

**MINUTES OF THE SWAFFHAM BULBECK PARISH COUNCIL MEETING  
NUMBER 328**

**Held at the School on Tuesday, 5<sup>th</sup> January 2010, starting at 7.30pm**

**Present:** Margaret Chadwick (Chairman), Loder Bevington, Bert Collins (Vice-Chairman), Daphne Dodds, Sharyn Robinson, and David Turner.

**In Attendance:** Karen King-Clerk.

**2433: Apologies for Absence:**

Mary Smith (*representing PC at NHP meeting*)

Giles Merritt (*work commitments*)

Lynn Reed (*late apologies – family commitments*)

Cllr David Brown & Cllr Allen Alderson (*conflicting meeting – NHP*)

**2434: To Approve & Sign the Minutes of Meeting Number 326, 1<sup>st</sup> December 2009:** These were approved and signed. *Proposed: Bert Collins. Seconded: Sharyn Robinson.*

**2435: To Approve & Sign the Minutes of Extraordinary Meeting Number 327, 15<sup>th</sup> December 2009:** These were approved and signed. *Proposed: Daphne Dodds. Seconded: Sharyn Robinson.*

**2436: Matters Arising from Previous Minutes (for information only):**

- Min.ref.326/2413: Loder Bevington confirmed that he was still be speak with Kelley Harrington but would do so. **Action: LB**
- Min.ref.326/2423: Loder Bevington suggested the formation of a working party to be considered further (February meeting) when work underway for the new Play Project.
- Min.ref.326/2413: David Turner confirmed that the new tree had been delivered. He felt that it was not the best specimen – it was approximately 16-18ft in height with a split trunk. The Clerk was asked to seek the advice of the Tree Officer at ECDC. **Action: Clerk**
- Min.ref.326/2423: The Clerk contacted Paul Butcher, CCC Highways and his responded confirming that the Swaffham Heath road is treated as a secondary route and treated in line with CCC's policy.

**2437: Members' Declaration of Interest for Items on the Agenda:** None.

**2438: County Councillor's Report:** *Cllr David Brown provided written report as below:*

- December has been a relatively quiet month, meeting-wise at the County Council, although I have also been dealing with a number of queries relating to highways issues, including pavements, gritting schedules and safety concerns regarding the old railway bridge between Swaffham Prior and Reach.
- Discussions on the forthcoming budget and Council Tax setting have also continued apace, set in the context of the derisory 2.2% grant offered by Central Government. These discussions have included meetings with Service Directors to consider spending plans for the coming years.
- The full County Council met on 8 December. Amongst announcements made were that Cambridgeshire is one of the top Waste Disposal Authorities in terms of re-use, recycling and composting at 51.99%; and also that the County Council had been named Transport Authority of the Year at the prestigious UK Bus Awards – this was tempered by the on-going delays and discussions with contractors over the Cambridge Guided Bus.
- We had a lengthy debate on changes to the constitution following the decision by the Leader of the Council to cancel briefing meetings involving opposition spokesmen, a decision brought about by the leaking of sensitive information. We also had a debate regarding the forthcoming work programme for Scrutiny Committees. A number of questions were also dealt with, including the recent High Court Case surrounding the disagreement between CCC and Orkney's Council over the costs of care for a child in care in Cambridgeshire.

*Loder Bevington raised a matter for Cllr Brown. He expressed concern about the lack of salting of pavements which were extremely dangerous for pedestrians during the recent bad weather. There followed discussion about salt/grit bins (see item 2440 below).*

**2439: District Councillor's Report:** *Cllr Allen Alderson provided written report as below:*

- *Waste Collections:* Because of the pre-Christmas snow and ice, Viola deemed it unsafe to its operatives to undertake the refuse collection on 24<sup>th</sup> December, although the recycling round of the same day did take place. This resulted in piles of refuse sacks being left by the roadside for twelve days, despite request for interim collection for the worst areas. The Waste Management Team has been asked to look at ways of improving the system over the Christmas/New Year period.
- *Salt Bins/Plastic Bottle Banks:* Before Christmas a tour of the ward was made to inspect the salt bins and plastic bottle banks. Some salt bins were empty, others partly full. All bins were topped up on 24<sup>th</sup> December,

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The CCC Highways does not have a procedure for checking if bins need refilling, they rely on members of the public notifying them. To get a bin refilled, telephone CCC Highways on 0345 0455212. The plastic bottle banks are supposed to be emptied, if required, during the fortnightly recycling round. This was clearly not happening as the Reach one was full and the Swaffham Bulbeck one  $\frac{3}{4}$  full. Viola have been asked to improve their procedures.

