

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 1st October 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 398

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 397, 3rd September 2013**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**
 - ECDC – *Consultation relating to the draft masterplan for land east of Bell Road, Bottisham*
 - ECDC – *Updated DCLG Guidance – Openness and transparency on personal interests*
 - ECDC – *Councillor Code of Conduct – revised wording (Principles of Public Life)*
 - General – *Cambridgeshire ACRE – Affordable homes for local people in rural communities.*
8. **Section 106 Monies – Report from Working Group on Draft Spending Plan**
9. **Diamond Jubilee Woods – National Trust Lease (Gutter Bridge Plantation)**
10. **Proposed Tree Works on Recreation Ground following meeting with ECDC Tree Officers**
11. **Review of Grass Cutting Contract**
12. **Approval of Exclusive Grant of Burial**
13. **Clerk's Reports**
14. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary – September 2013</i>	£ 233-07
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 58-40
c) Herts & Cambs Ground Maintenance – <i>grasscutting</i>	£ tba
d) Anglian Water – <i>cemetery water supply</i>	£ 113-83
e) PKF Littlejohn LLP – <i>annual audit fees</i>	£ 120-00
15. **Parish Councillors' Reports**
16. **Dates of Next Meetings:**
 - 5th November
 - 19th November (Precept Meeting)
 - 3rd December
 - 7th January 2014
 - 4th February
 - 4th March

