

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 434**

Held in the School on Tuesday 2nd February starting at 7.30pm

Present: Ian Woodroffe (Chairman); Mary Smith (VC); Lynn Reed; Gordon Reid; Sue Romero; Robin Sewell, Bill Wicksteed; Mark Rogers; Alan Alderson (District Councillor)

Members of the Public:

In attendance: Margaret Chadwick

Temporary Clerk: Mrs J Yarrow

Meeting opened at 7.30pm

3944 APOLOGIES FOR ABSENCE

C Cllr David Brown;

3945 NOTICE OF VACANCY

There is one vacancy on the council following the election. This will continue to be advertised in the Beacon, on the website and on the notice boards. Matter on hold.

IW brought on the agenda under Item 21 an item to exclude.

Proposed LR Seconded MS

3946 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

SR declared that she is the neighbour of the planning applicant.

3947 OPEN FORUM FOR PUBLIC PARTICIPATION

Margaret Chadwick took the floor and opened up the discussion regarding the Bus shelter. MC advised that the new shop is going well however, the new doors are not being used. It was advised that several members of the public have complained about the state of the bus shelter. Suggested that communication be opened with shop owner.

Housing needs survey. 1 person expressed interest and MC's daughter has expressed an interest. Would support any sort of affordable housing being built.

3948 TO APPROVE MINUTES OF MEETING 433 12th January 2016

It was proposed by SR and seconded by MS that the minutes of meeting 433 held on 12th January 2016 are approved and signed by the chairman.

CARRIED

3949 MATTERS ARISING/CLERKS REPORTS

MS re-submitted form to Unity Bank to transfer money from Lloyds Bank

MS commented that Lloyds Bank are responsible for transfer of money to the new account.

3916 SR declared a need for the titles of the following be known for future reference:

Mark Deas - Rural Housing Enabler for Cambridgeshire Acre

Debbie Wildridge - Community Land trust advisor

Schuyler Newstead - Development and Enabling Manager

3937 Estimate has been received for Pest Control in Denny Wood but what does that comprise of?

3942e RS declared he has problem with Unity Bank not accepting his signature.

3950 COUNTY COUNCILLORS REPORT

(Distributed before the meeting)

No comments received

3951 DISTRICT COUNCILLORS REPORT

AA submitted report (distributed at meeting) Discussion followed.

AA There is going to be an underpass under the bypass for access to the new cinema in Ely. Work commences in May of this year.

No other comments.

AA Left the meeting at 7.55pm

3952

PLANNING MATTERS

Planning Applications

15/01540/LBC Proposed alterations to internal partition at Burlings Cottage, 48 High Street, Swaffham Bulbeck

- IW received proposed plans for Abbey Lane after the agenda was done. Response is needed by 10th Feb and to be submitted by 18th Feb. It was agreed that further advice was needed and GR agreed to look at the plans during this meeting.
- IW had already spoken to planning officer informing that the deadline may be missed and cannot yet make a decision on the plans. Groundworks appear to be huge and GR thinks that they were not mentioned in original plans.
- MS informed that CC have been asking re: activity, as there was tremendous movement at site.
- IW proposed a meeting to be held at the Pavilion on 9th Feb – 7.00pm to discuss.

3953

Planning Approvals

a) 15/00197/FUL Demolish existing sheds and construct a cartlodge at The Farmhouse, Park End Swaffham Bulbeck for Mr & Mrs David Rayner.

b) 1540LBC Planning Application for 48 High Street. To move a partition in a bedroom.

No objections

- IW raised details of Parish Conference for Local Plan. BW would be interested in principal.
- IW received notification of Funding Fair on the 25th February of meeting funders with regard to Heritage Lottery Fund. IW would like to attend and asked for the presence of another member.
- MS to attend with IW.
- Housing Needs follow-up. Moving towards a date for walk around the village. Proposed date is 1st March – pm. IW to forward details.
- A discussion followed regarding the Solar Park. SR commented that a piece of land near the back of Red Tile Farm and rented to Mr. Wedd, has now become available. Rather than proposing putting out to a lettings agent, would like to explore it being used as a solar park, thus bringing a benefit to the community rather than being used as farm land.
- RS remarked that he is against solar panels being used on agricultural land. MR agreed but less averse if it could be used in some way.
- SR proposed the council look at the benefits and explore the potential. MR proposed a company to look at the area and potential with Midsummer energy being one example of a quote for a feasible and desirable option.
- BW would like to know what land is owned by the Parish. A discussion followed regarding contents of a safety deposit box and possibility of details therein.
- RS suggested an increase in the land charge.
- IW recognises this new idea but a discussion is needed on its future when the exact location of the land is confirmed and whether the council would like to explore the idea.
- LR said more information was needed before a complete discussion can be made.
- IW agreed that item would be discussed at next meeting.

