

## SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King  
10 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ  
Tel: 01638 742358 email: karen.king5@btopenworld.com

### NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

#### To Members of the Council:

I hereby give notice that the Annual meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 5<sup>th</sup> May 2009**, starting at **7.15pm**.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

#### AGENDA FOR MEETING 316

1. Apologies for Absence
2. Election of Chairman
3. Election of Vice-Chairman
4. Election of Officers
  - a) Property Maintenance Committee
  - b) Relief-in-Need Charity
  - c) Burgh Housing Association

---

### NOTICE OF THE MEETING OF THE PARISH COUNCIL

#### To Members of the Council:

I hereby give notice that the meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 5<sup>th</sup> May 2009**, starting at **7.30pm**.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

#### AGENDA FOR MEETING 317

1. Apologies for Absence
  2. To Approve & Sign the Minutes of Meeting Number 315, 7<sup>th</sup> April 2009
  3. Matters Arising from Previous Minutes (*for information only*)
  4. Members' Declaration of Interest for Items on the Agenda
  5. County Councillor's Report
  6. District Councillor's Report
  7. *Correspondence for Consideration/Circulation:*
    - CCC - Jointly Funded Minor Highways Improvements – 2010/11 Bidding Round
    - ECDC – European and County Council Elections – 4/6/09
    - ECDC – Review of Planning Enforcement Issues
    - Equality and Human Rights Commission – *Public Sector Duties*
    - SUFC – concerns raised about Recreation Ground/Pavilion facilities
  8. Approval of Exclusive Grant of Burial
  9. Jointly Funded Minor Highways Improvements – 2008/09 (SB School Safety Zone)
  10. Proposed Gate across Public Footpath adjacent Swaffham Bulbeck Lock
  11. Review of Parish Plan
  12. *Outstanding Items:*
    - Sign displaying cemetery regulations
    - Memorial plaque
    - Repairs to War Memorial steps
  13. Approval of Audit Return for 2008/09
  14. *Finances including Approval of Payment of Outstanding Accounts:*

a) Karen King – Clerk's salary, April 2009	£ 181-33
b) Inland Revenue – PAYE	£ 45-20
c) K H Services – grasscutting services	£ 732-22
d) CALC – annual subscription	£ 236-11
e) E.ON Energy – streetlighting, March 2009	£ 1-93
f) Kim Sheldrick Building Services – Refixing of Village Sign	£ 60-00
g) SB School – hire of room for meetings	£ 40-16
h) Nigel Powell – repair/reseed damage to Denny & supply of stakes/ties for new tree.	£ 103-00
  15. Clerk's Report
  16. Parish Councillors' Reports
  17. Dates of Next Meetings:  
2<sup>nd</sup> June 2009  
7<sup>th</sup> July 2009
- No August meeting unless called**

Signed: ..... Date: .....