

**SWAFFHAM BULBECK PARISH COUNCIL**

Chairman: Mrs Margaret Chadwick. Clerk: Mrs Karen King

10 Mill Hill, Swaffham Prior, Cambridge, CB25 0JZ

Tel: 01638 742358 email: karen.king5@btopenworld.com

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council:**

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on Tuesday, 5<sup>th</sup> February 2013 starting at 7.30pm.

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

**AGENDA FOR MEETING 387**

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 385, 8<sup>th</sup> January 2013**
4. **To Approve & Sign the Minutes of Extraordinary Meeting Number 386, 15<sup>th</sup> January 2013**
4. **Matters Arising from Previous Minutes (*for information only*)**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Correspondence for Consideration/Circulation:**  
**ECDC – *Draft Supplementary Planning Document on Developer Contributions***  
**CAPALC – *Localisation of Council Tax Support***
8. **Consideration of Planning Application for Mitchell Lodge Farm, Quarry Lane – *amendment to the internal layouts of units 4,5,6 & 7 (Barn A) with associated minor adjustments to the elevations of the same. Amendment to the courtyard garden area in front.* Ref: 12/01120/LBC.**
9. **Insurance relating to Hire of Room at School for Meetings**
10. **Review of Land Rents – 2013/14**
11. **Further consideration of Donation to Youth Club**
12. **Clerk's Reports**
13. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, December 2012</i>	<b>£ 242-50</b>
b) Inland Revenue – <i>Clerk's PAYE</i>	<b>£ 60-40</b>
c) Information Commissioner's Office – <i>data protection registration</i>	<b>£ 35-00</b>
d) E-ON – <i>streetlighting</i>	<b>£ 5-95</b>
e) SB C of E Primary School – <i>room hire &amp; CCC insurance</i>	<b>£ 81-27 (<i>subject to above</i>)</b>
14. **Parish Councillors' Reports**
15. **Dates of Next Meetings:**
  - 5<sup>th</sup> March**
  - 2<sup>nd</sup> April**
  - 7<sup>th</sup> May**
  - 21<sup>st</sup> May – Annual Parish Meeting**
  - 4<sup>th</sup> June**
  - 2<sup>nd</sup> July**

Signed: ..... Date: 27<sup>th</sup> January 2013  
Clerk to the Parish Council