

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held in the **School** on **Tuesday, 3rd December 2013** **starting at 7.30pm.**

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA FOR MEETING 401

1. **Apologies for Absence**
2. **Members' Declaration of Interest for Items on the Agenda + Requests for Dispensation**
3. **To Approve & Sign the Minutes of Meeting Number 399, 5th November 2013**
4. **To Approve & Sign the Minutes of Extraordinary/Precept Meeting Number 400, 19th November 2013**
5. **Matters Arising from Previous Minutes (*for information only*)**
6. **County Councillor's Report**
7. **District Councillor's Report**
8. **Correspondence for Consideration/Circulation:**
CCC – Draft new Constitution for Cambridgeshire County Council
ECDC – Community Right to bid for Assets of Community Value
PlanSurv- Proposed extension and alterations to the Country Store, 31 High Street
9. **Parish Clerk Vacancy**
10. **Parish Council adoption of Equal Opportunities and Child Protection Policies**
11. **Consideration of Planning Application for 52 Commercial End – *construct 2No new dwellings.* Ref: 13/01010/OUT.**
12. **Consideration of Planning Application for Nye-Myln, Mill Lane – *demolition of existing single storey rear extension and substitution with larger single storey rear extension.* Ref: 13/00902/FUL**
13. **Replacement trees at Recreation Ground/Denny – confirmation of tree type and cost.**
14. **Green Bank Road Pavement – report on site meeting with CCC.**
15. **Approval of Grant of Exclusive Right of Burial.**
16. **Clerk's Reports**
17. **Finances including Approval of Payment of Outstanding Accounts:**

a) Karen King – <i>Clerk's salary, November 2013</i>	£ 247-01
b) Inland Revenue – <i>Clerk's PAYE</i>	£ 61-60
c) Karen King – <i>expenses +annual allowances</i>	£ 150-98
d) Honorarium for Bin Emptying/Litter Picking	£ 150-00
e) SB School – <i>room hire for meetings</i>	£ 110-00
f) Herts & Cambs Ground Maintenance – <i>grass cutting</i>	£ 372-00
g) CAPALC – <i>reference book</i>	£ 49-99
18. **Parish Councillors' Reports**
19. **Dates of Next Meetings:**
 - 7th January 2014
 - 4th February
 - 4th March
 - 1st April
 - 6th May
 - 20th May – Annual Parish Meeting

Clerk to the Parish Council - Signed: Date: 27th November 2013