

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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Ely
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NOTICE OF A MEETING OF THE PARISH COUNCIL**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 3rd October at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 456

1. **APOLOGIES FOR ABSENCE**
2. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
3. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
4. **TO APPROVE MINUTES OF MEETING 455**
5. **MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
6. **TO UPDATE WORKING GROUP MEMBERS**
7. **VOLUNTEER POLICY**
8. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
9. **PLANNING MATTERS**
 - a) **Planning Applications**
17/01238/FUL Demolition of existing dwelling and replace with 6 bedroom, two storey dwelling, garaging and associated site works at Hare Park Stud, Six Mile Bottom, Newmarket for Mr & Mrs L Dettori
17/01605/FUL Alteration to South Porch to provide a lavatory at St Marys Church, High Street, Swaffham Bulbeck for St Mary's Church.
17/01231/FUM Construction of 20 dwellings with associated parking and amenity space and retention of existing offices on site at Former Hillside Quarry Corner of Quarry Lane and Heath Road, Swaffham Bulbeck for Greensons Properties Ltd (amendment for information only)
 - b) **Planning Refusals**
17/01223/FUL Erection of two detached dwellings at land Southeast of The Bungalow, Abbey Lane, Swaffham Bulbeck.
 - c) **Other Planning Matters**
Schedule of Certification of Street Numbering: - 'The Barn' replacement dwelling formally 'The Bungalow'
To Consider making a planning application for change of use of the Telephone Box in Commercial End
 - d) **Update on CLT**
10. **DENNY AND PLAY AREA MATTERS**
 - a) Play Area Report and Inspection
 - b) To Report Condition of Benches and Consider Replacement
11. **CEMETERY MATTERS**
 - a) Report from Cemetery Working Group
 - I. To Approve Repairs to the Cemetery Funeral Arch
 - II. To Consider Purchase of a Bench for the Cemetery
 - III. To Consider Quotation for Remedial Works to Cemetery
12. **HIGHWAYS MATTERS**
 - a) I. To Discuss Condition of Footpaths

13. TO CONSIDER PURCHASE OF CHRISTMAS LIGHTS FOR THE VILLAGE

a) To Consider Quotation from Blachere for Christmas lights for the beech tree on the Denny

14. UPDATE FROM THE INFORMATION COMMISSIONER

GDPR – Official information held in private email accounts

15. PARISH COUNCIL INSURANCE POLICY RENEWAL

To Confirm Insurance Policy Renewal and Authorise Payment

16. TO CONSIDER APPLYING FOR LOCAL COUNCIL AWARD SCHEME

17. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a) To Set Date for Budget Meeting

b) To Discuss Land Registration, Review of Land Rents and Advertising Vacant Plot

c) To Consider Subscription to 'Parish Online'

d) To Approve Bank Reconciliations for August

e) To Pay October Accounts

Cheque

No;	Payee	Item	Net	VAT	Total	Power
<u>Payments Since the Last Meeting</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£501.70	£0.00	£501.70	LGA 1972 s112
BACS	HMRC	Tax & NI	£125.60	£0.00	£125.60	LGA 1972 s112
<u>Payments for Tonight's meeting:</u>						
300157	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
300158	Mrs D Bayliss	Travel/Telephone	£53.70	£0.00	£53.70	LGA 1972 s174
300159	PFK LittleJohn Nightingale	External Audit Fees	£200.00	£40.00	£240.00	
300160	Landscapes	Grass Cutting	£769.25	£0.00	£769.25	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300161	SLCC	ILCM Fees	£40.00	£0.00	£40.00	LGA 1972 s 50
300162	Viking Direct	Office Supplies	£199.44	£39.89	£239.33	LGA 1972 s 50
Grand Total>>>			£1,906.69	£83.29	£1,989.98	

18. CONCLUSION OF AUDIT

a) Notice of Completion of Audit

19. TO CONSIDER PRODUCING A WELCOME PACK FOR SWAFFHAM BULBECK

20. CORRESPONDENCE/MATTERS FOR INFORMATION

a) Cambridgeshire County Council Newsletter

b) East Cambs Parish Conference 10th October 2017

c) Cambridgeshire ACRE Town and Parish Council Conference 17th November 2017

21. Date of Next Meeting:

November 7th 2017

December 5th 2017 (Pavilion Charity meeting 7.pm)

January 9th 2018

September 28th 2017
Clerk to the Parish Council

