

**MINUTES OF THE SWAFFHAM BULBECK PARISH COUNCIL MEETING  
NUMBER 318**

**Held at the School on Tuesday, 2<sup>nd</sup> June 2009**

**Present:** Loder Bevington, Margaret Chadwick (Chairman), Bert Collins (Vice-Chairman), Daphne Dodds, Giles Merritt, Lynn Reed and David Turner. There were no members of the public in attendance.

**In Attendance:** Karen King-Clerk.

**2286: Apologies for Absence:** Mary Smith (conflicting commitment)  
Cllr Allen Alderson

**2287: To Approve and Sign the Minutes of Annual Meeting Number 316, 5<sup>th</sup> May 2009:** Agreed and signed as correct. Proposed: Loder Bevington. Seconded: Bert Collins.

**2288: To Approve and Sign the Minutes of Meeting Number 317, 5<sup>th</sup> May 2009:** Agreed and signed as correct. Proposed: Loder Bevington. Seconded: Bert Collins.

**2289: Matters Arising from Previous Minutes (for information only):**

Min.ref 317/2272: Loder Bevington confirmed that this was still pending. To be concluded as a matter of urgency. **Action: LB/MC**

Min.ref 317/2272: Stewart Morrison of Taylor Vinters had confirmed to the Clerk that matters were in hand and that they would hopefully be in a position to complete the lease agreement with the National Trust in the near future.

Min.ref 315/2256: Giles Merritt told the meeting that there had been no response to the article in the Beacon re a village website but that he knew the Beacon team were interested. Photographs were now complete for the website and leaflet. He asked that this be an agenda item for the July meeting.

Min.ref 317/2285: Giles Merritt confirmed that there were no longer any spare allotments but that some did not appear to be in use. He was to speak with Hereward Housing (Sanctuary Hereward) and obtain a copy of their allotment regulations for further discussion at the July meeting. Loder Bevington volunteered to help with the review of allotments. **Action: GM/LB**

Min.ref 317/2276: The Clerk had spoken with Kelley Harrington of K H Services re a meeting to discuss the grasscutting on the Recreation Ground. KH was to come back to Clerk with a date and time suggesting an evening meeting. Once this was known the Clerk was to contact DT/LB/BC to arrange. **Action: Clerk**

**2290: Members' Declaration of Interest for Items on the Agenda:** None.

**2291: County Councillor's Report:** *Cllr Hazel Williams reported to the meeting.*

- A Lowry painting belonging to Cambridgeshire Schools Arts collection was sold at auction yesterday for £450,000. The proceeds will be used to support cultural activities across the county. When bought in 1935 it cost £31.50.
- At the last full council meeting before the election there was disagreement about holding the discussion on the guided bus as a confidential item. Everyone agreed that information should not be released which would prejudice any case that the council might take against BAM Nuttall who are constructing the guided busway but it was felt that there was too much secrecy on the issue.
- A scheme where waste cooking oil is collected at Cambridgeshire recycling sites has collected 2,000 litres of oil in its first 6 months. It is converted into clean, renewable energy which feeds into the national grid.
- The Children and Young People's Plan for 2009-2012 that sets out the priorities over that time, has been agreed.
- The Sustainable Communities Act has been adopted. This promotes much more of a 'bottom up' approach to government.
- NHS CAMBRIDGESHIRE announced that the total number of cases of swine flu in Cambridgeshire is five. The swine flu infection has been mild and the advice to the public and health care staff remains unchanged.
- The government are consulting on the Concessionary Fare Scheme. They want views on whether to move the administration and responsibility to a different tier of government, either county or government level.
- As Cambridge is a bicycle demonstration town there will be a number of events taking place throughout Bike Week (13-21 June) including a Bike fair on Parkers Piece on 13<sup>th</sup> June.
- The guideway beams for the Guided Bus are expected to reach the St. Ives Park and Ride site in early June. This site is nearing completion, as is Longstanton Park and Ride site.
- Donarbon open day is on 6<sup>th</sup> June 10-4pm
- Marshalls are working with a relocation sub group to pursue options for the airport other than Mildenhall.