### **2440: Correspondence for Consideration/Circulation:** *(see Appendix 1 for correspondence received)*

CCC – *Provision of Grit Bins*: Letter inviting Parish Councils to order salt bins as part of scheme to buy in bulk to reduce cost. In light of recent weather conditions it was agreed to order salt bins for three locations in the village (Green Bank Road, Pound Way-shop end and Downing Court/Vicarage Close). The Clerk was to confirm with CCC. **Action: Clerk**

ECDC – *A New Plan for the District (Local Development Framework)*: Loder Bevington suggested that the transport issues were of more importance and asked what would be the forecast for impact of traffic on the B1102 and Heath Road across to the A11.

ECDC – *New project to create permanent Woodlands across the District*: Following consideration of the detail it was agreed that no suitable areas within the Parish could be identified. It was also felt that the time scale for such a project was very tight and not practical.

### **2441: Consideration of Planning Application for Land to Rear of Mitchell Lodge Farm, Quarry Lane – construction of small storage building. Ref: 09/00904/FUL:**

No objections or comments.

### **2442: Consideration of sketch designs for Proposed Replacement Dwelling at Abbey Lane (pre-submission of formal planning application):**

Following discussion, the Clerk was to reply noting the below comments:

- The Parish Council would like to see only one dwelling on this site.
- The access on the corner of the B1102 and Abbey Lane should be closed.
- The part of the dwelling on 'high land' to remain one storey as sketch detail and as noted in your letter "sit below the existing ridge height of the bungalow....."
- The Parish Council would like to see further details on the solar and wind power elements.

It was also confirmed that the above comments were only preliminary views and would be reviewed by the Parish Council when a formal Planning Application was received.

### **2443: CCC Consultation on HCV Issues and Countywide Advisory Freight Map:**

The Clerk confirmed that she had contacted neighbouring Parish Clerks and was waiting for responses following individual Parish Council meetings and would report further at February meeting. **Action: Clerk**

### **2444: Report on CCC Play Pathfinder Project – Recreation Ground/The Denny:**

Loder Bevington confirmed receipt of formal agreement for grant funding from CCC. LB had checked the document noting minor amendments and asked that the Chairman sign the agreement. *Proposed: Loder Bevington . Seconded: Daphne Dodds.* Following this the Chairman signed the agreement. LB said he would now place the orders with Adventure Playgrounds (zip wire & shelter) and Monster Play (cantilever swing). It was also confirmed that Adam Rayner would carry out some ground works and earth mounding and Les Shreeve would carry out treeworks. LB said he would check with Adventure Playgrounds about the position of the earth mound in relation to the zip wire. **Action: LB**

The Chairman asked that the minutes recorded a big thank you to Loder Bevington for his exceptional hard work in putting together the project.

The Clerk was to contact Algar Signs about the signage requirements for the project, confirm insurance cover for the three main items of new equipment and ask RoSPA to bring forward the annual inspection of play area to include the new equipment when fully installed. **Action: Clerk**

**2445: Purchase of additional Dog Bins:** It was agreed to purchase 3No dog bins, one each for Fen Lane, Quarry Lane and the High Street. It was hoped to order in partnership with SPPC so as to benefit from ECDC's scheme of purchase 6No bins and receive 2No free. The Clerk was to follow up with SPPC and confirm positions, etc., with ECDC's Dog Warden. **Action: Clerk**

**2446: Request for Bus Shelter opposite Shop – results of consultation:** The Clerk confirmed that there had been very little response and of these not all were in favour of an additional bus shelter. It was agreed that the response was not sufficient to justify the costs involved. The Clerk was to again ask for comments in her Beacon report stressing the need for people to record their views either for or against. She was also to chase Stagecoach for data on passenger numbers. **Action: Clerk**

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**2447: Consideration of Section 137 Donations:** The following were agreed:

- Red2Green £400
  - The School £300 (*subject to discussion with School on suitable community use – tbc at February meeting*)
  - BVC £300 (*as above or receipt of donation request*).
- Proposed: Loder Bevington: Seconded: Daphne Dodds.*

**Final Approval of Budget & Precept for 2010/2011:**

Final agreement for Precept in the sum of £15,000. Clerk to confirm with ECDC.

