



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss
C/o The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Tel: 01638 781687 email: swaffhambulbeckclerk@gmail.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday 4th October 2016 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:
Members of the public and press are invited to attend.

AGENDA FOR MEETING 443

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 4. TO APPROVE MINUTES OF MEETING 441**
- 5. TO APPROVE MINUTES OF MEETING 442**
- 6. MATTERS ARISING/CLERKS REPORTS**
- 7. CHAIRMANS COMMENT**
- 8. PLANNING MATTERS**
Officers Report for The Bungalow, Abbey Lane.
Planning Approvals
16/00751/FUL Construction of carport to the side of the property with a bedroom above. Bedroom to be accessed internally only. Roof height to be lower than roof height of existing property at 17 Heath Road, Swaffham Bulbeck for Cara Penn
- 9. COUNTY COUNCILLORS REPORT**
(Distributed before the meeting)
 - I. Final Recommendations on the new electoral arrangements for Cambridgeshire County Council
 - II. Flood Awareness Questionnaire
- 10. DISTRICT COUNCILLORS REPORT**
(Distributed at the Meeting)
 - I. Final Recommendations on the new electoral arrangements for East Cambs District Council
- 11. GUTTERBRIDGE WOOD MATTERS AND DENNY WOODS MATTERS**
Gutterbridge Wood Report
- 12. RECREATION GROUND AND PAVILION MATTERS**
 - a) Denny Report
 - I. Litter Collection & Bins
 - b) Pavilion Report
 - c) Play Area Inspections
- 13. CEMETERY MATTERS**
 - a) Cemetery Report
 - b) To Consider Purchase of Cherry Trees for the Cemetery
- 14. HIGHWAYS MATTERS**
 - a) Highways Report

15. **TO CONSIDER ADOPTION OF BT KIOSK AT COMMERCIAL END**
16. **PARISH COUNCIL COMMUNICATIONS**
Report from Meeting re Parish Council Communications
17. **TO REVIEW PARISH COUNCIL INSURANCE POLICY**
18. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
- a) Finance Report
- b) To Approve Bank Reconciliations for July and August
- c) 1/2 Year Budget Reports
- d) Update to CiLCA Qualification
- e) To Consider Purchase of Printer
- f) Pensions Regulator – Automatic Enrollment
- g) **RECEIPTS**
- a) Precept **£9,000**
- b) Precept Support Grant **£282.00**
- h) **PAYMENTS**
To Pay October Accounts

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments for Tonight's meeting:</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£530.00	£0.00	£530.00	LGA 1972 s112
300072	HMRC	Tax & NI	£132.40	£0.00	£132.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300073	JCS Bookkeeping Swaffham Bulbeck	Payroll	£12.00	£2.40	£14.40	LGA 1972 s112
300074	Primary School	Hall Hire Play Area	£90.00	£0.00	£90.00	LGA 1972 s50
300075	Fenland Leisure	Maintenance	£1,865.62	£373.13	£2,238.75	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300076	Euro-bulbs Burwell Community	Snowdrops Flyers for Public Meeting	£155.50	£31.10	£186.60	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300077	Print		£37.50	£0.00	£37.50	LGA 1972 s50
300078	SLCC	Manuals	£116.80	£0.00	£116.80	LGA 1972 s50
300079	Ivett & Reed Herts & Cambs Ground	Gravestone Repair	£118.33	£23.67	£142.00	Local Authorities Cemeteries Order 1977
300080	Maintenance	Grass Cutting Travel/Telephone Expenses -	£613.00	£122.60	£735.60	Miscellaneous Provisions Act 1976 s 19
300081	Mrs D Bayliss	September	£63.35	£0.00	£63.35	LGA 1972 s174
Grand Total>>>			£3,734.50	£552.90	£4,287.40	

19. **CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) Newmarket Day Centre Annual Public Meeting

20. **MOTION TO EXCLUDE THE PUBLIC AND PRESS**

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 21 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

21. **TO APPROVE MINUTES EXCLUSION**

22. **Dates of Next Meetings:**

1st November 2016

6th December 2016

10th January 2017

Clerk to the Parish Council - Signed: 29th September 2016 