



**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss

37 Croft Road, Isleham, Ely, Cambs. CB7 5QR

Tel: 01638 781093 email: [swaffhambulbeckclerk@outlook.com](mailto:swaffhambulbeckclerk@outlook.com)

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 13<sup>th</sup> JANUARY 2015 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:  
Members of the public and press are invited to attend.

**AGENDA FOR MEETING 418**

- 1. APOLOGIES FOR ABSENCE**
- 2. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 3. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 4. CHAIRMANS COMMENT**
- 5. TO APPROVE MINUTES OF MEETING 417 2<sup>nd</sup> DECEMBER 2014**
- 6. MATTERS ARISING/CLERKS REPORTS**
- 7. COUNTY COUNCILLORS REPORT**  
Previously Circulated
- 8. DISTRICT COUNCILLORS REPORT**  
Previously Circulated
- 9. GUTTERBRIDGE WOOD MATTERS**  
Gutterbridge Wood Working Party Report (Mary Smith, Tim Oates, Robin Sewell)  
To Consider purchase of Grass Cutter/Brush Cutter  
Update on the Spreadsheet  
Resolution to finalise information requests from Mr Wegg and Mrs Romero
- 10. RECREATION GROUND AND DENNY WOODS MATTERS**
  - a) Denny Working Group Report – (Ian Woodroffe, Robin Sewell, Mary Smith)
  - b) Play Area Inspections.
  - c) To Approve Quotation for Remedial Works to Denny Wood
- 11. PAVILION MATTERS**  
Pavilion Working Group – (Ian Woodroffe, Margaret Chadwick)
- 12. CEMETERY MATTERS**
  - a) Cemetery Working Group Report – (Part of Denny Working Group)
  - b) Grants for World War Two Commemoration Events
  - c) To Approve Quotation for Tree Works in the Cemetery
- 13. RESOLUTION TO PAY TRAINING EXPENSES FOR PARISH COUNCILLORS**  
To Approve Training Costs and Travel Expenditure within the County of Cambridgeshire
- 14. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**
  - a) Finance Working Group Report – Margaret Chadwick, Gordon Reid; Sharyn Robinson
  - b) Clerks Salary Increase/Probationary Period
  - c) To Consider Purchase of a Printer
  - d) Red 2 Green Request for Donation for Dishwasher
  - e) To Approve Bank Reconciliation for November

f) Quarterly Budget Report (For information only)

g) **RECEIPTS**

a) Burial Fees £280

h) **PAYMENTS**

a) Clerk's Salary	001312	£353.01
b) HMRC Tax	001313	£88.20
c) Clerk's Travel/Telephone	001314	£28.45
d) CAPALC Councillor Training	001315	£105
e) Robin Sewell Traveling	001316	£66.60
f) JCS Bookkeeping - Payroll	001317	£12

15. **CORRESPONDENCE/MATTERS FOR INFORMATION ONLY**

FOI Request from Mr Wegg (For Information)

16. **HIGHWAYS MATTERS**

Report from Highways Working Group (Gordon Reid; Tim Oates)

17. **PLANNING MATTERS**

**Planning Applications**

14/01338/FUL Removal of existing single storey extension and construction of new single storey extension, plus addition of chimney and alteration to fenestration of an existing extension to a listed building at Lordship Cottage 2 High Street, Swaffham Bulbeck for Mrs N Hogan

14/01339/LBC Removal of existing single storey extension and construction of new single storey extension, plus addition of chimney and alteration to fenestration of an existing extension to a listed building at Lordship Cottage 2 High Street, Swaffham Bulbeck for Mrs N Hogan

14/01301/FUL To erect a conservatory to the rear of the property at The Hollies, 39 Maryland Avenue, Swaffham Bulbeck for Mr R Kirkby

**Planning Approvals**

14/01128/FUL Single storey office/store extension to be used in conjunction with the Country Store and the extension of an existing store building to provide a single storey building to be used as an annex ancillary to the main property at the Post Office, 31 High Street, Swaffham Bulbeck for The Country Store and Post Office.

14/01015/FUL First floor extension, over existing flat-roofed double garage at Barge End, Fen Lane, Swaffham Bulbeck for Mr Roger Heath

**Other Planning Matters**

14/01236/FUL Construction of 2no detached dwellings at land between 48 and 54 Commercial End, Swaffham Bulbeck for Mr Peter Romaniuk has been withdrawn

Letter from Bidwells re planning application for change of use for Swaffham Bulbeck Fire Station

18. **PARISH COUNCILLORS' REPORTS**

Reminder to Prepare the Event on 7<sup>th</sup> February

19. **Dates of Next Meetings:**

3<sup>rd</sup> February 2015

3<sup>rd</sup> March 2015

Clerk to the Parish Council - Signed: 8<sup>th</sup> January 2015

