



**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss  
C/o The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY  
Tel: 01638 781687 email: [swaffhambulbeckclerk@outlook.com](mailto:swaffhambulbeckclerk@outlook.com)

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 12<sup>th</sup> May 2015 at 7.30pm**

**Please arrive at 7.15pm in order to sign declaration of acceptance of office and expenses claim forms before commencement of the meeting.**

You are hereby summoned to attend for the purpose of transacting the following business:  
Members of the public and press are invited to attend.

**AGENDA FOR MEETING 424**

1. **ELECTION OF CHAIRMAN**
2. **CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE**
3. **ELECTION OF VICE CHAIRMAN**
4. **NOTICE OF VACANCY**
5. **APOLOGIES FOR ABSENCE**
6. **MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
7. **OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
8. **CHAIRMAN'S COMMENT**
9. **TO APPROVE MINUTES OF MEETING 422**
10. **TO APPROVE MINUTES OF PLANNING MEETING 423**
11. **MATTERS ARISING/CLERKS REPORTS**  
Dog Bin at Gutterbridge Wood  
(Annual Return)
12. **TO APPOINT MEMBERS TO WORKING PARTIES**  
**GUTTERBRIDGE & DENNY WOODS**  
**DENNY & CEMETERY RECREATION GROUND**  
**PAVILION REDEVELOPMENT**  
**FINANCE**  
**HIGHWAYS & TRANSPORT**  
**POLICY REVIEW**  
**HR/EMPLOYMENT**
13. **AFFORDABLE HOUSING**  
Comments on Questionnaire (GR)
14. **COUNTY COUNCILLORS REPORT**
15. **DISTRICT COUNCILLORS REPORT**

16. **GUTTERBRIDGE WOOD MATTERS**  
Gutterbridge Wood Report
17. **RECREATION GROUND AND DENNY WOODS MATTERS**
- a) Denny Report
- b) Play Area Inspections
- c) To Consider and Approve Part Funding of Children’s Summer Holiday Activities

18. **PAVILION MATTERS**  
Pavilion Report  
To Discuss and Approve Quotation for Electrical Works at Pavilion

19. **CEMETERY MATTERS**
- a) Cemetery Report – (Part of Denny Working Group)
- b) To Approve Exclusive Right of Burial

20. **FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**

- a) Finance Report  
Internal Audit Report
- b) Parish Council Printing Costs

c) **RECEIPTS**

- a) Burial Fee **£350**
- b) Wayleave **£100**

d) **PAYMENTS**

Item	Cheque No	Net	VAT	Total	Power
a) Clerk’s Salary	001353	£360.70	£0.00	£360.70	LGA 1972 s112
b) HMRC Tax	001354	£90.00	£0.00	£90.00	LGA 1972 s112
c) Clerk’s Travel/Telephone	001355	£33.80	£0.00	£33.80	LGA 1972 ss174
d) G & J Peck	001356	£8.37	£1.67	£10.04	Cemeteries Act 1977
e) J C S Bookkeeping	001357	£10.00	£2.00	£12.00	LGA 1972 s112
f) Trevor Bowd – Internal Audit Report	001358	£64.00	£0.00	£64.00	LGA 1972 s50
g) Herts & Cambs Ground Maintenance – Grass Cut	001359	£84.00	£166.40	£998.40	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
h) Fenland Leisure	001360	£3,828.97	£765.78	£4,594.75	LG Misc Provisions Act 1976 s19 d
i) R Daniels – Pest Control	001361	£50.00	£0.00	£50.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
j) Isleham Parish Council - Printing	001362	£24.30	£4.86	£29.16	LGA 1972 s50
k) Petty Cash	001363	£100.00	£0.00	£100.00	LGA 1972 s50
<b>TOTAL</b>				<b>£6,342.85</b>	

21. **CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

- a) Tree Felling at Downing Court

22. **TO CONSIDER HAVING A SWAFFHAM BULBECK PARISH COUNCIL FACEBOOK PAGE**

23. **HIGHWAYS MATTERS**

- a) Highways Report
- b) Lode to Quy Cycle Way
- c) To Consider Purchase of Street Light for Pound Way
- d) Zebra Crossing Update

24. **PLANNING MATTERS**

**Planning Applications**

15/00410/FUL Two storey and single storey rear extension at 24 Vicarage Close, Swaffham Bulbeck for Mr & Mrs Weaver

15/00211/FUL Two storey side extension at 12 Heath Road, Swaffham Bulbeck for Mr & Mrs Steven Gilson (amendment)

15/00303/VAR To vary condition 1 of previously approved 14/01395/FUL for internal alteration to one dwelling, alterations of the external windows and enclosure of part of cart shed to form garden room at 52 Commercial End, Swaffham Bulbeck for Mr Mike Muncney

15/00377/FUL Two storey extension to rear and side of existing building at 43 Maryland Avenue, Swaffham Bulbeck for Ms Loraine Southworth

15/00235/FUL Extensions and alterations at 43 Vicarage Close, Swaffham Bulbeck for Mr Mark Marsh

**Planning Approvals**

15/00119/ADI Illuminated signs x 6, non-illuminated sign x 1, floodlights and coach lights at The Black Horse, 35 High Street, Swaffham Bulbeck for Charles Wells Pub Co

15/00211/FUL Two storey side extension at 12 Heath Road, Swaffham Bulbeck Mr & Mrs Steven Gilson

15/00051/FUL Installation of a timber garden room at 91 High Street, Swaffham Bulbeck for Mrs Diana Ridsdill-Smith

**Other Planning Matters**

ECDC Statement of the adoption of the East Cambridgeshire Local Plan and publication of the Inspectors Report.

ECDC Schedule of Certification of Street Numbering The Old Fire Station 108-110 High Street

15/00366/TRE & Trees/Swaffham Bulbeck/CA Tree Work Approval at 73 High Street, Swaffham Bulbeck.

**25. Dates of Next Meetings:**

2<sup>nd</sup> June

Clerk to the Parish Council - Signed: 7<sup>th</sup> May 2015

