

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL  
MEETING NUMBER 439**

**Held in the School on Tuesday 7<sup>th</sup> June starting at 7.30pm**

Present: Cllr Ian Woodroffe (IW); Cllr Mrs Mary Smith (MS); Cllr Mrs Lynn Reed (LR); Cllr Gordon Reid (GR);  
Cllr Bill Wicksteed (BW); Cllr Robin Sewell (RS);

**Members of the Public: 0**

**In attendance:** D Cllr Allen Alderson; C Cllr David Brown; Kay Ballard;

**Clerk:** Mrs D Bayliss

Meeting opened at 7.33pm

**4048 APOLOGIES FOR ABSENCE**

Cllr Mrs Sue Romero; Cllr Mark Rogers;

**4049 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**

None.

**4050 OPEN FORUM FOR PUBLIC PARTICIPATION**

There were no members of the public present.

**4051 CO-OPTION OF PARISH COUNCILLOR**

The Co-option will take place at the next meeting as the relevant paperwork had not been received.

**4052 TO APPROVE MINUTES OF MEETING 438 3<sup>rd</sup> May 2016**

It was proposed by Cllr RS and seconded by Cllr Mrs MS that the minutes of meeting 438 held on 3<sup>rd</sup> May 2016 are approved and signed by the chairman. The following amendments had already been made on the final copy signed by the chairman.

Page 1:

4021 Was Mary Smith there as she was not on the Present list?

4021 Have we changed Chairman and Vice Chairman to be more pc?

4033 Change 'Kate' to 'Kay'

4035 Change 'Lara' to 'Laragh' wherever mentioned throughout minutes (about 6 times I think).

4035 seventh bullet point - add 'b' to Cams

Page 2

4036 Insert date between 'on' and 'are'.

4037 Take out extra R in Arising.

4043 Insert amount of quote from Ivett and Reed if known?

Page 3

4043 continued. Replace 'Hearts and Cam' with Herts and Cambs?

4045 under Housing Update - third line - take the 'n' off 'an'

CARRIED

(Cllr Mrs L Reed and Cllr Reid were not present at the meeting therefore they abstained from the vote).

**4053 MATTERS ARISING/CLERKS REPORTS**

4035 A community meeting was held on Thursday 26<sup>th</sup> May in the school following the Annual Parish Meeting. Noted

4035 Contact information for Laragh Homes was in the latest issue of the Beacon.

**4054 TO REVIEW WORKING PARTIES**

This item was deferred to the next meeting.

Clerk

**4055 PLANNING MATTERS**

**Planning Applications**

16/00525/ARN Change of use of agricultural building to a dwelling house at Hare Park, Six Mile Bottom, Suffolk for Six Mile Bottom Farms – no objection

16/00570/FUL Entrance porch to front and single storey extension to rear at 105 High Street, Swaffham Bulbeck for Mr & Mrs Latchford – no objection

No objection 3

Against 2  
1 abstained

CARRIED

15/00704/FUL & 15/00705/LBC Single storey rear extension at Swaffham Bulbeck Fire Station  
108 High Street, Swaffham Bulbeck – no objection

**Planning Approvals**

15/01601/FUL Demolition of existing bungalow and erection of new detached house and garage at The Bungalow, Abbey Lane, Swaffham Bulbeck for Mrs Nicola Bartram

**Other Planning Matters**

Clerk

A letter is to be sent to the planning enforcement team re the signage at the shop. The owners of the shop will be notified that the parish council have received comments about this and that they are obliged to pass these on to East Cambs District Council.

4056

**COUNTY COUNCILLORS REPORT**

C Cllr David Brown spoke on his report which had been previously distributed.

Cllr GR asked about the situation with the traffic calming at Quay. C Cllr David Brown explained that this is due to be addressed with section 106 monies from the development at Marshalls.

4057

**DISTRICT COUNCILLORS REPORT**

D Cllr Allen Alderson spoke on his report which was distributed at the meeting.

4058

**REPORT FROM PARISH CONFERENCE**

The presentations from the Parish Conference will be sent out to all Councillors following this meeting.

Clerk

4059

**POLICE MATTERS**

It was agreed that no action would be taken regarding the Community Speedwatch Update.

