

**MINUTES OF THE SWAFFHAM BULBECK PARISH COUNCIL MEETING
NUMBER 329**

Held at the School on Tuesday, 2nd February 2010, starting at 7.30pm

Present: Margaret Chadwick (Chairman), Loder Bevington, Bert Collins (Vice-Chairman), Lynn Reed, Sharyn Robinson, Mary Smith.

In Attendance: Karen King-Clerk.

2452: Apologies for Absence:

David Turner

Giles Merritt (*work commitments*)

Daphne Dodds (*work commitments*)

2453: To Approve & Sign the Minutes of Meeting Number 328, 5th January 2010: Min.ref.2444: Sharyn Robinson noted that Monster Play were to provide the cantilever swing only and not the shelter as recorded. The shelter was to be supplied by Adventure Playgrounds. Subject to amendment the minutes were approved and signed. *Proposed: Mary Smith. Seconded: Sharyn Robinson.*

2454: Matters Arising from Previous Minutes (for information only):

- Min.ref.328/2436: The Clerk contacted the Tree Officer, Cathy White and Barchams and it was concluded that the tree was a suitable replacement and as such the payment to Barchams could be paid. Clerk to inform David Turner so that tree can be planted. **Action: Clerk/DT**
- Min.ref.328/2445: The Clerk arranged for the Dog Warden to visit village and agree locations for dog bins. Margaret Chadwick and Sharyn Robinson agreed to meet with Dog Warden.
- Min.ref. 328/2440: Sharyn Robinson asked for update re the provision of grit bins. The Clerk confirmed that CCC was informed of the PC's interest in purchasing 3No grit bins. The Clerk also confirmed that this purchase would come under a Section 137 payment. *There followed some further discussion on current grit bin locations. There was the suggestion of a placing a grit at the top of Quarry Lane.*

2455: Members' Declaration of Interest for Items on the Agenda: None.

2456: County Councillor's Report: *Cllr David Brown reported to the meeting:*

- Attended the South Neighbourhood Panel as County Council Representative – probably unsurprisingly 2 of the major topics raised were gritting schedules and concerns about the waste collections during the bad weather.
- Attended a meeting of the Littleport Masterplan Working Party as a County Council "neutral".
- Appointed to the East Cambs Community Safety Partnership and attended first meeting this month. This grouping considers crime and disorder issues across the district and received similar police reports to those provided at neighbourhood panels. Also had a presentation on the work of the drug awareness and action team.
- The Adults and Communities Policy Development Group met. The main topics for discussion surrounded libraries, including the good performance of newly opened libraries in Cambridge, Huntingdon and Great Shelford.
- Budget proposals will be considered at the Cabinet meeting today, prior to a meeting of the full County Council on 16 February.

2457: District Councillor's Report: *Cllr Allen Alderson reported to the meeting:*

- *Budget:* A seminar on the Council's forthcoming budget was held. Several issues were raised then debated at the Internal Overview & Scrutiny meeting that followed. *There will be more information on the budget at the March PC meeting.*
- *Plastic Recycling Banks:* The Transport & Environment Committee have been recommended to undertake a mapping exercise to identify the locations of plastic recycling banks in the District and establish any gaps in provision. The information from this exercise to be included in an information leaflet provided to every household in the District.
- *Lay-by on the A142 between Barway & Stuntney:* Now reopened following a major upgrade. ECDC contributed £15,000 to fund the work, whilst the City of Ely Council and Soham Town Council each contributed £5,000.
- *Taxi's in East Cambs:* Recommendations designed to make using taxi's safer and easier have been approved following a six-month consultation. The work which looked at the signage, colour and livery on Hackney Carriage and Private Hire vehicles operating in the District involved a significant input from the trade themselves.
- *S106 Grants Scheme:* Reach Parish Council has been awarded £10,000 towards the creation of a new community tennis court. This is from the community Facilities Grant Scheme, Section 106 Small Villages Fund.

