

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 419**

Held in the School on Tuesday 3rd February starting at 7.30pm

Present: Ian Woodroffe (IW); Sharyn Robinson (SR); Lynn Reed (LR); Mary Smith (MS); Gordon Reid (GR);

Members of the Public: 1

In attendance:

Clerk Mrs Diane Bayliss

Meeting opened at 7:36pm

3689 APOLOGIES FOR ABSENCE

Robin Sewell (RS); Tim Oates (TO); C Cllr David Brown; D Cllr Allen Alderson;

3690 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

None

3691 OPEN FORUM FOR PUBLIC PARTICIPATION

None

3692 CHAIRMANS COMMENT

Thank you to those councillors who participated in compiling the posters and a huge thanks to Gordon who has done a fantastic job putting them together.

3693 TO APPROVE MINUTES OF MEETING 418 13th JANUARY 2015

It was proposed by LR and seconded by MS that the minutes of meeting 418 held on 13th January are approved and signed by the chairman.

CARRIED

3694 MATTERS ARISING

3678 - MS is compiling health and safety papers for the wood.

3695 AFFORDABLE HOUSING

It was proposed by GR and seconded by SR that a housing needs survey is carried out. The council will consider the questionnaire before it is sent out.

CARRIED

3696 COUNTY COUNCILLORS REPORT

The County Councillors report was distributed before the meeting.

3697 DISTRICT COUNCILLORS REPORT

The District Councillors report was distributed before the meeting.

The meeting agreed that they would not support the application for funding for a new classroom at Swaffham Prior Primary School to be included in the Community Infrastructure Levy list.

3698 GUTTERBRIDGE WOOD MATTERS

- a)
- The last of the materials for the wood have been purchased.
 - Tony Rogers has joined the working group.
 - The brush cutter has been ordered.
 - Two wheelbarrows are arriving tomorrow.
 - A working party has been held to remove the ivy and put in the second bridge.
 - MS met with Lois Baker to discuss the management plan.
 - The next working group is 22nd February.

IW expressed thanks to MS and RS for their work on this project.

- b) It was proposed by MC and seconded by LR that the woodland management plan is adopted.

CARRIED

3699 RECREATION GROUND AND DENNY WOODS MATTERS

- a) MS has liaised with Lois Baker who is happy to include the Denny Wood in the management plan. A task plan will be put together and checked with English Heritage. The ivy on the oldest oak tree on the Denny Wood has started to be cut back.

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- b) An alphabetical rota will be organised for the play area inspection. MC will carry out the inspection for February.

The Clerk will contact ROSPA/Fenland Leisure to see if there is an inspection manual available.

3700 PAVILION MATTERS

- a) The pavilion working group has met again and had a look at the questionnaires about redevelopment of community buildings by Cambridgeshire Acre. Members of the group have been asked to go through these and compile a questionnaire for the village. This will be sent out to parishioners around Easter time.

3701 CEMETERY MATTERS

- a)
- A date has not yet been received from Herts and Cambs Ground Maintenance for the tree works to be carried out in the cemetery.
 - IW is still seeking two further quotes to repair the wall with lime mortar.
 - The chalk pile will be removed into skips which will be on Mr Tom Banks land. The builders of the houses in Maryland Avenue will do this as part of their community payback.
 - The brambles which are growing through the fence onto the public pathway will be cut back and the hedges along the roadside between the cemetery and Pound Way by Mr Banks.

3702 FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

- a) The finance working group have not met.
b) It was proposed by LR and seconded by MS that the bank reconciliation for December is approved. CARRIED

c) RECEIPTS

a) None	£0	NOTED
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d) PAYMENTS

a) Clerk's Salary	£440.50
b) HMRC	£110.20
c) Clerk's Travel/Telephone	£23.90
d) CBS - Archive Storage	£27.30
e) Swaffham Bulbeck Primary School – Hall Hire	£60
f) JCS Bookkeeping Services - Payroll	£12.00
g) ICO - Data Protection Fee	£35
h) Red to Green – Donation	£300
	TOTAL £1,008.90

It was proposed by LR and seconded by MC that the February accounts are approved and paid including the additional payment of £218.70 to Ridgeons.

CARRIED

3703 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

- a) Community Payback Scheme are already booked to come and do some restoration work on all the benches in the village.

3704 HIGHWAYS MATTERS

- a) GR was concerned at the lack of communication between the members of the group and had been unaware that the conversation was taking place between TO and Matthew Pickering about the zebra crossing. The posters have already been produced stating that there will be a zebra crossing. It may be possible to amend the poster after the meeting and IW will see if there is time to print it. There should be a meeting of the Highways working group including the PC chairman and any other members who wish to attend.

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Street Lighting – The council will get in touch with Keeley Russell and ask in the light of what has been talked about, (Balfour Beattys financial situation/profit warning) what will happen if they cannot fulfil their contract. Would it be sensible to change the lighting in Commercial End now?

- b) The council will contact Keeley Russell and say that the zebra crossing project has stalled, and ask if there is there a possibility that the lighting can be sorted in conjunction with the street lighting programme?

MS left the meeting at 8.58pm.

- c) Lode to Quay Cycle Way – SR asked if the PC would write a letter of support to Lode PC who are making a bid for CIL funding for the proposed cycle route into Cambridge. Cyclists in the village would benefit from the scheme. A letter of support will be sent to Emma Grima and copied to Lode PC and all councillors.

The question was raised as to whether there could be a seat in the new bus stop.

3705

PLANNING MATTERS

Planning Applications

14/01428/LBC Internal and external alterations to listed building at The Abbey, Abbey Lane, Swaffham Bulbeck for Mr Andrew Burke – no objection

14/01395/FUL Erection of two houses and garages at 52 Commercial End, Swaffham Bulbeck for Mr Peter Romaniuk – no objection

14/01409/FUL Change of use of 110 and 108 High Street to a single residential dwelling with ancillary building at 110 & 108 High Street, Swaffham Bulbeck – no objection

14/01421/FUL Two storey extension and single storey porch at 43 Maryland Avenue, Swaffham Bulbeck for Ms Lorraine Southworth – no objection

IW suggested that councillors might check on the ECDC website to see if they can access planning applications. MC & GR had no trouble to day looking at the current applications.

Planning Refusals

14/01301/FUL To erect a conservatory to the rear of the property at The Hollies, 39 Maryland Avenue, Swaffham Bulbeck for Mr R Kirkby.

Other Planning Matters

14/01386/TCON & Trees/Swaffham Bulbeck/Gen to comply with condition 7 (Tree Topping, Lopping & Felling) of Decision Notice 92/00797/RMA at The Farmhouse, Park End, Swaffham Bulbeck.

3706

PARISH COUNCILLORS' REPORTS

IW updated the councillors on the Hustings which will be held on Saturday at the church. A number of questions have been put forward for the candidates.

3707

DATES OF NEXT MEETINGS

3rd March 2015

7th April 2015

12th May 2015

Meeting Closed at 9.32pm