

SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 8th January 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 385

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 384, 4th December 2012**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**
 - CCC – *Update to HCV Strategy Webpage*
 - CCC – *Winter Volunteer Maps (Gritting)*
 - ECDC – *Ely Parking Consultation*
 - ECDC – *Community Infrastructure Levy*
 - ECDC – *Parish Tax Base Calculation for 2013/14 (*)*
8. **Consideration of Draft Brief for the Re-ordering of the Church (further details).**
9. **Consideration of Planning Application for Mitchell Hall, 1 Quarry Lane – *alterations to interior kitchen wall and doorway.* Ref: 12/01054/LBC.**
10. **Consideration of Planning Application for 98 High Street – *alterations and refurbishment of courtyard outbuildings plus provision of new kitchen to main house including removal of some walls and alteration to existing window.* Ref: 12/01106/LBC.**
11. **Final Approval of Budget & Precept for 2013/14 (*)**
12. **Clerk's Reports**
13. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, December 2012</i>	£ 247-01
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 61-60
c) Society of Local Council Clerks– <i>annual subscription</i>	£ 50-00
d) Viking Direct – <i>computer supplies</i>	£ 37-64
e) CAPALC – <i>councillor training</i>	£ 35-00
14. **Parish Councillors' Reports**
15. **Dates of Next Meetings:**
 - 5th February
 - 5th March
 - 2nd April
 - 7th May

Signed: Date: 2nd January 2013
Clerk to the Parish Council