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2458: Correspondence for Consideration/Circulation: *(see Appendix 1 for correspondence received)*

- *CCC – Detail of Play Area Warning Signs:* Concerns were raised about the proposed location of the sign on the double bends at Green Bank Road. The Clerk was to reply to CCC suggesting that the sign be fixed to the post of the 30mph flashing light.
- *CCC – Changes in Bus Service Timetables:* Concern was expressed about the lack of consultation on the changes. Await new timetable before commenting further.
- *CCC – Discovering Places – 1-3 May Launch Weekend:* Noted.
- *CCC – Consultation on Minerals and Waste Plan:* Details noted.

2459: CCC Consultation on HCV Issues and Countywide Advisory Freight Map: (Min.ref: 328/2443):

Following liaison with other Parishes and further discussion the following response was sent to CCC.

"Swaffham Bulbeck Parish Council feels very strongly against the proposals for the B1102 to be included on the map as a local route for HCV vehicles. With hazards such as double bends and traffic calming measures in villages on the B1102 it is strongly felt that this route should not be included, as the improvements to the A142/A14 make it unnecessary, although it agrees with Burwell Parish Council's view that the junction onto the A14 needs to be improved, suggesting either traffic lights or a roundabout. As a route that is shorter than the A14/A142 it will be favoured by Sat Nav users"

2460: Report on CCC Play Pathfinder Project – Recreation Ground/The Denny: (Min.ref: 328/2444):

Loder Bevington reported that the cantilever swing had been installed but following a bolt coming loose and the commendable quick thinking two young people who immediately informed him of the problem the swing was removed for safety and stored in the Pavilion. LB contacted Monster Play who visited the site. Work to reinstate the swing was pending. LB confirmed that the completed Pavilion Shelter was in place and the work to install the zip wire was to follow in the near future. He thanked Adam Rayner for carrying out the ground works and Les Shreeve & Bert Collins for the tree works.

The Clerk circulated a template copy of the sign for the project. This was agreed and once confirmed with CCC was to be passed to Algar Signs for them to produce.

The additional insurance premium from Cambridgeshire ACRE (Zurich) to cover the 3 new items (Shelter, Cantilever Swing and Zip Wire) was £80.29. This was agreed. The Clerk confirmed that the insurance cover was to start from 1/2/10.

RoSPA confirmed a cost of £395+VAT to inspect the new equipment (this included the annual inspection of the current equipment). This was thought excessive and the Clerk was asked to contact Cambridgeshire ACRE about their inspection services.

Action: Clerk

Cllr David Brown and Cllr Allen Alderson left the meeting (8.35pm)

2461: Outcome of further consultation re Bus Shelter opposite Shop (Min.ref.328/2446):

The Clerk confirmed that no further responses had been received. Some passenger data was received from Passenger Transport Services at CCC which gave a general indication of numbers during November/December 2009. Sharyn and Geoff Reed carried out a survey of the buses, Newmarket bound, outside the shop on the day of this meeting. A Tuesday was chosen for this mini-survey as it was thought it may be one of the most popular days for people using the bus service with it being market day in Newmarket. It was recorded that a total of four people caught the bus to Newmarket between 0720hrs to 1745hrs. This figure is much lower than the pre-Christmas Newmarket bound passenger data supplied by CCC Passenger Transport Services. It was agreed to carry over to March meeting to give more time for people to respond.

2462: Details of Section 137 Donations:

- Min.ref.328/2447: Swaffham Bulbeck Primary School – confirming donation of £300 towards the purchase of stage lighting units for community and school use.
- Min.ref 328/2447: Bottisham Village College/Bottisham, Burwell and Soham Extended Schools Cluster. It was not considered appropriate to give a donation to the B&SESC and as such the donation of £300 would be made to BVC, as discussed at January meeting. Clerk to confirm details with BVC.

Action: Clerk

2463: Data Protection – Registration with Information Commissioner's Officer (ICO):

The Clerk confirmed with the ICO that the PC required to be registered with them for data protection at the premium of £35/annum. This was agreed. *Proposed: Bert Collins. Seconded: Sharyn Robinson.* The Clerk was to complete paperwork.

