

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 5<sup>th</sup> March 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

**AGENDA FOR MEETING 389**

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 387, 5<sup>th</sup> February 2013**
4. **To Approve & Sign the Minutes of Extraordinary Meeting Number 388, 19<sup>th</sup> February 2013**
5. **Matters Arising from Previous Minutes (*for information only*)**
6. **County Councillor's Report**
7. **District Councillor's Report**
8. **Correspondence for Consideration/Circulation:**  
ECDC – *Buildings of Local Interest*  
ECDC – *Updates on Recycling Service Changes*
9. **ECDC's Draft Local Plan/Village Vision Consultation (11<sup>th</sup> February – 25<sup>th</sup> March 2013).**
10. **Progress Report on Diamond Jubilee Wood**
11. **Consideration of Planning Application Swaffham Bulbeck C of E School, 84 High Street – *extending lobby*.**  
Ref: 13/00108/FUL.
12. **Review of School Hire Agreement for Meetings and Confirmation of Insurance Arrangements**
13. **Youth Club – Request for Donation and Review of Accounts (Youth Club representatives attending meeting).**
14. **Clerk's Reports**
15. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, February 2013 (29/1-25/2/13)</i>	<b>£ 267-33</b>
b) Inland Revenue – <i>Clerk's PAYE</i>	<b>£ 67-00</b>
c) Suffolk ACRE Services – <i>cemetery building insurance</i>	<b>£ 101-12</b>
d) SB C of E Primary School – <i>room hire &amp; CCC insurance</i>	<b>£ 79-27 (<i>subject to above</i>)</b>
16. **Parish Councillors' Reports**
17. **Dates of Next Meetings:**  
2<sup>nd</sup> April  
7<sup>th</sup> May  
21<sup>st</sup> May – Annual Parish Meeting  
4<sup>th</sup> June  
2<sup>nd</sup> July

Signed: ..... Date: 27<sup>th</sup> February 2013  
Clerk to the Parish Council