3954

GUTTERBRIDGE WOOD MATTERS

Nothing to report

3956

RECREATION GROUND AND DENNY WOODS MATTERS

- IW advised that Denny Wood would be closed to the public and pets between the 20th and 28th February for pest control. Notice to be put up and then removed on the 28th February.

- IW received a request from the BBC to film on the Denny Wood on the 8th February by the CBBC programme which a local family are going to be participants in. IW asked if fee could be raised for filming, matter in progress.
- IW asked if there were any objections for 4 BBC personnel to film on the site.
- No objections received.
- SR raised a discussion re: The Pavilion.
Alan Lamb Chartered Surveyor from Lode is coming to talk to the group on the 24th Feb – 7.30pm at the Pavilion. IW welcomed attendees.
- IW to chase Cambridge Acre re: legal implications.

3957

CEMETERY MATTERS

Nothing to report.

3958

HIGHWAYS REPORT

- IW waiting for a response from DB re: Pedestrian crossing. IW suggests that he sends email to DB to find out further information on this subject re: increase in traffic bearing in mind new housing project. Request that DB to respond within the week.
- SR proposed we send strong letter to council – Matthew Pickering and cc. Lucinda Coulson.
- It was noted that funding has been available for the last 3 years.
- Lucinda Coulson, on behalf of Swaffham Bulbeck Primary School, sent letter requesting urgency on this matter and asking Parish council to assist. It was agreed that SR to respond to letter.
- MR suggested that multiple letters be sent regarding this matter rather than one petition.
- GR raised the question of what, where and cost plus additional lighting costs.
- IW raised Margaret Chadwick's concern re: bus stop.
- Individuals are raising the matter with the shopkeeper and other members of public. Members of public want restoration of the light that was removed re: vandalism and incident outside shop. Police acknowledge dark areas.
- IW brought to attention a request the Parish Council do something about it. The shop owner had a contract with Plan Serve shop developers and the bus shelter discussion was raised with the possibility of moving the bus shelter to the edge of the layby. Letters have been raised to county council but no response. The request was re-submitted, but still no reply to date. Plan serve was dismissed by shop owner and bus shelter was not in the contract with the new contractor. Work has now finished but problem persists with the position of the shop doors and the state of the bus shelter.
- IW proposes talks on the options of replacement or re-positioning, as removing the bus shelter was part of the plans from Planserve.
- GR showed graphics of proposed position. LR has objections with new positioning of bus shelter.
- IW proposed discussion in at next meeting

3959

HANDYMANS TASKS

Items noted.

3960

FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

a)

See Below:

b)

It was proposed by MS and seconded by MR that the bank reconciliation for December is approved.

CARRIED

- GR would like confirmation that £5000 has been deposited into Unity Trust Bank.
- BW requested to look at Asset Register.
- IW requested that Diane Bayliss send copy to BW. MR & GR to discuss re: finance.
- Offers extended to other members.

c)

RECEIPTS

d) Cheque No;	Burial Fee PAYMENTS Payee	£100 Item	Net	VAT	Total	Clerk Power
Payments for Tonight's meeting:						
BACS	Mrs D Bayliss	Clerk's Salary	£360.50	£0.00	£360.50	LGA 1972 s112
BACS	Mr A Smith	Maintenance Salary	£50.00	£0.00	£50.00	LGA 1972 s112
300005	HMRC	Tax & NI	£90.20	£0.00	£90.20	LGA 1972 s112
300006	Mrs D Bayliss	Telephone Expenses	£10.00	£0.00	£10.00	LGA 1972 s112
300007	J C S Bookkeeping	Payroll	£14.00	£2.80	£16.80	LGA 1972 s112
300008	Swaffham Bulbeck Primary School	Room Hire	£100.00	£0.00	£100.00	LG Misc Provisions Act 1976 s 19 (d)
300009	Play Safety	Play Area Inspection	£107.00	£21.40	£128.40	LG Misc Provisions Act 1976 s 19 (d)
300010	Ian Woodroffe	Expenses	£63.18	£0.00	£63.18	LG Misc Provisions Act 1976 s 19 (d)
Grand Total>>>			£794.88	£24.20	£819.08	

It was proposed by MS and seconded by LR that the February Accounts are approved and paid.

CARRIED

3963 That the public (including representatives of the press) be excluded during the consideration of the remaining item No 3960 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

3964 STAFF MATTERS

The meeting closed to the public and press at 9.20pm.

See separate minutes.

The meeting re-opened to the public and press at 9.27pm.

3965 DATES OF NEXT MEETINGS

9th February 2016

1st March 2016 - Apologies from LR & GR

5th April 2016

5th April 2016 – Pavilion Charity Meeting

The meeting closed at 9.29pm.