



SWAFFHAM BULBECK PARISH COUNCIL

Chairman: Mr Ian Woodroffe. Clerk: Mrs Diane Bayliss
C/o The Beeches, 32 Mill Street, Isleham, Ely, Cambs. CB7 5RY
Tel: 01638 781687 email: swaffhambulbeckclerk@gmail.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 2nd February 2016 at 7.30pm**

You are hereby summoned to attend for the purpose of transacting the following business:
Members of the public and press are invited to attend.

AGENDA FOR MEETING 434

- 1. APOLOGIES FOR ABSENCE**
- 2. NOTICE OF VACANCY**
- 3. MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA + REQUESTS FOR DISPENSATION**
- 4. OPEN FORUM FOR PUBLIC PARTICIPATION (10 MINS)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5. TO APPROVE MINUTES OF MEETING 433**
- 6. MATTERS ARISING/CLERKS REPORTS**
- 7. COUNTY COUNCILLORS REPORT**
(Previously distributed)
- 8. DISTRICT COUNCILLORS REPORT**
(Previously distributed)
- 9. PLANNING MATTERS**
Planning Applications
15/01540/LBC Proposed alterations to internal partition at Burlings Cottage, 48 High Street, Swaffham Bulbeck
Planning Approvals
15/00197/FUL Demolish existing sheds and construct a cartlodge at The Farmhouse, Park End Swaffham Bulbeck for Mr & Mrs David Rayner.
- 10. DATE FOR PARISH CONFERENCE 18th FEBRUARY 2016**
- 11. HOUSING NEEDS SURVEY FOLLOW UP**
- 12. TO RECEIVE THE BRIEFING PAPER ON THE POTENTIAL FOR A SOLAR PARK (paperwork by email)**
- 13. GUTTER BRIDGE WOOD MATTERS**
Gutter bridge Wood Report
- 14. RECREATION GROUND AND DENNY WOODS MATTERS**
Denny Report – Vermin Control
- 15. CEMETERY MATTERS**
Cemetery Report
To Approve Exclusive Right of Burial
- 16. PAVILION MATTERS**
Pavilion Report
- 17. HIGHWAYS/FOOTPATH MATTERS**
Highways Report
- 18. HANDYMAN'S TASKS:** To continue preserving play area fence; Preservation of cemetery crosses; put up dog sign and any other tasks that occur within the course of the month.
- 19. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS:**

- a) Finance Report
- b) To Approve Bank Reconciliation for December

c) **RECEIPTS**

a) Burial Fee **100.00**

d) **PAYMENTS**

Cheque No;	Payee	Item	Net	VAT	Total	Power
<u>Payments for Tonight's meeting:</u>						
BACS	Mrs D Bayliss	Clerk's Salary	£360.50	£0.00	£360.50	LGA 1972 s112
BACS	Mr A Smith	Maintenance Salary	£50.00	£0.00	£50.00	LGA 1972 s112
300005	HMRC	Tax & NI	£90.20	£0.00	£90.20	LGA 1972 s112
300006	Mrs D Bayliss	Telephone Expenses	£10.00	£0.00	£10.00	LGA 1972 s112
300007	J C S Bookkeeping Swaffham Bulbeck	Payroll	£14.00	£2.80	£16.80	LGA 1972 s112
300008	Primary School	Room Hire	£100.00	£0.00	£100.00	LG Misc Provisions Act 1976 s 19 (d)
300009	Play Safety	Play Area Inspection	£107.00	£21.40	£128.40	LG Misc Provisions Act 1976 s 19 (d)
300010	Ian Woodroffe	Expenses	£63.18	£0.00	£63.18	LG Misc Provisions Act 1976 s 19 (d)
Grand Total>>>			£794.88	£24.20	£819.08	

20. MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 21 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

21. STAFF MATTERS

22. Dates of Next Meeting:

- 1st March 2016
- 5th April 2016
- 5th April 2016 – Pavilion Charity Meeting

Clerk to the Parish Council - Signed:
29th January 2016