Action: Clerk

2464: Clerk's Report:

Min.ref: 328/2448: Costs from the original supplier for replacement panels to the current bus shelter outside the shop. *These were considered excessive at £95.15/per panel (toughened safety glass) or £132.00/per panel (polycarbonate panel) + £380 labour costs. To find out cost of materials with a view to carrying out the work locally.*

Action: Clerk

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Reported on the East Cambs Mobile Play Scheme and the dates available. *Considered a good idea and suggested dates of 17th or 24th April. To confirm with ECDC.*

Action: Clerk

2465: Finances including Approval of Payment of Outstanding Accounts:

Payments:

a) Karen King – <i>Clerk's salary, January 2010</i>	£	211-28
b) Inland Revenue – PAYE	£	53-00
c) Thomson Webb & Corfield – <i>land registration</i>	£	800-00
d) E.ON Energy – <i>streetlighting, December 2009</i>	£	1-93
e) Viking Direct – <i>stationery</i>	£	51-65
f) Information Commissioner's Officer – <i>registration fees</i>	£	35-00
g) Suffolk ACRE Services – <i>additional premium</i>	£	80-29
Total:		£1,233.15

The above accounts were approved. *Proposed: Mary Smith. Seconded: Lynn Reed.*

Receipts:

BIAA Bank Interest – <i>January 2010</i>	£	1-07
HMRC – <i>online incentive</i>	£	75-00
Total		£ 76-07

2466: Parish Councillors' Reports:

- Sharyn Robinson asked the Clerk to ensure that Stagecoach put up a timetable near the bus stop.
- Margaret Chadwick had noticed that there was a lot of planting in the cemetery despite the display of the new regulations. She was to put a piece in the Beacon as a reminder to everyone.
- Loder Bevington reported that Liz Raby had contacted him about the possibility of a new Youth Club. This was to be a mobile (bus) unit. She asked about the possibility of using the Pavilion facilities and the Youth Club funds currently being held by the Parish Council. *Following discussion it was suggested that LB respond to Liz Raby asking for further details. Sharyn Robinson raised the question of liabilities and the need to check on this point.*
- Mary Smith reported on NHP meeting and said that the speedwatch equipment was currently available and could be used for a few sessions in the village. *It was suggested that this might be a useful exercise on the High Street possibly before the 20mph flashing speed signs were installed. Several other locations were also discussed. Mary said she would speak with Bob Stevens the organiser.*
- Sharyn Robinson reported that a 'jubilee' clip on the street light column near Burgh Hall was protruding and could cause a hazard.
- Loder Bevington noted that there was some water puddles collecting outside Burgh Hall which could possibly be caused by a blocked drain.

The meeting closed at 9.25pm

2467: Dates of Next Meetings:

2nd March
6th April
4th May
18th May (Annual Parish Meeting)
1st June
6th July

APPENDIX 1:

CCC

Waste Management Services – Consultation on Minerals and Waste Plan – Milton
ES Business Support – Discovering Places – 1-3 Launch Weekend
Passenger Transport - Changes to bus services
Highways – Details of Play Area warning signs
Highways – consultation with PC's – surveys
School Planning Officer – East Cambridgeshire Secondary School Consultation – Phase 2

ECDC

Chairman's Newsletter
Tourist Information Centre – 'Focus on the Fens' – request to update details.
Mobile Play Scheme – available dates/details

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Community Services Committee – Decision list 21/1/10

Electoral Services – venue for elections

Masterplanning – Public Consultation – Results Now In – Ely Masterplan

Littleport Plan – details of public exhibition

Planning: Planning Permission for Mitchell Lodge Farm, Quarry Lane.

General

Thomson, Webb & Corfield – Land Registration – Statutory Declarations for signing.

Bottisham, Burwell & Soham Extended Schools Cluster – details + Annual Report 2008/09

CPALC – Power of Wellbeing training - certificates

Red-2-Green – thank you for donation and newsletter

War Memorials Trust – ‘Bulletin’ + details of conference

NALC – Chief Executive Briefing – Standing Orders for Local Councils

NALC – Legal Briefing – Level of Burial Fees (England)

Cambridgeshire ACRE – News Digest (online)

Barchams Seminar Series – details + CD ‘Trees and Urban Climate Adaptation – A series of papers – Jeremy Barrell – July 2009’.

Bottisham Village College – Public Consultation: Proposal to change BVC to Foundation School status and acquire a Charitable Trust.

IMI – Independent Memorial Inspection – details of service