

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Sue Romero. Clerk: Mrs Diane Bayliss
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NOTICE OF A MEETING OF THE PARISH COUNCIL**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in **Downing Court** on **Tuesday 9th January at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:

Members of the public and press are invited to attend.

AGENDA FOR MEETING 459

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 4. TO APPROVE MINUTES OF MEETING 458**
- 5. MATTERS ARISING/CLERKS and COUNCILLORS REPORTS for information only.**
- 6. COUNTY AND DISTRICT COUNCILLORS REPORTS**
- 7. PLANNING MATTERS**
 - a) Planning Applications**
17/02130/FUL Construction of new double garage at The Abbey, Abbey Lane, Swaffham Bulbeck for Mrs Clare Burke
 - b) Planning Approvals**
17/01782/VAR Variation of condition 1 (Approved plans) of previously approved 16/01318/FUM for change of use to equine use, construction of 3No dwellings and 3No stable blocks at New England Stud, Heath Road, Swaffham Bulbeck
 - c) Other Planning Matters**
 - I. 17/01952/TRE & Trees/Swaffham Bulbeck/CA Tree work approval at 70 High Street, Swaffham Bulbeck.
 - II. 17/01980/TRE & Trees/Swaffham Bulbeck/CA Tree work approval at Mill Lodge, Mill Lane, Swaffham Bulbeck.
 - III. Planning Application at Hillside Mill.
- d) CLT UPDATE**
- 8. TO CONSIDER PROCUCING A NEIGHBOURHOOD PLAN FOR SWAFFHAM BULBECK**
- 9. PARISH COUNCIL WEBSITE AND EMAIL MATTERS**
 - a)** To Consider a New Website Provider
 - b)** Parish Councillor Email Accounts
- 10. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS**
 - a)** Notification of External Auditor Appointments
 - b)** To Approve Bank Reconciliation for November & December
 - c)** Quarterly Budget Reports (December 2017)
 - d)** To Note Clerks Attendance at the SLCC Practitioners Conference
 - e)** To Note Receipts
— Burial Fees £135
 - f)** To Pay January Accounts

Payments Since the Last Meeting

BACS	Mrs D Bayliss	Clerk's Salary	£501.70	£0.00	£501.70	LGA 1972 s112
BACS	HMRC	Tax & NI	£125.60	£0.00	£125.60	LGA 1972 s112
300185	Wave (Anglian Water)	Cemetery Water Rates	£241.36	£0.00	£241.36	Local Authorities Cemeteries Order 1977

Payments for Tonight's meeting:

BACS	Mr J Sugg	Handyman Payment	£80.00	£0.00	£80.00	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
BACS	Mrs D Bayliss	Travel/Telephone	£48.84	£0.00	£48.84	LGA 1972 s174
BACS	JCS Bookkeeping	Payroll	£17.00	£3.40	£20.40	LGA 1972 s112
BACS	Mr J Sugg	Insurance Premium	£104.93	£0.00	£104.93	Open Spaces Act 1906 ss9 & 10 LGA 1972 s214
Grand Total>>>			£1,119.43	£3.40	£1,122.83	

11. DENNY AND PLAY AREA MATTERS

a) Play Area Inspection & Report

12. HIGHWAYS MATTERS

a) Response from Highways Department to Payment Offer for Zebra Crossing

b) To Discuss a Possible Speed-watch Team for the village

c) Roadworks on the A1303 Bottisham to Quy.

13. SWAFFHAM BULBECK ACTION PLAN

a) To Consider First Draft of Action Plan

14. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

15. Date of Next Meeting:

February 6th 2018

January 4th 2018
Clerk to the Parish Council

