

**MINUTES OF SWAFFHAM BULBECK PARISH COUNCIL
MEETING NUMBER 436**

Held in the School on Tuesday 1st MARCH starting at 7.30pm

Present: Ian Woodroffe (Chairman); Mary Smith (VC); Sue Romero; Robin Sewell, Bill Wicksteed.

Alan Alderson (District Councillor); AA left meeting at 9.45pm.

David Brown (County Councillor); Cllr DB left meeting at 8.37pm.

Members of the Public: In attendance: None

Temporary Clerk: Mrs J Yarrow

Meeting opened at 7.31pm

- 3969 APOLOGIES FOR ABSENCE**
Lynn Reed; Gordon Reid; Mark Rogers
- 3970 NOTICE OF VACANCY**
There is one vacancy on the council following the election. This will continue to be advertised in the Beacon, on the website and on the notice boards. Matter on hold.
Item noted.
- 3971 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**
None
- 3972 OPEN FORUM FOR PUBLIC PARTICIPATION**
None
- 3973 TO APPROVE MINUTES OF MEETING 434**
It was proposed by RS and seconded by BW that the minutes of meeting 434 held on are approved and signed by the chairman subject to amendment.
CARRIED
- 3974 TO APPROVE MINUTES OF MEETING 435**
Approval was deferred to next meeting due to absence of relevant councillors.
- 3975 MATTERS ARISING/CLERKS REPORTS**
SR requested that the meeting of 12th January be looked at and be signed by the Chairman subject to amendments.
Item 3953 ref: solar panels. SR informed that the relevant field has been identified.
Item 3949 ref: Unity Bank. MS queried whether the bank transfer had yet taken place?
- 3976 COUNTY COUNCILLORS REPORT**
(Distributed before the meeting)
DB attended a meeting on 29.2.16 regarding the expansion of Bottisham Village College and that the College have put in for funding. IW queried Fordham & Soham Schools.
- 3977 DISTRICT COUNCILLORS REPORT**
Submitted to attendees. ECDC awarded a grant to be shared between 41 parishes. This amounts to £2926.00 per parish and is open for organisations to bid for. Suggestions are to be put forward for use. Applications after 15th March. Council to advertise in the Beacon.
It was noted that Band D council tax has risen by 2%.
- 3978 PLANNING MATTERS**
A discussion took place re: planning matters. The Council considered an email request from Pigeon Investment Management for a presentation regarding planning proposals. The council agreed to invite them to the meeting on 5th April after determining relevant sites through village walkabout.
Planning Applications
Discussion took place re Planning Application: 16/00105/FUL
Location: 28 Commercial End Swaffham Bulbeck CB25 0NE
Proposal: Demolition of existing house and erection of two detached dwellings:
It was agreed that an Objection is raised re: height, conservation issue around trees and hedges and density of proposed development and that it would not be in keeping with the street scene and noted an overdevelopment of plot.
IW to contact Lesley Westcott in first instance re: objection.

Planning Approvals

15/01540/LBC

Proposed alterations to internal partition at Burlings Cottage 48 High Street Swaffham Bulbeck CB25 0LX

Other Planning Matters

16/00032/TRE&Trees/Swaffham Bulbeck/CA

Tree work approval for Mr John Rushworth 1A Archers Close Swaffham Bulbeck

15/01446/TRE&Trees/SwaffhamBulbeck/CA

Tree work approval for Denny Plantation Swaffham Bulbeck

3979

REPORT FROM PARISH CONFERENCE

None

3980

AFFORDABLE HOUSING

Noted

3981

GUTTERBRIDGE WOOD MATTERS

A working party is arranged for April. An Owl box is to be erected on David Turner's land and the trees will be felled by the National Trust.

3982

RECREATION GROUND AND DENNY WOODS MATTERS

Completion of vermin project has taken place. JY to find training courses available from Wicken Fen National Trust and legal implications on the use of Brushcutters.

3983

CEMETERY MATTERS

Noted that cemetery grass has been cut.

BW proposed and RS seconded quote from Herts & Cambs for removing debris from cemetery at a cost of £420.00 plus vat.

3984

PAVILION MATTERS

Discussion re: electricity in pavilion. IW had talks with EON it is now on the cheapest rate.

