

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that the meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Wednesday 11th May 2011, starting at 7.30pm.**

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 354

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 352, 5th April 2011**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. ***Correspondence for Consideration/Circulation:***
CCC – Grass Cutting: Public Rights of Way
8. **Footpaths Leaflet – consideration of quotes received for printing**
9. **Annual Parish Meeting Agenda**
10. **Review of Assets Register**
11. **Approval of Annual Audit Return including Governance Statement**
12. **Clerk's Reports**
13. ***Finances including Approval of Payment of Outstanding Accounts:***

a) Karen King – <i>Clerk's salary, April 2011</i>	£ 265-27
b) Inland Revenue – PAYE	£ 66-20
c) E.ON Energy – <i>streetlighting, 1/1-31/3/11</i>	£ 5-79
d) Herts & Ground Maintenance - <i>grasscutting</i>	£ 998-40
e) Viking Direct – <i>computer supplies</i>	£ 42-46
f) CPALC – <i>annual subscription fees</i>	£ 258-45
14. **Parish Councillors' Reports**
15. **Dates of Next Meetings:**
17th May (Annual Parish Meeting)
7th June
5th July
No August meeting unless called
6th September
4th October
1st November
6th December

Signed:..... Date:
Clerk to the Parish Council