Noted

4060

**GUTTERBRIDGE & DENNY WOOD MATTERS**

a)

Cllr RS asked for the figure available for expenditure on snowdrops in the Gutterbridge Wood. The clerk will let him know before the next meeting.

Clerk

Cllr MS reported that 2 Geocaches have been placed in the wood and that 47 visits have been made to the wood.

4061

**RECREATION GROUND AND PAVILION MATTERS**

a)

The two new trees on The Denny are doing well.

b)

The Pavilion Charity Trustees met this evening. The pavilion working group will be meeting on 16<sup>th</sup> June.

c)

Cllr Mrs MS will carry out the play area inspection this month.

MS

d)

The Fenland Leisure Play Area Inspection Report will be circulated and discussed at the meeting on 21<sup>st</sup> June.

Clerk

4062

**CEMETERY MATTERS**

a)

- The ground has been sprayed and is about to be levelled.
- There is ivy clinging onto the pillar of the cemetery wall and needs to be removed
- There has been a complaint regarding a grave that has recently been dug as the grave digger overfilled the grave and the dirt was pressing against the grave stone in front of it. The matter has been rectified and the complainant is satisfied with the result.

b)

It was proposed by Cllr MS and seconded by Cllr BW that the quotation from J H Richardson for removing the almond trees from the cemetery is approved. The trunks are to be left in the cemetery.

Clerk

CARRIED

4063

**FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS**

a)

A finance meeting to approve the Annual Return will be held on Tuesday 21<sup>st</sup> June at 7.30pm

b)

It was proposed by Cllr Mrs MS and seconded by Cllr BW that the Council pay the additional subscription to SLCC for the Clerk's joint membership with Isleham at a cost of £20 and that the necessary Council Manuals are purchased from the Society.

Clerk

CARRIED

c)

**RECEIPTS**

- a) David Rayner Farms Land Rent
- b) Wedd Land Rent

**£2700.00**  
**£600**

c)	Burial Fee	<b>£190</b>
d)	Burial Fees	<b>£265</b>
e)	Shrubbs Land Rent	<b>£562</b>
f)	SB Cricket Club	<b>£140</b>

**d) PAYMENTS**

It was proposed by Cllr Mrs MS and seconded by Cllr Mrs LR that the June accounts are paid subject to the removal of the VAT amount on the HMRC column.

CARRIED

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments for Tonight's meeting:</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£360.50	£0.00	£360.50	LGA 1972 s112
300037	HMRC	Tax & NI	£90.20	£0.00	£90.20	LGA 1972 s112
300038	J C S Bookkeeping Swaffham Internal	Payroll	£26.00	£5.20	£31.20	LGA 1972 s112
300039	Drainage Board	Drainage Rate	£490.20	£0.00	£490.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300040	Rialtas	Software Support for Accounts Package	£113.00	£22.60	£135.60	LGA 1972 s50
300041	Mrs D Bayliss	Expenses	£48.20	£0.00	£48.20	LGA 1972 s 174
300042	Maplin (Mrs D Bayliss)	Computer Mouse	£12.49	£2.50	£14.99	LGA 1972 s50
300043	Mr I Woodroffe	Expenses	£14.40	£0.00	£14.40	LGA 1972 s 174
300044	Currys (Mr I Woodroffe)	Memory Stick	£5.82	£1.17	£6.99	LGA 1972 s50
300045	Burwell Print Herts & Cambs Ground	Leaflets for APM	£52.50	£0.00	£52.50	LGA 1972 s50
300046	Maintenance	Grass Cutting	£1,051.00	£210.20	£1,261.20	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Grand Total>>>			<b>£2,264.31</b>	<b>£241.67</b>	<b>£2,505.98</b>	

**4064 HIGHWAYS REPORT**

a) The Highways working group has not met recently.

b) The bus shelter is to be removed by a Highways licensed contractor.

Clerk?

A price will be sought for the new bus shelter design provided by Geoff Reed for 21<sup>st</sup> June.

c) The old notice board has been taken down and there is currently no room for a new one.

d) The notices are up for the zebra crossing but a date for installation has not been given.

Clerk

**4065 DATES OF NEXT MEETINGS**

21<sup>st</sup> June 2016 (Finance)

28<sup>th</sup> June Extra Ordinary Parish Meeting

July 5<sup>th</sup> 2016

**The meeting closed at 10.12pm**

DRAFT