3985

HIGHWAYS REPORT

- IW contacted Highways Dept. re: pot holes in Fen Lane. Three in particular being quite dangerous.
- Zebra crossing: GR has submitted his concerns re: positioning of crossing. Clarification was requested of when planning permission will be applied for? IW acknowledged the work of Councillor David Brown for his help on this matter and asked Cllr DB to chase up on highways issues specifically regarding the slow response on the Zebra crossing matter and what can be done about it? IW to send email to Cllr DB requesting help on this matter and Cllr DB to forward to appropriate department.
There is still no information as yet re: costings. Properties adjacent to proposed crossing have yet to be notified. The work is estimated to be between £10–15,000. A discussion followed as to the amount of the Parish Councils contribution. An amount of £10,000 will be contributed from the County Council. The Parish Council have allocated a maximum of £5,000 towards the cost.
DB to look through past correspondence or minutes with regard to the amount agreed. SR to check her emails.
- LR requested 2 comments to be raised: residents have asked to consider lighting situation at Pound Way due to vandalism on that corner. Request by shop owners for PC to reconsider reinstalling lampstand back at cost of possibly in excess of £2,000. Lamp removed by Balfour Beatty. Decision in April meeting. IW in talks with Balfour Beatty for lamps in Commercial End.
- Cycle path bridge at the Mill on way to Bottisham. BW reported that residents have noticed deterioration of bridge. IW informed BW that he can report this online and retain incident number.
- A discussion followed regarding the Bus Shelter and it was noted that it is the responsibility of the Parish Council. Consideration is needed for relocation and size as per original discussion. SR thinks bus shelter should be removed and as a discreet and attractive alternative, a suggestion of a high quality glass canopy to be fixed to the wall as relocation to layby would mean the loss of a parking space. IW requested SR to determine costing, examples & quality. IW suggested seat bar on wall as requested by

disabled person. It was agreed to approach the shop with proposals, all subject to ECDC planning permission. SR to check with ECDC.

3986 HANDYMANS TASKS

Nothing to report

3987 FINANCES INCLUDING APPROVAL OF OUTSTANDING ACCOUNTS

a) RS is now registered with Unity Bank.

b) It was proposed by RS that a donation of £50 was made to Cruse. An amendment was proposed by BW stating there should be no donation.

The amendment was carried.

c) It was proposed by SR and seconded by MS that the bank reconciliation for January is approved. BW abstained.

CARRIED

d) RECEIPTS

a) Burial Fee **£190**

b) Mr Wedd – land rent **£600**

e) PAYMENTS

Cheque No;	Payee	Item	Net	VAT	Total	Power
Payments for Tonight's meeting:						
BACS	Mrs D Bayliss	Clerk's Salary	£360.70	£0.00	£360.70	LGA 1972 s112
BACS	Mrs J Yarrow	Interim Clerk's Salary	£123.12	£0.00	£123.12	LGA 1972 s112
300011	HMRC	Tax & NI	£90.00	£0.00	£90.00	LGA 1972 s112
300012	Mrs D Bayliss	Telephone Expenses	£8.80	£0.00	£8.80	LGA 1972 s112
300013	Cancelled	Cancelled	£0.00	£0.00	£0.00	
300014	Mr & Mrs Nash	Litter Collection	£140.00	£0.00	£140.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300015	Viking	Ink/Paper	£88.43	£17.69	£106.12	LGA 1972 s50
300016	Herts & Cambs Ground Maintenance	Grass Cutting	£170.00	£34.00	£204.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300017	ICO	Data Protection Registration	£35.00	£0.00	£35.00	LGA 1972 s50
300018	Hayden Arboricultural Consultants	Tree Survey	£345.50	£69.10	£414.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300019	JCS Bookkeeping	Payroll	£10.00	£2.00	£12.00	LGA 1972 s112
Grand Total>>>			£1,371.55	£122.79	£1,494.34	

- a) It was proposed by BW and seconded RS by that the March Accounts are approved and paid including Cheque no. 300020 from Ely Computers for Computer Lead and Cheque no. 300021 from R. Daniels Pest Control.

CARRIED

3988 POLICY REVIEW

In the absence of the clerk a full policy review has not been carried out during this financial year however this matter will be attended to at the earliest opportunity during 2016-17.

3989 ASSET REGISTER

Asset Register to be moved to another Agenda.

3990 MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 3960 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

BW proposed MS seconded. All in favour.

3991 TO APPROVE MINUTES OF EXCLUSION

No minutes were available

3992 STAFF MATTERS

Discussion followed regarding temporary absence of Parish Clerk.

3993 SET DATE OF ANNUAL PARISH MEETING

17th May – Annual Meeting

3994 DATES OF NEXT MEETINGS

5th April 2016 -

5th April 2016 – Pavilion Charity Meeting

The meeting closed at 10.20pm