Lode was now in place with the opening in September.
- Loder Bevington reported that the Sportsman Pond had quite a lot of rubbish lying about. *Waterbeach Angling Club to be informed.* **Action: Clerk**

The meeting closed at 9.15pm.

**2546: Dates of Next Meetings:**

6<sup>th</sup> July

No August meeting unless called

7<sup>th</sup> September

5<sup>th</sup> October

2<sup>nd</sup> November

7<sup>th</sup> December

**APPENDIX 1:**

**CORRESPONDENCE FOR INFORMATION/CIRCULATION/FILE:**

**CCC**

Carriageway Surface Dressing 2010 – Green Bank Road

**ECDC**

Consultation: On East Cambridgeshire Council's Decision Making Arrangements

Alan Williams (NHP) – revised dates for 2011 + newsletters

'Chairman's Chat'

Planning application for Ivy Green, High Street – *construction of 1No two-storey house with garage.*

**General**

Kim Sheldrick Building Services - estimate re cemetery building

Cambridgeshire ACRE – New Products & Services Guide