

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 3<sup>rd</sup> September 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

**AGENDA FOR MEETING 397**

- 1. Apologies for Absence**
- 2. Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
- 3. To Approve & Sign the Minutes of Meeting Number 396, 13<sup>th</sup> August 2013**
- 4. Matters Arising from Previous Minutes (*for information only*)**
- 5. County Councillor's Report**
- 6. District Councillor's Report**
- 7. Correspondence for Consideration/Circulation:**  
**ECDC – 'Door-stepping Data' (introduction of new waste/recycling services)**  
**General – Swaffham Internal Drainage Board – maintenance/improvement works – SB Lode**
- 8. Diamond Jubilee Woods Update**
- 9. Proposed Tree Works on Parish Land**
- 10. Results of Consultation with Residents – Section 106 Monies**
- 11. Consideration of Parish Council Annual Insurance Premium with 3-year option**
- 12. Clerk's Reports**
- 13. Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary – August 2013</i>	£ 210-29
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 52-60
c) Herts & Cambs Ground Maintenance – <i>grasscutting</i>	£ tba
d) Balfour Beatty – <i>street lighting maintenance</i>	£ 25-85
- 14. Parish Councillors' Reports**
- 15. Dates of Next Meetings:**
  - 1<sup>st</sup> October**
  - 5<sup>th</sup> November**
  - 19<sup>th</sup> November (Precept Meeting)**
  - 3<sup>rd</sup> December**
  - 7<sup>th</sup> January 2014**
  - 4<sup>th</sup> February**
  - 4<sup>th</sup> March**