

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 415**

Held in the School on Tuesday 7th October 2014 starting at 7.30pm

Present: Margaret Chadwick (MC); Gordon Reid (GR); Robin Sewell (RS); Sharyn Robinson (SR); Lynn Reed (LR); Mary Smith (MS);

Members of the Public: 0

In attendance:

Clerk Mrs Diane Bayliss

DC Allen Alderson

CC David Brown

Meeting opened at 7:30pm

3609 APOLOGIES FOR ABSENCE

Ian Woodroffe (IW)

3610 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

None

3611 OPEN FORUM FOR PUBLIC PARTICIPATION

None

3612 TO APPROVE MINUTES OF MEETING 411 15th JULY 2014

It was proposed by MS and seconded by SR that the minutes of the meeting held on 15th July are approved and signed by the chairman.

CARRIED

3613 TO APPROVE MINUTES OF MEETING 413 2nd SEPTEMBER 2014

It was proposed by RS and seconded by GR that the minutes of the meeting held on 2nd September are approved and signed by the vice-chairman with amendment to 3596 (b) to state 'on the Denny instead'.

3614 TO APPROVE MINUTES OF MEETING 414 16th SEPTEMBER 2014

It was proposed by GR and seconded by SR that the minutes of the meeting held on 16th September are approved and signed by the vice-chairman.

CARRIED

3615 MATTERS ARISING

411 – None

413 – None

414 – None

3616 COUNTY COUNCILLORS REPORT

The County Councillors report was distributed before the meeting. There were no queries.

3617 DISTRICT COUNCILLORS REPORT

- DC AA reported that recycling has increased from 34% to 54% this year in East Cambridgeshire.
- The Country Park has received the green flag award and Cllr Alderson gave the council the judging criteria and a leaflet for information.

Cllr Alderson will submit his report by email before future meetings.

The District and County Councillors left the meeting.

3618 GUTTERBRIDGE WOOD MATTERS

(a) MS reported on the Gutterbridge Wood project:

- The bridge is now in place and is working very well.

MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 415

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- An inner bridge is proposed to go over the ditch (which occasionally fills with water) together with fencing and a notice as a precaution to stop youngsters falling in. The estimate for this is £136.
- There is a good hedge around the boundary which will be maintained and a post and rail fence will be put up to fill in the gaps.
- The required hand tools have been ordered.
- The nest boxes have already been purchased. The brush cutter/wheeled strimmer is to be discussed at the meeting next week.
- There are to be two notice boards: one at the entrance the other information board will be in the glade near the inner bridge. The wording on the main notice board at the entrance will be drawn up and shown to the National Trust and the PC prior to being made.
- The lease has been distributed to members of the working group so that they are aware of the conditions before taking any action in the wood.

MS will report back with information about the budget for the project showing how much has been spent to date and with information about claiming the 106 money. She will also keep the PC informed and up to date with developments in the wood.

- (b) It was proposed by MC and seconded by GR that the Diamond Jubilee Group should be wound up as it is now obsolete because the work is now being carried out by the steering group. The funds are to be passed to the parish council to be kept in a separate fund for use in the Gutterbridge Wood.

CARRIED

3619 RECREATION GROUND AND DENNY WOODS MATTERS

- a) The Youth Bus has been coming to the village for the last few weeks and is being used by approximately 8-12 young people.
- b) The report from Eastern Tree Surgery was hand delivered to MC today and therefore has not been reviewed. The report will be distributed and reviewed before the next meeting and any recommendations will be brought back to the next meeting.
- c) Fenland Leisure should be replacing the swing seats this week.

3620 CEMETERY MATTERS

Quotations are to be sought to cut back the trees/shrubs on the cemetery corner. A meeting is to be arranged with Cathy White (ECDC) to discuss which if any works need approval.
Quotations are to be sought for capping the cemetery wall with lime mortar.

3621 FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

- a) The budget meeting will be held on Tuesday 18th November at 7pm.
- b) It was agreed that the fee of £25 for the pavilion would remain the same. The fee for the football club will remain at £30 and the fee for the cricket will remain as in previous years.
- c) It was proposed by MS and seconded by SR that the bank reconciliations for August and September are approved.

CARRIED

d) RECEIPTS

- e)
- | | |
|--------------------------|----------|
| a) Burial Fees | £225.00 |
| b) Precept | £6738.00 |
| c) Precept Support Grant | £846.00 |

f) PAYMENTS

- | | |
|--------------------------------|---------|
| d) Clerk's Salary | £353.01 |
| e) HMRC | £88.20 |
| f) Clerk's Expenses | £39.37 |
| g) Herts & Cambs Grass Cutting | £132.00 |
| h) Herts & Cambs Grass Cutting | £393.60 |

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i) R. Daniels – Pest Control	£50.00
j) Alan Newbury	£132.34
k) JCS Bookkeeping Services	£12.00

It was proposed by MS and seconded by RS that the accounts are approved and paid.

CARRIED

3622 CONCLUSION OF AUDIT

The Annual Return has been approved and returned by the External Auditor. The notice and a copy of the annual return will be posted on the noticeboard for 14 days.

3623 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

Parish Conference information will be forwarded to all councillors.

NOTED

3624 HIGHWAYS MATTERS

a) An update has been received from Matthew Belton on the zebra crossing but there is no further information regarding a date for work to commence.

There was an oil spill in the village in July. There is a concern that this may have permanently damaged the carriageway however this a Highways matter.

b) SR had had a complaint from a resident about the grass triangle at the bottom of Commercial End. The Council agreed that a quotation would not be sought for additional grass cutting. A letter will be sent to the lady at 105 Commercial End CB25 0ND stating that the due to financial constraints the Council are unable to increase the grass cutting schedule as it would mean that all other areas in the village would have to be done as well.

3625 PLANNING MATTERS

Planning Applications

14/00602/FUL Proposed boundary wall at 2 Station Road, Swaffham Bulbeck for Mr & Mrs C Rice (notification only).

Planning Approvals

14/00602/FUL Change of use of existing stable block to residential annexe together with garden room extension, parking and associated site works at Hare Park Stud, Hare Park, Six Mile Bottom for Mr & Mrs L Dettori.

3626 PARISH COUNCILLORS' REPORTS

IW sent the play area report with a few suggestions of remedial works that could be carried out. Quotations are to be sought for trimming back the trees over-hanging the play equipment.

RS will carry out the inspection this month.

MS raised the matter of whether there are any committees. A list of members of the working parties will be added to the web-site. MS will investigate the possibility of having parish council email addresses.

RS attended the meeting of the Relief-in-Need Charity however because the committee had not had a chance to discuss the Parish Council nomination he was asked to leave the meeting. He is now waiting for further information. The next meeting will be held in April.

SR is willing to go to the Living Sport meeting.

3627 DATES OF NEXT MEETINGS

4th November 7.30pm

2nd January 7.30pm

13th January 7.30pm 2015

Meeting Closed at 9.17pm

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