

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 427**

Held in the Pavilion on Tuesday 4th August starting at 7.30pm

Present: Ian Woodroffe (IW); Robin Sewell (RS); Sue Romero (SR); Mary Smith (MS); Gordon Reid (GR); Lynn Reed (LR);
arrived at 7.35pm

Members of the Public:

In attendance:

Clerk Mrs Diane Bayliss

0 Parishioners

Meeting opened at 7.30pm

3820 APOLOGIES FOR ABSENCE

Mark Rogers; Bill Wicksteed; C Cllr David Brown; D Cllr Allen Alderson;

3821 NOTICE OF VACANCY

There is one vacancy on the council following the election. This will continue to be advertised in the Beacon, on the website and on the notice boards.

3822 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

None.

3823 OPEN FORUM FOR PUBLIC PARTICIPATION

None.

3824 TO APPROVE MINUTES OF MEETING 426 7th JULY 2015

It was proposed by RS and seconded by SR that the minutes of meeting 426 held 7th July 2015 are approved and signed by the chairman.

CARRIED

Gordon Reid and Mary Smith abstained from the vote as they were not in attendance at the meeting.

3825 MATTERS ARISING

LR arrived at 7.35pm

3808 GR will assist with the policy review working group when considering financial matters.

3817a) SR –The layout of the budget report needs to be looked at by the Finance Working Group and brought back to the September meeting.

3818e) SR had suggested specific aims for each group and asked when these aims and objectives are to be discussed or formalised.

IW clarified that some of the groups will not have specific objectives and will be re-active rather than pro-active. He also stated that MS is working on a programme of works for the Denny Wood and that although there is still some work to be done in the cemetery it may require an employee rather than relying on volunteers. Any working party emails/responses should always copy in the clerk who will circulate to all members.

SR will be put in touch with Mark Deas re the housing situation. (Send emails from Mark)

3826 COUNTY COUNCILLORS REPORT

(Distributed before the meeting).

No official consultation has been sent out yet. The Clerk will ask the County Councillor for more information on when the consultation will be sent out.

3827 DISTRICT COUNCILLORS REPORT

(Distributed before the meeting).

3828 PLANNING MATTERS

15/00542/LBC Replacement roof with replacement lights at The Old Fire Station, 108 – 110 High Street, Swaffham Bulbeck for Mr Clem Robertson (Amendment) – no objection

15/00561/FUL Demolition of existing bungalow and erection of new detached house and garage at The Bungalow, Abbey Lane, Swaffham Bulbeck for Mrs Nichola Bartram – the parish council have concerns about the height of the building, and that the house may be out of

keeping with the street scene and the parish council would appreciate the opportunity to meet with the planning officer on site.

Planning Approvals

15/00549/FUL To vary condition 3 (materials for external surfaces) of previously approved 14/00737/FUL for replacement dwelling with garage and outbuildings to be retained at 32 Quarry Lane, Swaffham Bulbeck for Mr & Mrs Simon Bethel & Suzy Ashworth

15/00410/FUL Two storey and single storey rear extension at 24 Vicarage Close, Swaffham Bulbeck for Mr & Mrs Weaver

3829 GUTTERBRIDGE WOOD MATTERS

- a)
 - The picnic was cancelled because of the weather. It will be re-scheduled in the autumn.
 - Lois Baker has moved on within the National Trust and someone new will be appointed to continue her role. A card will be sent thanking Lois for her work to be sent by all of the parish councillors. IW requested that MS words a letter to the National Trust expressing the council's thanks for all the work that Lois has put into the project. MS

3830 RECREATION GROUND AND DENNY WOODS MATTERS

- a)
 - MS will look at creating a management plan for the Denny Wood. MS
 - The Sports Workshops did not take place owing to lack of numbers
 - A discussion has taken place between IW and Jason Rye about commercial boot camps on the Denny and he is now clear that there may be a charge if he wishes to use the recreation ground for his boot camp next year.

b) The play area inspection was carried out by MR. There are no items for immediate attention.

3831 PAVILION MATTERS

- a)
 - The pavilion was open on Tuesday and Thursday morning and is being very well attended.
 - The ladies toilet and the immersion heater have both been replaced.
 - The two hour time switches have been put on the heaters.
 - The working party did not meet in July because of lack of numbers.

b)	000152	Eon – Electricity	£48.75
	000153	ACB Electrical	£251.39
	00154	Harrisons of Burwell	£446.40

It was proposed by MS and seconded by SR that the pavilion charity accounts are paid. Clerk
CARRIED

3832 CEMETERY MATTERS

- a)
 - The repairs to the cemetery wall will commence tomorrow (5th August).

3833 HIGHWAYS REPORT

- a)
 - Dr Brooke has offered to help out with footpath reports. IW will meet with him. The Clerk will put him in touch with Karen Champion at the County Council. Ask for a couple of copies of the footpath booklet which is available. Clerk
 - The county council have been contacted about the grass verge along the cycle path from SB to Lode. The cycle path from SB to Bottisham also needs to be cut back. Clerk

3834 FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

a) The Clerk left the meeting at 8.44pm and returned at 9.03pm
It was proposed by RS and seconded by GR that travel expenses at 45p per mile up to an annual mileage of 1150 miles should be paid and this will be appended to the contract of employment at the appraisal.

CARRIED

b) It was proposed by SR and seconded by MS that the bank reconciliation for May is approved.

CARRIED

It was proposed by MS and seconded by SR that the bank reconciliation for June is approved.

CARRIED

c) RECEIPTS

a)	VAT Refund	£7,466.77	Noted
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d) PAYMENTS Clerk

It was proposed by SR and seconded by MS that the August Accounts are approved and paid including a cheque to CBS for £27.30 (1388) and to Print Out for £26.70 (1389).

CARRIED

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments for Tonight's meeting:</u>						
384	Mrs D Bayliss	Clerk's Salary	£360.70	£0.00	£360.70	LGA 1972 s112
385	HMRC	Tax & NI	£90.00	£0.00	£90.00	LGA 1972 s112
386	Mrs D Bayliss	Clerk's Travel/Telephone	£19.40	£0.00	£19.40	LGA 1972 ss174
387	J C S Bookkeeping	Payroll	£10.00	£2.00	£12.00	LGA 1972 s112
388	CBS Office Solutions	Storage	£22.75	£4.55	£27.30	LGA 1972 s50
Grand Total>>>			£502.85	£6.55	£509.40	

3835 CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

a) Sir Graham Bright – Summer Police Surgery in the Market Place in Ely 20th August from 12-2pm. Noted

3836 DATES OF NEXT MEETINGS

A finance working group meeting will be held on Tuesday 18th August if all members are available. 1st September 2015 at 7.30pm.

A presentation about operating a Facebook page for the Parish Council will be given by someone from Linton Parish Council. Clerk

The meeting closed at 9.16pm