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- RECAP has secured funding to train non-waste officers in other council departments, who make regular visits to local businesses. This will enable them to gather waste related information as well as giving advice. The initiative includes all local authorities in Cambridgeshire and Peterborough.
- The Cambridgeshire LAA target for Adapting to Climate Change is Level 1, the minimum level that local authorities should reach. This has been achieved by Cambridgeshire and Cambridge City and Fenland, South Cambs and Huntingdon have partially met level 1. East Cambs is level 0.

*Hazel Williams confirmed that although this would normally be a matter for ECDC, she had spoken with the relevant office on the issue of damage to memorials, etc., within the Churchyard and was awaiting a reply and would follow this up.*

**2292: District Councillor's Report:** *Apologies for absence was received from Cllr Allen Alderson due to a conflicting meeting. He confirmed that due to the closeness of the Annual Parish Meeting, he had nothing further to report at this time.*

**2293: Correspondence for Consideration/Circulation:** *(see Appendix 1 for general correspondence)*

- CCC – The 'Big Lunch'. Noted.
- General – Track/Bridleway, Fen Lane (*resurfacing*). This was noted and there were no comments or objections. The members were grateful for being kept informed but confirmed that they had no responsibility for this area.

**2294: Report on CCC Play Pathfinder Project (*meeting attended*):**

Loder Bevington attended a meeting for the above. He outlined the detail of submitting a proposal for funding to provide additional equipment for the Recreation Ground/Denny particularly for the older children/young adults. He noted the very tight timescale for submission but put forward a proposal that this would be worth investigating further and invited comments. Following discussion it was agreed to put a proposal together for further discussion and approval at the July meeting. Giles Merritt agreed to help with this project.

**2295: Parish Council Vacancy:**

ECDC had confirmed that the 14 day statutory period was now complete and that the vacancy could now be filled by co-option. The meeting was hopeful of confirming co-option of a new Parish Councillor at the July meeting.

**2296: Approval of Exclusive Grants of Burial:**

- Adeline Catherine Bourne (Plot M152)
- Shirley Winifred Crisp (Plot AB7)

The above were approved. *Proposed: Loder Bevington. Seconded: Lynn Reed.*

**2297: Memorial to the late Charles Stevens (*correspondence received*):**

Following receipt of letter from Solicitors on behalf of the family of the above, it was agreed to seek further professional advice before replying. Carried forward to July meeting.

**2298: Replacement of Millennium Oak – The Denny:**

It was reported that the above tree had died. It was considered that a suitable replacement and in keeping with the Millennium would be a 9yr old Old English Yew tree. Margaret Chadwick said she would look into this and report back to the July meeting.

**Action: MC**

**2299: Review of Parish Plan following meeting with Cambridgeshire ACRE:**

Margaret Chadwick & Loder Bevington met with Linda McCord of Cambridgeshire ACRE re the above. A schedule of Community Planning Actions was discussed taking into account amendments and additions since 2006 when the Interim Parish Plan was first put together. A summary and updated copy of the schedule was to be forwarded to the Clerk by Linda McCord for further consideration by the Parish Council.

**2300: Application for CCC Jointly Funded Minor Highways Improvements (2010/2011):**

The Clerk was to ask CCC Highways to carry out a speed survey of the High Street asap and certainly before the beginning of the safety measures outside the School. All agreed that the volume and speed of the traffic had increased significantly particularly since the installation of traffic calming measures in Quy.

With reference to a suitable bid for traffic/speed measures for the 2010/2011 bid, it was agreed to submit an application for flashing '30mph' signs (*Margaret, am I right that this was for Gutteridge Corner? Sorry, my notes seem to be confused here*).

This was approved: *Proposed: David Turner .Seconded: Loder Bevington.*

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**2301: Consideration of Quotes received for work to War Memorial:** Loder Bevington told the meeting that having spoken with Bob Thomson about the work needed, they had agreed that a revised specification was required. Once this was available, further quotations were to be invited from contractors for consideration at the July meeting. **Action: LB (BT)**

**2302: Cemetery Matters – display of regulations:** This was discussed and the Clerk asked to circulate again for final comment. Daphne Dodds to finalise wording ready for agreement at the July meeting. **Action: DD**

