

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 4th June 2013 **starting at 7.30pm.**

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 393

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Annual Meeting Number 391, 7th May 2013**
4. **To Approve & Sign the Minutes of Meeting Number 392, 7th May 2013**
5. **Matters Arising from Previous Minutes (*for information only*)**
6. **Consideration of Traffic Issues in Swaffham Bulbeck area. *Matthew Belton, Traffic Technician for Cambridgeshire Council Council Highways Department.***
7. **County Councillor's Report**
8. **District Councillor's Report**
9. **Correspondence for Consideration/Circulation:
Environment Agency – *Land Owner Authority – Badger Sett at Swaffham Bulbeck Lode.***
10. **Consideration of Planning Application for 54 & 56 Maryland Avenue – *erection of 2No 2 bed dwellings with associated car parking.* Ref: 13/00338/FUL.**
11. **Consideration of Planning Application for 32 Quarry Lane – *new side, rear & front extension including loft conversion to play room (demolition of garage & outbuildings).* Ref: 13/00387/FUL.**
12. **Consideration of Planning Application for Cherry Trees, Quarry Lane – *remove internal partition and add external soil pipe and boiler flue to High Street elevation.* Ref: 13/00435/LBC.**
13. **Approval of Annual Audit Return including Governance Statement**
14. **Further consideration of Allocation of Section 106 Monies**
15. **Further consideration of RoSPA's Annual Play Area Safety Inspection Report**
16. **Review of Village Website (*carried forward from May meeting*)**
17. **Clerk's Annual Appraisal and Review of Contract of Employment (*carried forward from May meeting*)**
18. **Clerk's Reports**
19. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, May 2013 (30/4-27/5)</i>	£ 265-27
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 66-20
c) Herts & Cambs Ground Maintenance – <i>grasscutting</i>	£ 1,159-20
d) Pavilion Charity – <i>subvention</i>	£ 500-00
20. **Parish Councillors' Reports**
21. **Dates of Next Meetings:**
 - 2nd July
 - 6th August (*if called*)
 - 3rd September
 - 1st October
 - 5th November
 - 3rd December.