

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 4th September 2012 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 379

1. **Apologies for Absence**
2. **To Approve & Sign the Minutes of Meeting Number 378, 7th August 2012**
3. **Matters Arising from Previous Minutes (*for information only*)**
4. **Members' Declaration of Interest for Items on the Agenda**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**
 - CCC – *Land at Lordship Farm/Recreation Ground, Swaffham Bulbeck*
 - ECDC – *Community Right to Challenge Protocol*
 - ECDC – *Questionnaire of Play Provision*
 - ECDC – *Gambling Act 2005 – Review of Statement of Principles*
 - Balfour Beatty – *Renewal of Street Lighting Maintenance Contract*
8. **Adoption of New Code of Conduct**
9. **Amendment to Parish Council Standing Orders to comply with item 8**
10. **Consideration of Draft Complaints Policy**
11. **Review of Land Rents**
12. **Parish Council Insurance Renewal with 3-Year Long-Term Option**
13. **Clerk's Reports**
14. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, August 2012</i>	£262-89
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 52-60
c) Herts & Cambs Ground Maintenance – <i>grasscutting services</i>	£394-80
d) Broker Network Ltd – <i>annual insurance premium</i>	£825-00 (<i>subject to above</i>)
15. **Parish Councillors' Reports**
16. **Dates of Next Meetings:**
 - 2nd October
 - 6th November
 - 20th November (Precept Meeting)
 - 4th December

Signed: Date: 29th August 2012
Clerk to the Parish Council