



## **SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss  
c/o The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY  
Tel: 01638 781687 email: [swaffhambulbeckclerk@outlook.com](mailto:swaffhambulbeckclerk@outlook.com)

### **NOTICE OF A MEETING OF THE PARISH COUNCIL**

#### **To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 3<sup>rd</sup> March 2015 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:  
Members of the public and press are invited to attend.

#### **AGENDA FOR MEETING 420**

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 4. CHAIRMANS COMMENT**
- 5. TO APPROVE MINUTES OF MEETING 419 3<sup>rd</sup> FEBRUARY 2015**
- 6. MATTERS ARISING/CLERKS REPORTS**
  
- 7. AFFORDABLE HOUSING**  
Update from meeting with Mark Deas
- 8. COUNTY COUNCILLORS REPORT**  
Previously Circulated
- 9. DISTRICT COUNCILLORS REPORT**  
Previously Circulated
- 10. GUTTERBRIDGE WOOD MATTERS**  
Gutterbridge Wood Working Party Report (Mary Smith, Tim Oates, Robin Sewell)  
Terms of Reference for the Gutterbridge Wood Project
- 11. RECREATION GROUND AND DENNY WOODS MATTERS**
  - a)** Denny Working Group Report – (Ian Woodroffe, Robin Sewell, Mary Smith)
  - b)** To Consider Purchase of Basketball Net
  - c)** Play Area Inspections.
- 12. PAVILION MATTERS**  
Pavilion Working Group Report – (Ian Woodroffe, Margaret Chadwick)  
Update from Living Sport Meeting
- 13. CEMETERY MATTERS**
  - a)** Cemetery Working Group Report – (Part of Denny Working Group)
  - b)** To acknowledge exclusive right of burials
  - c)** Letter from Parishioner re dog fouling in cemetery
- 14. PARISH COUNCIL POLICY DOCUMENTS**
  - a)** To Adopt New Financial Regulations
  - b)** To Review Standing Orders
- 15. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
  - a)** Finance Working Group Report – Margaret Chadwick, Gordon Reid; Sharyn Robinson
  - b)** To Approve Purchase of Risk Assessment Software Package £100.34

c)	To Approve Bank Reconciliation for January		
d)	<b>RECEIPTS</b>		
	a) Burial Fees		<b>£50.00</b>
e)	<b>PAYMENTS</b>		
	a) Clerk's Salary	<b>001330</b>	<b>£360.70</b>
	b) HMRC Tax	<b>001331</b>	<b>£90.00</b>
	c) Clerk's Travel/Telephone/Home Office Allowance	<b>001332</b>	<b>£142.80</b>
	d) Earnest Doe – Brush Cutter	<b>001333</b>	<b>£595.23</b>
	e) Ridgeons – Timber/Fixings	<b>001334</b>	<b>£16.76</b>
	f) JCS Bookkeeping	<b>001335</b>	<b>£12.00</b>
	g) Halls of Cambridge	<b>001336</b>	<b>118.52</b>
		<b>TOTAL</b>	<b>£1,340.78</b>

**16. CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) Shape Your Place Update
- b) Letter from Police Commissioners Outreach Worker
- c) Bobby Scheme Update

**17. HIGHWAYS MATTERS**

Report from Highways Working Group (Gordon Reid; Tim Oates)  
UK Power Networks – Street Lighting

**18. PLANNING MATTERS**

**Planning Approvals**

14/01428/LBC Internal and external alterations to listed building at The Abbey, Abbey Lane, Swaffham Bulbeck for Mr Andrew Burke

14/01395/FUL Erection of two houses and garages at 52 Commercial End, Swaffham Bulbeck for Mr Peter Romaniuk

14/01409/FUL Change of use of 110 and 108 High Street to a single residential dwelling with ancillary building at 110 & 108 High Street, Swaffham Bulbeck

14/01338/FUL Removal of existing single storey extension and construction of new single storey extension, plus addition of chimney and alteration to fenestration of an existing extension to a listed building at Lordship Cottage 2 High Street, Swaffham Bulbeck for Mrs N Hogan

14/01339/LBC Removal of existing single storey extension and construction of new single storey extension, plus addition of chimney and alteration to fenestration of an existing extension to a listed building at Lordship Cottage 2 High Street, Swaffham Bulbeck for Mrs N Hogan

**Other Planning Matters**

15/00076/TRE & Trees/Swaffham Bulbeck/CA Approval for works to be carried out at Mill House, Mill Lane, Swaffham Bulbeck

15/00096/?TRE & Trees/Swaffham Bulbeck/CA Approval for works to be carried out at 42 Commercial End, Swaffham Bulbeck

**19. TO SET DATE FOR ANNUAL PARISH MEETING**

**20. Dates of Next Meetings:**

7<sup>th</sup> April 2015

12<sup>th</sup> May 2015 (AGM) (Following Parish Council Elections)

To set date for the Annual Parish Meeting 26<sup>th</sup> May 2015?

Clerk to the Parish Council - Signed: 26<sup>th</sup> February 2015

