



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 2nd September, 2014 starting at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 413

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 4. PRESENTATION BY EMMA GRIMA FROM ECDC RE USE OF CIL MONIES (20mins)**
- 5. AFFORDABLE HOUSING (15mins)**
Matters Arising from talk by Mark Deas (Minute ref 3448 enclosed)
- 6. TO APPROVE MINUTES OF MEETING 410 1st JULY 2014**
TO APPROVE MINUTES OF MEETING 411 15th JULY 2014
- 7. MATTERS ARISING FROM JULY MINUTES**
- 8. TO APPROVE MINUTES OF MEETING 412 5th AUGUST 2014**
- 9. MATTERS ARISING FROM AUGUST MINUTES**
- 10. COUNTY COUNCILLORS REPORT**
Previously Circulated
- 11. DISTRICT COUNCILLORS REPORT**
- 12. GUTTERBRIDGE WOOD MATTERS**
Update from Gutterbridge Wood Working Group (Mary Smith, Tim Oates, Sue Romero)
To discuss the request for granite stones from the County Council
- 13. RECREATION GROUND AND DENNY WOODS MATTERS**
To Consider and Approve Quotation for Swing Seats
Report from Denny and Denny Wood Working Group (Ian Woodroffe, Robin Sewell)
- 14. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
 - a)** To Consider Recommendations from Finance Working Group (Margaret Chadwick, Sharyn Robinson, Gordon Reid)
To change banking arrangements – all receipts to be made into the current account.
Annual Subvention to Pavilion Charity Account
To Consider Internal Auditor for 2014-15

b) To Approve Bank Reconciliations for June, July

c) **PAYMENTS**

a) Clerk's Salary	001274	£353.01
b) HMRC Tax	001275	£88.20
c) Clerk's Expenses	001276	£42.39
d) Taylor Vinters – Legal Fees	001277	£780
e) Herts & Cambs Ground Maintenance	001278	£656.40
f) Herts & Cambs Ground Maintenance – Verges	001279	£372
g) JCS Bookkeeping	001280	£12.00

d) To Consider Clerk attending SLCC National Conference (Cheque to be written if approved)

e) To Approve Outsourcing Payroll

f) Notification of Annual Payments for Overhead Cable

15. TO NOMINATE CHARITY TRUSTEE

To Nominate a Councillor to the Relief in Need Charity

16. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY

Letter from Newmarket CAB.

Request to Bury Time Capsule by the War Memorial

17. HIGHWAYS MATTERS

JFMHI - To discuss traffic summary and bid for 2015-16 (Discussion following Tim's email circulated to everyone) (30mins)

To Consider Parking of Youth Bus on Station Road

Report from Highways and Transport Working Group re Bus Shelter (Tim Oates, Gordon Reid, Ian Woodroffe, Geoff Reed)(30mins)

18. PLANNING MATTERS

Planning Approvals

14/00695/FUL Proposed single storey extension to the rear to provide kitchen at 39 Maryland Avenue, Swaffham Bulbeck for Mr Richard Kirby

Other Planning Matters

14/00676/TRE & Trees/Swaffham Bulbeck/CA Approval for tree works to T1 Willow – Pollard (overall crown reduction, to suitable reduction points, by 50-60%)

19. PARISH COUNCILLORS' REPORTS

20. Dates of Next Meetings:

7th October 7.30pm

Pavilion meeting if required

Clerk to the Parish Council - Signed: 28th August 2014