### **2303: Finances including Approval of Payment of Outstanding Accounts:**

#### **Payments:**

a) Karen King – <i>Clerk's salary, May 2009</i>	£ 177-10
b) Inland Revenue – <i>PAYE, May 2009</i>	£ 44-40
c) K H Services – <i>grasscutting services</i>	£ 1,181-97
d) Mr R Collins – <i>Parish Councillor expenses (petrol for equipment)</i>	£ 10-00
e) E.On Energy – <i>streetlighting, May 2009</i>	£ 1-93
<b>Total:</b>	<b>£1,415.40</b>

#### **Receipts:**

BIAA Bank Interest – <i>April 2009</i>	£ 0-97
SUFC – <i>use of recreation ground/pavilion</i>	£ 360-00
CCC – <i>agency services (grasscutting)</i>	£ 1,075-66
Richard Stebbings Funeral Services – <i>cremation-Crisp (AB7)</i>	£ 100-00
C E Fullers – <i>burial-Bourne (M152)</i>	£ 175-00
HMRC – <i>VAT refund</i>	£ 881-93
<b>Total:</b>	<b>£2,593-56</b>

The above payments were agreed and cheques signed.

### **2304: Clerk's Report:**

Min.ref. 315/2258: When confirming acceptance of quotation for refurbishment of village seats, it had become apparent that the actual number of seats was not clear. This was checked with Asset Register and numbers passed to Kim. In addition to the foregoing, it was noted that some seats were now in need of repair plus, following Loder Bevington's inspections of the play area, some of the roof slats on the multi play unit were missing and needed replacement. Kim was to be asked to carry out these additional repairs. It was felt that a revised quotation was not required.

Min.ref: 317/2281: Algar Signs had confirmed that the material for the memorial plaque would be aluminium. It was agreed that this was not a suitable material. A further quotation was to be obtained from Wiggs of Newmarket to supply a brass engraved plaque. **Action: Clerk**

The Pound Way Bus Shelter was looking in need of a clean. The Clerk was asked to contact Graham Wiltshire to see if he could help with this work. **Action: Clerk**

Karen Whymark of CCC confirmed that bridleway No. had been closed due to the presence of a badgers' set. Min.ref. 317/2282: The Clerk confirmed that the Annual Audit Return for 2008/09 had been submitted to the External Auditors, Moore Stephens, for approval.

### **2305: Parish Councillors' Reports:**

- Loder Bevington carried out the weekly inspections of the play area. In addition to the repair work to the multi-play unit, LB told the meeting that repairs carried out to the wetpour surfacing earlier in the year were unacceptable. The Clerk was to contact Anglian Playground Services. **Action: Clerk**
- Daphne Dodds to carry out the inspections for June. **Action: DD**
- Bert Collins had been approached about the possibility of installing two further dog bins – one on the High Street and one on Quarry Lane. The Clerk was to look into this for the July meeting. **Action: Clerk**
- David Turner told the meeting the Jean and Cecil Nash would not be available over the next two weeks to empty bins, etc. Members were to do this. **Action: PC's**
- The watering of the new Plane tree was raised. Bert Collins to action. **Action: BC**

Meeting closed at 9.55pm

### **Future Meeting Dates:**

7<sup>th</sup> July 2009

No August meeting unless called

1<sup>st</sup> September

6<sup>th</sup> October

3<sup>rd</sup> November

1<sup>st</sup> December

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**APPENDIX 1:**

**CORRESPONDENCE FOR INFORMATION/CIRCULATION/FILE:**

**CCC**

Andrew Carauna – School Safety Zone

Highways & Access – ‘The Big Lunch’

Early Years & Childcare Services – Play Pathfinder Project: Phase Two Briefings

Countryside Access Team – P3 Grants 2009/10

**ECDC**

Electoral Services – Casual Vacancy – SBPC

Community Services Committee – Decision List 14/5/09

Election Notices – County Councillor/Burwell Division

**Planning**

Planning Applications Running List

**General**

Kim Sheldrick Building Services – quotation for works to War Memorial

Ward Gethin Solicitors – The Evelyn May Stevens Will Trust

European Parliamentary Election Notices Eastern Region

Cambridgeshire ACRE – Service User Survey

Kevin Varty (Speyside Farm) – Track/Bridleway, Fen Lane