**Action: Clerk**

**2448: Clerk's Report:**

- *Bus shelter–Pound Way:* Graham Wiltshire had tried to clean the panels of the bus shelter but this had proved unsuccessful. *Following discussion, the Clerk was asked to find out cost of replacement panels. Action: Clerk*
- *Faulty street lights:* Lights reported as faulty on Archers Close, High Street. CCC confirmed that the power source to the light on Archers Close was faulty and was passed to EDF for their action.
- Min.ref.326/2419: *Outstanding Play Area repairs:* Chased Adventure Playgrounds and several occasions via email and phone. They confirmed that the repair work would be carried out as soon as the weather conditions permitted.

**2449: Finances including Approval of Payment of Outstanding Accounts:**

Payments:

a) Karen King – <i>Clerk's salary, November 2009</i>	£ 207-45
b) Inland Revenue – PAYE	£ 51-80
c) Taylor Vinters – <i>lease to National Trust</i>	£ 1,174-50 *
d) Barcham Trees – <i>replacement tree</i>	£ 131-10 **
e) SLCC – <i>annual subscription (50% share with SPPC)</i>	£ 47-50
f) Red2Green – <i>Section 137 donation</i>	£ 400-00
g) E-ON – <i>streetlighting – November 2009</i>	£ 1-93
<b>Total:</b>	<b>£2,014-28</b>

\* subject to confirmation that invoice for land registration costs.

\*\* subject to discussion with Tree Officer, ECDC ( ref. item 2436 above)

The above accounts were approved. *Proposed: Loder Bevington. Seconded: Daphne Dodds.*

**Receipts:**

P A Hibble – <i>memorial (Durrant-AB5)</i>	£ 50-00
P A Hibble – <i>memorial (Crisp-AB7)</i>	£ 50-00
BIAA Bank Interest – <i>December 2009</i>	£ 1-07
<b>Total</b>	<b>£ 101-07</b>

**2450: Parish Councillors' Reports:**

- Sharyn Robinson carried out inspections of play area for December. Found to be generally snow covered with some muddy areas reported.
- David Turner to carry out inspections for January.

The meeting closed at 9.35pm

**2451: Dates of Next Meetings:**

2<sup>nd</sup> February 2010  
2<sup>nd</sup> March  
6<sup>th</sup> April  
4<sup>th</sup> May

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**APPENDIX 1: CORRESPONDENCE FOR INFORMATION/CIRCULATION/FILE:  
CCC**

Street Lighting Maintenance 2009/2010  
Unmetered Festive Lighting Connections  
Provision of Salt Bins  
Play Pathfinder Scheme – ongoing email correspondence.

**ECDC**

Chairman’s Newsletter  
Service Standards as agreed with Veolia’s Management.  
Licensing Committee – 9/12/09 – Decision List  
A New Plan for the District (Local Development Framework)  
New Project to create permanent Woodlands across the District

**General**

Taylor Vinters – confirming receipt of signed Lease of Rights + invoice.  
Suffolk Accident Rescue Service – donation request  
Red-2-Green – donation request  
Bulbeck Beacon – thank you note for donation  
David Urwin Arts Award – thank you letter for donation  
Geoff Reed – copy email to CCC Highways re Quay Traffic Calming Measures  
Geoff Reed – email re possible bus shelter opposite SB shop.  
Tony Walton Design - sketch designs for Proposed Replacement Dwelling at Abbey Lane (*pre-submission of formal planning application*).

**Planning**

Application:

Land to Rear of Mitchell Lodge Farm, Quarry Lane – *construction of small storage building*. Ref: 09/00904/FUL.

Approvals:

97 Commercial End – new solid wooden garage doors  
97 Commercial End – replacement of existing gates