

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 7th November at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 457

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 4. TO APPROVE MINUTES OF MEETING 456**
- 5. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
Item 4134 (September Meeting) The address should be 79 High Street, not 67 as stated in the minutes of that meeting.
- 6. COUNTY AND DISTRICT COUNCILLORS REPORTS**
- 7. PLANNING MATTERS**
 - a) Planning Applications**
17/01782/VAR Variation of condition 1 (Approved plans) of previously approved 16/01318/FUM for change of use to equine use, construction of 3No dwellings and 3No stable blocks at New England Stud, Heath Road, Swaffham Bulbeck (Information only).
 - b) Planning Approvals**
17/01386/FUL Proposed single storey to side/rear of existing detached dwelling with internal alterations at 70 High Street, Swaffham Bulbeck for Mr & Mrs David Saunders.
17/01605/FUL Alteration to South Porch to provide a lavatory at St Marys Church, High Street, Swaffham Bulbeck for St Mary's Church.
 - c) Other Planning Matters**
 - I. East Cambs Local Plan Update
 - II. 17/01231/FUM Construction of 20 dwellings with associated parking and amenity space and retention of existing offices on site at Former Hillside Quarry Corner of Quarry Lane and Heath Road, Swaffham Bulbeck for Greensons Properties Ltd.
 - III. 17/01652/TRE/Swaffham Bulbeck /CA Tree work approval for Martin House, 1 Station Road, Swaffham Bulbeck.
 - IV. 17/01758/TRE & Trees/Swaffham Bulbeck/CA Tree Work Approval for 73 High Street, Swaffham Bulbeck.
- 8. DENNY AND PLAY AREA MATTERS**
 - a) Play Area Inspection & Report**
- 9. PAVILION MATTERS**
- 10. CEMETERY MATTERS**
 - a) To Consider quotations for levelling graves.**
- 11. UPDATE FROM THE INFORMATION COMMISSIONER**
Parish Councillor Email Accounts

12. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a) Clerks Salary Payments
- b) Training Budgets
- c) To Receive ½ year Budget Reports
- d) To Approve Draft Budget and Set Precept for 2018-19
- e) To Approve Bank Reconciliations for September & October
- f) To Pay November Accounts

Cheque

No;	Payee	Item	Net	VAT	Total	Power
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Payments Since the Last Meeting

BACS	Mrs D Bayliss	Clerk's Salary	£501.90	£0.00	£501.90	LGA 1972 s112
BACS	HMRC	Tax & NI	£125.40	£0.00	£125.40	LGA 1972 s112

Payments for Tonight's meeting:

300164	East Cambs Trading Co Ltd	CLT Set Up Fees	£2,898.00	£0.00	£2,898.00	
300165	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
300166	Mrs D Bayliss	Travel/Telephone	£80.36	£0.00	£80.36	LGA 1972 s174
300167	Glasdon UK	Litter Bins	£1,270.04	£254.00	£1,524.04	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300168	Mr T Wilding Nightingale	Install Litter Bins and Remove Waste	£255.00	£0.00	£255.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300169	Landscapes	Grass Cutting	£913.75	£0.00	£913.75	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
300170	CAPALC	Clerk & Cllr Training Sessions	£120.00	£0.00	£120.00	LGA 1972
300171	Stoakley Bookbinders	Bind PC Minutes	£120.00	£0.00	£120.00	LGA 1972 s 50
300172	Parish Online	Annual & Set Up Fee	£48.00	£9.60	£57.60	LGA 1972 s 50
300173	Mrs N Bates	Travel Expenses	£40.50	£0.00	£40.50	LGA 1972 s174
Grand Total>>>			£6,389.95	£267.00	£6,656.95	

- 13.** That the public (including representatives of the press) be excluded during the consideration of the remaining item No 4278 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

14. TO DISCUSS APPOINTMENT OF HANDYMAN**15. TO CONSIDER PRODUCING A WELCOME PACK FOR SWAFFHAM BULBECK****16. CORRESPONDENCE/MATTERS FOR INFORMATION**

- a) Cambridgeshire Matters – Town and Parish Council Newsletter
- b) Cambridgeshire ACRE Town and Parish Council Conference 17th November 2017

17. Date of Next Meeting:November 7th 2017December 5th 2017 (Pavilion Charity meeting 7.pm)January 9th 2018

November 2nd 2017
Clerk to the Parish Council

