

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF THE MEETING OF THE PARISH COUNCIL

To Members of the Council:

Prior to official Parish Council Meeting a Public Open Forum will be held at 7pm to give members of the Public the opportunity to put their views on items of the agenda.

I hereby give notice that the meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 6th September 2011, starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 358

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 357, 2nd August 2011**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation**
CCC-Passenger Transport – *Changes to Local Bus Services*
ECDC – *Tree Works application to prune 22 & fell 6 Lime trees – Mill House, Mill Lane.*
General – Balfour Beatty – *Cambridgeshire Parish Council Annual Street Lighting Maintenance Contract*
8. **Access & Parking at Play Area**
9. **Purchase of Grit Bin for Quarry Lane/Heath Road Junction**
10. **Land Rents – 2011/12**
11. **Review of Assets Register**
12. **Parish Council Insurance Renewal with 3-Year Long-Term Option**
13. **Clerk's Reports**
14. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, August 2011</i>	£ 242-30
b) Inland Revenue – PAYE	£ 60-60
c) Herts & Ground Maintenance - <i>grasscutting</i>	£ 214-80
d) Herts & Ground Maintenance – <i>lifting trees</i>	£ 504-00
e) SB C of E Primary School – <i>room hire</i>	£ 84-32
f) Broker Network Ltd – <i>annual insurance renewal</i>	£1,126-54 (<i>subject to above</i>)
15. **Parish Councillors' Reports**
16. **Dates of Next Meetings:**
4th October
1st November
15th November – Precept Meeting
6th December

Signed:..... Date:
Clerk to the Parish Council