

# NOTICE OF THE ANNUAL PARISH MEETING

Dear Sir/Madam

I hereby give you notice that the Annual Parish Meeting of the above named Parish Council will be held in the **Community Room, Downing Court on Tuesday 21<sup>st</sup> May at 7.30pm – everyone welcome for tea, coffee and biscuits from 7pm.**

Members of the public and press are invited to attend and address the Council.

All Members of the Council are hereby summoned to attend for the purposes of transacting the following business.

## AGENDA

1. Welcome and Apologies for Absence
2. Report by the Swaffham Bulbeck Primary School Council
3. Presentation on Home and Personal Security by Sue Loaker, East Cambridgeshire Crime Reduction Officer.
4. Approval of the Minutes of Meeting on Tuesday 15<sup>th</sup> May 2012
5. Matters Arising
6. Chairman's Report
7. County Councillor's Annual Report
8. District Councillor's Annual Report
9. Parish Council Accounts
10. Swaffham Bulbeck Pavilion Charity Report
11. Jubilee Wood Progress Report
12. Swaffham Bulbeck Youth Club Report
13. Swaffham Bulbeck Relief-In-Need Charity Report
14. Any Other Business

Signed: .....

Date: 14<sup>th</sup> May 2013

*On behalf of Chairman to the Parish Council*